



MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, October 17, 2016 at 6:30 pm
LOCATION: Sherwood Center for the Arts
22689 SW Pine Street

ATTENDEES

Cultural Arts Commission

Skye Boughey, Chair
John Liles, Vice Chair
Shelly Lamb
Geof Beasley
Nicole Burgess

Council Liaison

Jennifer Harris, City Council President

City Staff

Kristen Switzer, Community Services Director
Maggie Chapin, Center for the Arts Manager
Kelsey Beilstein, Administrative Assistant

AGENDA

1. Call to Order/Roll Call (Boughey)
2. Adjustments to the Agenda (Boughey)
3. Approval of October Minutes (Boughey)
4. Member Recruitment (Chapin)
5. Cultural Walking Tour Update (Switzer/Beilstein)
6. Vision Discussion – Arts Education (Boughey/Chapin)
7. Community Arts Outreach Update (Chapin)
8. Center for the Arts Program Update (Chapin)
9. Friends of the Center for the Arts Update (Lamb)
10. Council Update (Harris)
11. Other (Boughey)
12. Adjourn (Boughey)

Upcoming Events/Dates to Note

- Next Meeting: November 21, at 6:30pm
- Four Eights Gallery Opening: October 19, 6:30-8:30



Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	10.17.2016 6:30PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Skye Boughey
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission	Council Liaison
X Skye Boughey; Chair	X Jennifer Kuiper, City Councilor
X John Liles; Vice Chair	
- Shelly Lamb	City Staff
X Geof Beasley	X Kristen Switzer, Community Services Director
X Nicole Burgess	X Maggie Chapin, Cultural Arts Center Manager
	X Kelsey Beilstein, Administrative Assistant II

MEETING NOTES

- 1. Call to Order/Roll Call (Boughey)**
 - 6:33pm
- 2. Adjustments to the Agenda (Chapin)**
 - Commission went around the table to make introductions of Nicole Burgess and Bernie Simms. Bernie interviewed to be on the Commission and this is Nicole's first meeting being a member of the Commission.
 - Vision Discussion is moved to after the Center for the Arts Program Update
- 3. Approval of October Minutes (Boughey)**

Beasley motion to approve the October 3rd minutes with the correction of an incomplete sentence regarding medallion trail markers. Second by Burgess. All in favor, motion passed.
- 4. Member Recruitment (Chapin)**
 - Recruiting is still active, an application can be found on the Center for the Art's website.
- 5. Cultural Walking Tour Update (Switzer/Beilstein)**
 - Staff will be contacting Sea Reach to see what can be done to accommodate the Commission's requests given at the October 3rd meeting.
 - It was asked what the height of the trail head will be. Switzer answered that she would have to ask Sea Reach and report back.
 - It was asked if there will be a map walkers would pick up. Switzer explained that there would be. It was suggested that a QR code also be included.

- Staff will carry the Commission's wishes and direction to move forward with the project.
- 6. Community Arts Outreach (Chapin)**
- Fall Art Walk was a great success with wandering artists, great business feedback and over 100 maps returned at the end of the night. The Holiday Art Walk will be on December 15th.
 - Center for the Arts will have a table at the Onion Festival & YMCA Harvest Festival.
 - Halloween in Old Town on October 31st from 3-6pm – anticipating to be a big event!
 - Four Eights gallery opening is this Wednesday 6:30-8:30pm. Sales are being encouraged as a fundraiser for Makers 5. Next show in December 15th – Picturing America in partnership with Historical Society
- 7. Center for the Arts Program Update (Chapin)**
- Fall Classes – staff is learning a lot about timing – September classes didn't go well, but October classes are filling up nicely.
 - The first draft of the Winter/Spring catalogue will be going to print next week.
 - Family Matinee Series – full series announced. The first show will be October 29th with Tears of Joy. They will also be bring in 9 fieldtrips groups. The series has two sponsors and staff is still looking for additional sponsors.
 - Classic Film series continues on Nov. 3 with Troop Beverly Hills – The Friends of are still looking for volunteers to sell concessions.
 - Rentals: Hawks View, VPA, Journey going strong, Oregon Symphonic Band Nov. 4, CYT loads in Nov. 5, VPA Choirs, and Elf Jr. in Dec
 - Journey Church's ongoing rental has started and is going well.
 - It has been announced that a pub will be going into the lease space.
 - Staffing –this week part-time staff begins – much needed help and two great additions.
 - Maggie presented the Unity Project.
 - New Partnership with Sherwood Rotary, YMCA & Library – World Peace Day
 - September 24th
 - Friends of the SCA submitted a grant to the CCWC for the project
- Boughey motioned to make the Unity Project a priority of the Commission. Second by Burgess. All in favor, motion passed.*
- 8. Vision Discussion (Boughey/Chapin)**
- Beasley shared the elevator speech he wrote regarding the Commission – “We are a group of interested Sherwood citizens, advocating for encouraging participation in cultural activities and the arts thus enriching the fabric of the community.”
 - Chapin introduced the Right Brain Initiative to the Commission.
 - The Commission discussed arts education in the Sherwood community. The Commission decided they would like to hear from a Right Brain Initiative representative to find out what can be done to bring it to Sherwood schools.
 - It was suggested that the Commission have another retreat after the first of the year to regroup and focus on key projects.
- 9. Friends of the Center for the Arts Program Update (Lamb)**
- Lamb was not present to provide an update.
- 10. Council Update (Kuiper)**
- Kuiper provided updates on the following items:
 - Council is having a work session on city owned properties to evaluate their value and look at future possibilities.
 - The Police Advisory Board and Council met about the possibility of having Washington County cover some police shifts, but more work needs to be done on the subject.
 - Council has been giving recognition to completed Eagle Scout projects.
- 11. Other**
- None
- 12. Next Meeting/Adjourn (Boughey)**
- Adjourned at 8:45pm
 - The next meeting will be held Monday, November 21, 2016 at 6:30 pm at Sherwood Center for the Arts.