



MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, January 25, 2016 at 6:30pm
LOCATION: Sherwood Center for the Arts,
22689 SW Pine St

ATTENDEES

Cultural Arts Commission

Vicki Poppen, Chair
Shelly Lamb
Skye Boughey
Roni Zettlemoyer
VACANT
VACANT
VACANT

Council Liaison

Jennifer Harris, City Councilor

City Staff

Kristen Switzer, Community Services Director
Maggie Chapin, Center for the Arts Manager
Kelsey Beilstein, Administrative Assistant

AGENDA

1. Call to Order/Roll Call (Poppen)
2. Adjustments to the Agenda (Poppen)
3. Approval of November Minutes (Poppen)
4. Center for the Arts Program Update (Chapin)
5. Community Arts Outreach Update (Chapin)
6. Gala Event Update (Chapin)
7. Update on Commission Vacancies (Switzer)
8. Goals and Focus of Commission (Poppen)
9. Council Update (Harris)
10. Other (Poppen)
11. Next Meeting/Adjourn (Poppen)



Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	1.25.2016 6:30PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St. Sherwood OR, 97140
FACILITATOR	Vicki Poppen
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission	Council Liaison
X Vicki Poppen, Chair	X Jennifer Harris, City Councilor
X Shelly Lamb	
X Skye Boughey	City Staff
-- Roni Zettlemoyer	X Kristen Switzer, Community Services Director
VACANT	X Maggie Chapin, Cultural Arts Center Manager
VACANT	X Kelsey Beilstein, Administrative Assistant
VACANT	

MEETING NOTES

1. Call to Order/Roll Call (Poppen)

- 6:30pm

2. Adjustments to the Agenda (Poppen)

- Move "Other" to item #4 on the agenda

3. Approval of November Minutes (Poppen)

Lamb motioned to approve the November minutes. Seconded by Boughey. All in favor; motion passed.

4. Other (Poppen)

- Community member, Jesse Swickard, asked the Commission for feedback regarding the formation of a sculpture program within the City of Sherwood. This would consist of rotating outdoor art on pads with purchasing options.
- Switzer explained that Jesse approached the commission a number of years ago, but at that time, priorities were different. Switzer pointed out that there was a pad placed at Cannery Square at the time of its construction, but there was no money left to place a piece of art on it. Switzer asked the Commission if this is something the Commission sees value in at this time.

- Poppen pointed out that there has been some very successful programs in other communities and would like to see Jesse spearhead a group to gather information to present to the Commission, which can then be taken to Council.
- Switzer made a goal to look at a proposal next month from Jesse; hoping that a proposal would include how many sites, planning process and budget.

5. Center for the Arts Program Update (Chapin)

- Classes
 - Registration is going really well; 68 students registered for this term already and there were only 52 all of last term.
 - A new ceramics class is launching.
- Classic Film
 - Indiana Jones will be the next film in February.
 - Poppen asked if SCA is selling concessions on movie nights. Chapin answered yes, for the same prices as at Movies in the Park and explained that the sales go back to SCA.
 - Councilor Harris asked if the program is paying for itself. Chapin answered not quite; SCA will be looking for additional, outside support for next season.
- Family Matinee
 - 125 tickets were sold for Bilgerats & Pyrettes on January 23rd
 - Councilor Harris asked if the ticket sales cover the costs of the performers. Chapin answered no, but SCA received a grant that helped to cover the costs.
- Gallery Season
 - 60-70 visitors came to the opening reception of the new gallery show: An Artful New Year.
 - The next show will be the Student Art Show and the gallery opening will be on March 4th.
- Rentals
 - Horizon High School just finished their production and it was a great rental.
 - Upcoming there is a wedding reception and a large number of fundraisers.
- In the coming month Chapin will be hiring new on call, part time staff to work as building monitors and support staff for events and rentals.

6. Community Arts Outreach (Chapin)

- Art Walk
 - Spring Art Walk will be April 14th, a meeting will be called in the next couple weeks to start the planning process.
 - The Fiber Art Show opening will be that night at SCA.
- Altered Art planning has started with the partnership of SFA and will be held on June 4th.

7. Gala Update (Chapin)

- The Gala will be held on April 2nd.
- Volunteers are needed.
- Invites are a priority right now and will be going out in the mail and as an e-mail.
- Anyone interested in being part of the planning should let staff know and they will be included in communications.

8. Update on Commission Vacancies (Switzer)

- There are currently 3 vacancies with 2 upcoming interviews.
- The Commission must have a minimum of 5 members, but no more than 12.
- The Commission needs to be able to make a quorum consistently.

9. Goals and Focus of Commission (Poppen)

- With the development of the Friends of, there is some overlaps of non-profit groups in the community. Poppen suggested that in order to ensure that all of the groups are working together and not going after the same funds it might be helpful for the Commission to bring the groups together in an open forum.
- Poppen expressed that she feels the forum should be facilitated by an outside person. It would cost money, but could go a long way. Poppen would be willing to contact the Culture Coalition of Washington County to see if they could help.
- Chapin expressed that a concern is that, by holding a forum, more projects will be created for staff. The Commission would need to go in to the forum with clear goals.
- Lamb suggested that the Commission asks groups if they would be interested in having a forum instead of saying that it is being put on by the Commission and they should attend. It might makes groups more open to participating.
- Poppen suggested that the Commission compile a list of groups that should be involved and goals of the forum and then reach out to the groups to see if they would be interested.

10. Council Update (Harris)

- Cannabis
 - Recreational use will go to the voters. If voters vote no, Sherwood would get no state funding.
- Protesters
 - Council is looking at updating the Noise Ordinance and creating a Neighborhood Picketing Ordinance.
- Garbage
 - Council turned down a \$2 increase on Pride Garbage

11. Next Meeting/Adjourn (Poppen)

- Adjourned at 8:20pm
- The next meeting will be held Monday, February 15, 2016 at 6:30 pm at Sherwood Center for the Arts.