

MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission

DATE & TIME: Monday, August 15, 2016 at 6:30 pm

LOCATION: Sherwood Center for the Arts

22689 SW Pine Street

ATTENDEES

Cultural Arts Commission

Skye Boughey, Chair John Liles, Vice Chair Vicki Poppen Shelly Lamb Iiley Thompson Geof Beasley Nicole Burgess

Council Liaison

Jennifer Harris, City Council President

City Staff

Kristen Switzer, Community Services Director Maggie Chapin, Center for the Arts Manager Kelsey Beilstein, Administrative Assistant

AGENDA

- 1. Call to Order/Roll Call (Boughey)
- 2. Adjustments to the Agenda (Boughey)
- 3. Approval of July Minutes (Boughey)
- 4. Center for the Arts Program Update (Chapin)
- 5. Cultural Arts Walking Tour Update (Chapin/Beilstein)
- 6. Community Arts Outreach Update (Chapin)
- 7. Vision Discussion Arts Education (Boughey/Chapin)
- 8. Friends of the Center for the Arts Update (Lamb)
- 9. Council Update (Harris)
- 10. Other (Boughey)
- 11. Adjourn (Boughey)

Upcoming Events/Dates to Note

- Next Meeting: September 19 at 6:30pm
- Fall Art Walk: September 15, 5-8pm
- International Day of Peace: September 24



Sherwood Cultural Arts Commission **MEETING MINUTES**

MEETING TITLE Sherwood Cultural Arts Commission

DATE & TIME 8.15.2016 **6:30PM**

LOCATION Sherwood Center for the Arts

22689 SW Pine St Sherwood OR, 97140

FACILITATOR Skye Boughey

NOTES TAKEN BY Kelsey Beilstein

ATTENDEES

Cultural Arts Commission

- Χ Skye Boughey; Chair
- Χ John Liles; Vice Chair
- Vicki Poppen
- Χ Shelly Lamb
- liley Thompson
- **Geof Beasley**
- Nicole Burgess

Council Liaison

Jennifer Harris, City Councilor

City Staff

- Kristen Switzer, Community Services Director
- Χ Maggie Chapin, Cultural Arts Center Manager
- Χ Kelsey Beilstein, Administrative Assistant II

MEETING NOTES

- 1. Call to Order/Roll Call (Boughey)
 - 6:30pm
- 2. Adjustments to the Agenda (Boughey)
 - Agenda approved as presented
- 3. Approval of July Minutes (Boughey)

Required quorum not met to approve minutes

- 4. Center for the Arts Program Update (Chapin)
 - Missoula Children's Theater ended last week –122 Kids total for both weeks.
 - Staff will be meeting with Sherwood Foundation for the Arts to debrief in the coming month.
 - Staff feels like it was a great partnership

It was asked if the building's cleanliness was affected due to the high volume of use during these weeks. Chapin stated that it was and explained that she is working with the City's Public Works department to adjust the janitorial schedule during high volume times.

- Summer classes in final weeks 218 students enrolled for summer session.
- Fall classes went live today new catalogue mailed out next week.

It was asked why the fall catalogue is mailed out and not the other seasons. Chapin explained that the others will go out as an insert in the Gazette and it is still a great way to reach the community; the Gazette has more readership than any other paper around. The fall catalogue is viewed as the "kick off for the year," that is why it is the only one direct mailed out.

- Reader Board placement for the Sherwood Center for the Arts Chapin requested some direction from the commission about where they would like to see a reader board placed.
 - It was asked what the plans are for the gravel lot in front of the Center for the Arts. Chapin stated that it is a part of the Cannery Development Project and will eventually be developed by the City into leased space.
 - It was asked if it would be possible to use that lot as a park/extension of the Center for the Arts, possibly a sculpture garden. Boughey volunteered to research the long term vision plan for the lot.
 - o Commission members discussed possible placement of the reader board.
 - Commission's top recommendation is to play the reader board on the building.
 Liles suggested placing two signs; one on Railroad and one on Pine.

5. Cultural Arts Walking Tour Update (Chapin/Beilstein)

- Chapin and Beilstein presented the Commission with the sign design package from Sea Reach.
- The Commission is concerned with the size of the text; would like to make sure that it is readable from a standing position.
- The Commission's least favorite option is number three.
- It is suggested to place the plaques on small pedestals.
- It is suggested to acquire missing stop photos from the Historical Society.

6. Community Arts Outreach (Chapin)

- Art Walk September 15
- Grant Award from the City and Metro's CEP Grant for Main Street and SCA for signage for Art Walk
- Library Event a part of the Rotary's International Peace Day planning on an annual event. May be a great opportunity for a community partnership. Alter Weiner here on Sept. 24th at 1:30.

7. Vision Discussion (Boughey/Chapin)

Discussion is postponed until quorum is met.

8. Friends of the Center for the Arts Program Update (Lamb)

• The Friends have raised \$1,300 thus far at Music on the Green and Movies in the Park.

9. Council Update (Harris via Boughey)

Harris is not present to give update.

10. Other

• Chapin announced that Gala is going to be on April 22nd.

11. Next Meeting/Adjourn (Boughey)

- Adjourned at 8:30pm
- The next meeting will be held Monday, September 19, 2016 at 6:30 pm at Sherwood Center for the Arts.

city of sherwood

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city of sherwood

date 08.29.16

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SHERWOOD CENTER FOR THE ARTS

The Sherwood Center for the Arts serves as the centerpiece of the Sherwood Arts & Culture community—a hub for cultural activity, and a as an upscale community center for



CANNERY SQUARE

From 1890 to 1895, brickmaking fueled
Sherwood's economy. Located on this site, the
brickyard supplied bricks for most of Portland's



LIBRARY

The building that houses the Sherwood Public Library and City Hall opened in 2006. Several artistic elements grace the interior and exterio the outside of the building.



ROELLICH'S STORE

Louis Roellich built this brick building in 1914
to house the growing product list that his
general store carried. A year later, Roellich sold the building to Emil Lawrenze who promptly
assembled a Model T Ford to display in the first Ford dealership in the area, on First and Pine. Cars would be shipped in crates and mechanics would assemble the car. If the new vehicle made it up the Washington Street Hill, it passed



SECOND FRIENDS CHURCH

The Society of Friends, also known as Quake made up the third largest religious group dur the colonial period. Later, in the late 19th and the downstairs served as his stained glass studio. To this date, his stained glass windows add character and beauty to the main floor ballroom.



GAS PUMP PARK



MORBACK HOUSE/ OLD CITY HALL

Built in 1892. the bricks used to build the baseme uilt in 1892, the bricks used to build the basemen were from the Sherwood Brick Factory. J.E. Morback purchased the house in 1899 and went on to be the mayor of Sherwood for 30 years, becoming known as "The Dean of Oregon Mayors." At the beginning of the 20th century, this house was the only one in town with running hot water, thanks to the rigging of a water tank on the upper floor. During the vater tank on the upper floor. During the 1970s and 1980s it housed the entire city government, from police department to the public works crew.



SMOCK HOUSE

It probably housed two families, explaining why it possessed twin double doors, opening to separate rooms within the house. A kitchen and porch were added in 1920, and the house was moved to its third and current



OLD SHERWOOD HOTEL

In 1915, just four years after a fire devastated downtown Sherwood, Frank Colfelt built a prominent—and fire-resistant—hotel. The



ODD FELLOWS HALL/ REBEKAH LODGE

Between the World Wars, this small but graceful Art Deco building was the most popular theater in Sherwood. The last audience left here in the 1920s. A beautiful hardwood floor (transplanted from the Star Hall) has replaced the inclining floor and the stage has disappeared, but it filled this hall on Saturday nights. The Rebekah's organization still exists



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Culture σ The Sherwood Center for the Arts serves as resource for local artists, arts organizations, The Center also serves and arts patrons to expand the Sherwood -a hub for cultural activity, and an upscale community center for the residents of Sherwood and the of the Sherwood Arts & surrounding community. cultural experience. the centerpiece community as

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ROELLICH'S STORE

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If the new vehicle made it up the Washington Street Hill, it passed the test and could be sold. S E A | R E A C H | L T D .

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roellich's store



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GAS PUMP PARK

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business in Sherwood in the 1920s. He soon installed as part of his operation. When he married, he bought the house across the acquired a truck and the gas pump was street. For 40 years, all of the produce haulers lined up at 4am for gas

at the pump.

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Built in 1892, the bricks used to build the basement Morback purchased the house in 1899 and went 20th century, for 30 years, running hot water, thanks to the rigging of a Oregon water tank on the upper floor. During the town with 1970s and 1980s it housed the entire were from the Sherwood Brick Factory. city government, from police Of (department to the public known as "The Dean this house was the only one in Sherwood of the works crew. At the beginning the mayor of becoming on to be Mayors."

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SMOCK HOUSE

probably housed two families, explaining why -was platted in Old Town Sherwood. The house was moved Built in 1868, this may be the oldest structure Smock it possessed twin double doors, opening to parate rooms within the house. A kitchen current added in 1920, and the and resting place in 2005 center of town in 1890, by Sherwood to its third -later was moved and porch were Smockville house to the when 0 S

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smock house



though. The top floor was soon converted to In 1915, just four years after a fire devastated ω variety of businesses: a medical office, pub, building did not operate as a hotel for long **T** apartments, while the ground floor hosted Colfelt built restaurant, jewelry store, City Hall, and bank. The bank's original 1921 safe -hotel. seen today. fire-resistant-Frank Sherwood, can still be -and prominent downtown

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old sherwood hotel



Between the World Wars, this small but graceful Art Deco building was the most popular theater 1920s. A beautiful hardwood floor (transplanted in Sherwood. The last audience left here in the from the Star Hall) has replaced the inclining is not difficult to sense the excitement that floor and the stage has disappeared, but it filled this hall on Saturday nights. The Rebekah's organization still exists here today and they currently host the popular morning Doughnut Hour. S E A R E A C H L T D .

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SHERWOOD CENTER FOR THE ARTS

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CANNERY SQUARE

306

Sherwood's economy. Located on this site, the brickyard supplied bricks for most of Portland's buildings of that era In 1918, the Graves Cannery was built here to process the fruits and vegetable grown by local farmers. The cannery employed up to 400 people during the summer and fall harvests. Various companies operated the cannery until it closed in 1972.



LIBRARY

-300G

Public Library and City Hall opened in 2006. Several artistic elements grace the interior and exterior. The Main Reading Room boasts an enamel panel fireplace designed by Whitesavage and Lyle, and the Children's Reading Room features a colorful ceiling mural designed by Thom Hacker. Ann Storrs designed the nature-themed cast concrete panels on the outside of the building.



ROELLICH'S STORE

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Louis Roellich built this brick building in 1914 to house the growing product list that his general store carried. A yea later, Roellich sold the building to Emil Lawrenze who promptly assembled a Model T Ford to display in the window. He went on to operate one of the first Ford dealership in the area, on First and Pine. Cars would be shipped in crates and mechanics would assemble the car. If the new vehicle made it up the Washington Street Hill, it passed the



SECOND FRIENDS CHURCH

-30%

The Society of Friends, also known as Quakers, made up the third largest religious group during the colonial period. Later, in the late 19th and early 20th centuries, congregations formed in the Northwest. Originally built in 1912, the church served local Quakers until 1971. For the next two decades, local artist Stewart Olsen and his wife used the upstairs as a home, while the downstairs served as his stained glass studio. To this date, his stained glass windows add character and beauty to the main floor ballroom.



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GAS PUMP PARK

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Rudy Olsen started hauling bags of grain by wagons, drawn by teams of horses, from central eastern Oregon to the Columbia River. He then decided to start his own hauling business in Sherwood in the 1920s. He soon acquired a truck and the gas pump was installed as part of his operation. When he married, he bought the house across the street. For 40 years, all of the produce haulers lined up at 4am for gas at the pump.



MORBACK HOUSE & OLD CITY HALL

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Built in 1892, the bricks used to build the basement were from the Sherwood Brick Factory. J.E. Morback purchased the house in 1899 and went on to be the mayor of Sherwood for 30 years, becoming known as "The Dean of Orego Mayors." At the beginning of the 20th century, this house was the only one ir town with running hot water, thanks to trigging of a water tank on the upper flow During the 1970s and 1980s it housed the entire city government, from policic department to the public works crew.



SMOCK HOUSE

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Built in 1868, this may be the oldest structure in Old Town Sherwood. The house was moved to the center of town in 1890, by J.C. Smock when Smockville—later Sherwood—was platted. It probably housed two families, explaining why it possessed twin double doors, opening to separate rooms within the house. A kitchen and porch were added in 1920, and the house was moved to its third and current resting place in 2005.



OLD SHERWOOD HOTEL

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In 1915, just four years after a fire devastated downtown Sherwood, Frank Colfelt built a prominent—and fire-resistant—hotel. The building did not operate as a hotel for long though. The top floor was soon converted to apartments, while the ground floor hosted a variety of businesses: a medical office, pub, restaurant, jewelry store, City Hall, and bank. The bank's original 1921 safe can still be seen today.



ODD FELLOWS HALL/ REBEKAH LODGE

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Between the World Wars, this small but graceful Art Deco building was the most popular theater in Sherwood. The last audience left here in the 1920s. A beautiful hardwood floor (transplanted from the Star Hall) has replaced the inclining floor and the stage has disappeared, but it is not difficult to sense the excitement that filled this hall on Saturday nights. The Rebeckah's organization still exists here today and they currently host the popular morning Doughnut Hour.

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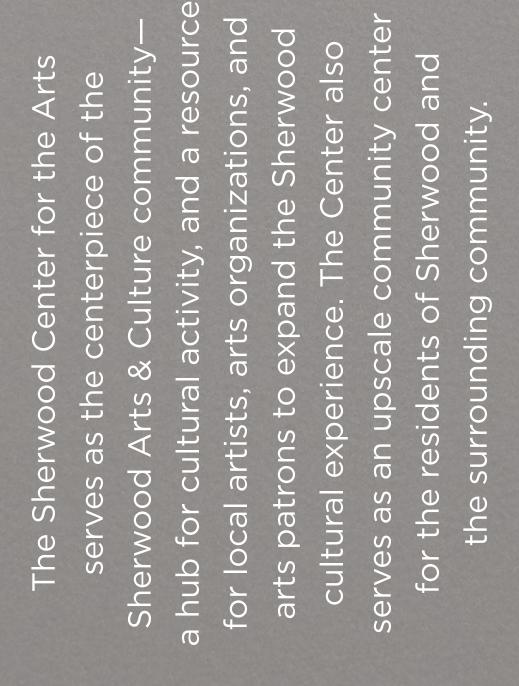
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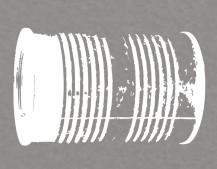
sherwood center for the arts

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CANNERY SQUARE



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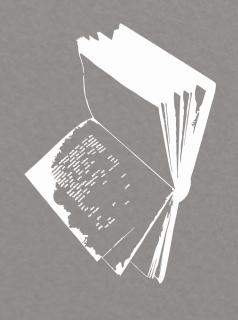
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IBRARY



Room boasts an enamel panel fireplace designed by Whitesavage and Lyle, and nature-themed cast concrete panels on The building that houses the Sherwood Thom Hacker. Ann Storrs designed the Reading the Children's Reading Room features Public Library and City Hall opened in colorful ceiling mural designed by grace the outside of the building. 2006. Several artistic elements interior and exterior. The Main

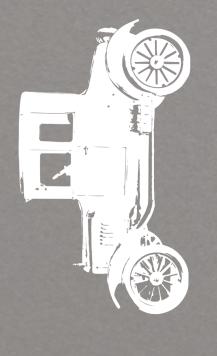
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ROELLICH'S STORE



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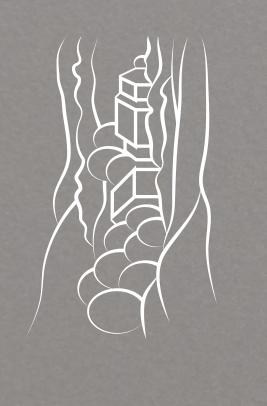
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SECOND FRIENDS CHURCH

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church served local Quakers until 1971. For the next two decades, local artist Stewart character and his as as formed in the made up the third largest Northwest, Originally built in 1912, the colonial peri 20th The Society of Friends, also known Olsen and his wife used the upstairs date, served the main floor ballroom early this downstairs 0 add P an centuries, congregations the studio. 19th windows during late the glass while the group beauty to Quakers, glass 0 <u>__</u> Φ stain Φ, ater, religious stained home his σ

second friends church

8" x 12

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SAS PUMP PARK



house Oregon to Of He then decided part of his operation. For 40 years, all of the produce haulers lined up at 4am Rudy Olsen started hauling bags of gas pump in Sherwood in the 1920s. He soon to start his own hauling business teams he bought the dund. grain by wagons, drawn by central eastern acquired a truck and the at the River. across the street. When he married, installed as gas Columbia from for horses, Was the

gas pump park

S E A R E A C H L T D .

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city of sherwood

kelsey beilstein

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project	city of sherwood
code	csw-001
notes	
	design 2
scale	full scale
by	lwr
date	08.29.16
revisions	

8 HOUSE MORBACK

town with running hot water, thanks to the the upper floor. becoming known as "The Dean of Oregon the entire city government, from police were from the Sherwood century, this house was the only one in Morback purchased Mayors." At the beginning of the 20th department to the public works crew. the mayor of Sherwood for 30 years, Built in 1892, the bricks used to build went on to be 1980s it house water tank on and During the 1970s and 1899 J.E. the house in the basement Brick Factory. rigging of a

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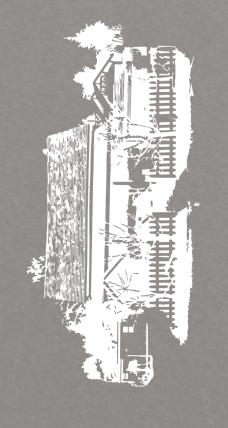
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2.7

2.7 morback house/old city hall



SMOCK HOUSE



to separate rooms within the house. A kitchen and structure in Old Town Sherwood. The families, explaining why it possessed Built in 1868, this may be the oldest porch were added in 1920, and the moved to the center of -was and current resting place in 2005. Smock when platted. It probably housed two house was moved to its third -later Sherwoodopening town in 1890, by J.C. twin double doors, Smockvillehouse was

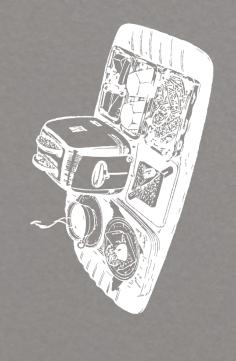
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2.8

smock house



OLD SHERWOOD HOTEL



a variety of businesses: a medical Hall, and bank. The bank's original 1921 not operate as a hotel for long though building did The top floor was soon converted to ground floor -| |-| |-In 1915, just four years after a fire devastated downtown Sherwood pub, restaurant, jewelry store, safe can still be seen today. prominent-The apartments, while the Frank Colfelt built a -hotel. fire-resistant nosted office, I

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ODD FELLOWS HAL BEKAT L III M



beautiful Star Hall) has replaced the inclining floor not difficult to sense the excitement that graceful Art Deco building was the most Between the World Wars, this small but the stage has disappeared, but it is from the and they currently host the popular theater in Sherwood. The last filled this hall on Saturday nights. The Rebeckah's organization still exists popular morning Doughnut Hour. 4 hardwood floor (transplanted audience left here in the 1920s. here today and

odd fellows/rebekah lodge

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OLD SHERWOOD HOTEL

In 1915, just four years after a fire devastated downtown Sherwood, Frank Colfelt built a prominent—and fire-resistant—hotel. The building did not operate as a hotel for long though. The top floor was soon converted to apartments, while the ground floor hosted a variety of businesses: a medical office, pub, restaurant, jewelry store, City Hall, and bank. The bank's original 1921 safe can still be seen today.

CANNERY SQUARE

From 1890 to 1895, brickmaking fueled Sherwood's economy.

Located on this site, the brickyard supplied bricks for most of Portland's buildings of that era. In 1918, the Graves Cannery was built here to process the fruits and vegetables grown by local farmers. The cannery employed up to 400 people during the summer and fall harvests. Various companies operated the cannery until it closed in 1972.

LIBRARY

The Sherwood Public Library and City Hall opened in 2006. Several artistic elements grace the interior and exterior. The Main Reading Room boasts an enamel panel fireplace designed by Whitesavage and Lyle, and the Children's Reading Room features a colorful ceiling mural designed by Thom Hacker. Ann Storrs designed the nature-themed cast concrete panels on the outside of the building.

GAS PUMP PARK

Rudy Olsen started driving horse-drawn wagons loaded with grain from Central and Eastern Oregon to the Columbia River. In the 1920s he moved to Sherwood and started another hauling company—only this time with a truck and a gas pump.

After he married, he

company—only
this time with
a truck and
a gas pump.
After he
married, he
bought the
house across
the street. For
40 years, all
of the produce
haulers lined u
at 4AM for gas
at Olsen's
gas pump.

SHERWOOD CENTER FOR THE ARTS

The Sherwood Center for the Arts serves as the centerpiece of the Sherwood Arts & Culture community—a hub for cultural activity, and a resource for local artists, arts organizations, and arts patrons to expand the Sherwood cultural experience. The Center also serves as an upscale community center for the residents of Sherwood and the surrounding community.

ROELLICH'S STORE

Louis Roellich built this brick building in 1914 to house the growing product list that his general store carried. A year later Roellich sold the building to Emil Lawrenze who promptly assembled a Model T Ford to display in the window. Lawrenze went on to operate the first Ford dealership in the area on First and Pine Cars would be shipped in crates and mechanics would assemble the car. If the new vehicle made it up the Washington Street Hill, it passed the test and could be sold.



SECOND FRIENDS CHURCH

The Society of Friends, also known as Quakers, made up the third largest religious group during the colonial period. Later, in the late 19th and early 20t centuries, congregations formed in the Northwest. Originally built in 1912, the church served local Quakers until 1971. For the next two decades local artist Stewart Olsen and his wife used the upstairs as a home, while the downstairs served as his stained glass studio. To this date, his stained glass windows add character and beauty to the main floor ballroom.

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date 08.29.16
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overview: design 3

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design option 3

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sherwood center for the arts

3.1

13 3125″ v 11″

5 E A R E A C H L T D

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old sherwood hotel

3.2

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library

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ROELLICH'S STORE Louis Roellich built this brick building in 1914 to house the growing product list that his general store carried. A year later Roellich sold the building to Emil Lawrenze who promptly assembled a Model T Ford to display in the window. Lawrenze went on to operate the first Ford dealership in the area on First and Pine. Cars would be shipped in crates and mechanics would assemble the car. If the new vehicle made it up the Washington Street Hill, it passed the test and could be sold.

3.4 roellich's store
25.5" x 12.75"

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second friends church

E A R E A C H

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3.6

gas pump park 6.1875" x 23.875"

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page	3.6	

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old sherwood hotel

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Walking Sherwood Historic

landmarks. Small markers at each stop provide brief descriptions of buildings Stroll Old Town Sherwood to uncover its past—and present. This tour tells the story of our community by taking you to some of Old Town's most iconic and the people who have shaped Sherwood.

provided by the map.

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- M
- 4
- Second Friend's Church 2
- 9
- Morback House/Old City Hal **P**
- Smock House 00

Old Sherwood Hotel





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trailhead scale 08.29.16 date revisions

tour trailhead

36" x 48"