

MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, February 16, 2015 at 6:30pm
LOCATION: Sherwood City Hall, 22560 SW Pine Street

ATTENDEES

Cultural Arts Commission

Vicki Poppen, Chair
Judy Silverforb, Vice Chair
Anna Lee
Amanda Stanaway
Shelly Lamb
Ramin Rouhbakhsh
Angelisa Russo
VACANT
VACANT

Council Liaison

Jennifer Harris, City Councilor

City Staff

Kristen Switzer, Community Services Director
Maggie Chapin, Cultural Arts Center Manager
Jennifer Ortiz, Department/Program Coordinator

AGENDA

1. Call to Order/Roll Call (Poppen)
2. Adjustments to the Agenda (Poppen)
3. Approval of January Minutes (Poppen)
4. Cultural Arts Community Center Building Update (Switzer)
5. Cultural Arts Community Center Program Update (Chapin)
6. Upcoming Vacancies / Term Expirations (Switzer)
7. Council Update (Harris)
8. Fundraising Update (Switzer)
9. Grand Opening Open House Update and Discussion (Chapin)
10. Other (Poppen)
11. Next Meeting/Adjourn (Poppen)



Sherwood Cultural Arts Commission MEETING NOTES Approved

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	02.16.2015 6:30PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	Vicki Poppen
NOTES TAKEN BY	Jennifer Ortiz

ATTENDEES

Cultural Arts Commission	Council Liaison
X Vicki Poppen, Chair	X Jennifer Harris, City Councilor
X Judy Silverforb, Vice Chair	
X Shelly Lamb	
-- Anna Lee	
X Amanda Stanaway	X Kristen Switzer, Community Services Director
-- Ramin Rouhbakhsh	X Maggie Chapin, Cultural Arts Center Manager
-- Angelisa Russo	X Jennifer Ortiz, Department/Program Coordinator
-- VACANT	
-- VACANT	

MEETING NOTES

1. Call to Order/Roll Call (Poppen)
 - The meeting was officially called to order at 6:30 pm.
2. Adjustments to the Agenda (Poppen)
 - None
3. Approval of January Minutes (Poppen)
 - *Silverforb motioned to approve the January 2015 minutes. Stanaway seconded. All in favor; motion passed.*
4. Cultural Arts Community Center Building Update (Switzer)
 - Switzer shared that things are moving along. The City does not have occupancy yet, but should be getting the keys soon. City staff has been attending various trainings for the new facility including mechanical, seating, drapes, sound, and lighting. Furniture has been delivered and overall, the facility looks great.
5. Cultural Arts Community Center Program Update (Chapin)
 - Chapin shared that the new Center for the Arts website is coming soon, but in the meantime information will be added to the City's current website. Chapin is working on finalizing policies and procedures for the rental application. There have been several inquiries about renting the facility. The SFA will be holding a People to People Exchange fundraiser on March 20. Washington County Visitors Association will be holding a tourism luncheon on May 8. Three separate dance studios have inquired about the space for May and June productions. The Chamber will be holding their

Annual Awards Banquet at the Center in June. There will also be several library events taking place at the Center. Chapin shared that she will be hiring two part-time, on-call Recreation Assistants to help with facility rentals in the evenings and on weekends.

- Chapin shared that Makers 5 has put together a great gallery for the opening. It will feature a variety of local artists (see record; exhibit A). Chapin explained the gallery schedule. Makers 5 will produce a report and provide resumes for each artist featured in the gallery. An artwork roster will also be provided, along with the sale price for each piece. That value price is what will be used for insurance purposes as well.

6. Upcoming Vacancies/Term Expirations (Switzer)

- Switzer shared that there are still two vacancies on the commission. Silverforb, Stanaway, and Lee all have terms expiring in March. Silverforb will not be reapplying. Stanaway shared that she will be reapplying. Poppen asked about the other gentleman that was interviewed a couple of months ago. Switzer said that she can reach out to see if he is still interested. Chapin reminded the commission to encourage people to apply.

7. Council Update (Harris)

- Harris shared that Council approved the name and fee schedule for the Center at the last meeting. She also shared that the Spaghetti Factory will be coming to Sherwood, and Beth Cooke was just appointed to City Council.

8. Fundraising Update (Switzer)

- Chapin, Lamb, and Switzer met together last week and found that it would be beneficial to file for nonprofit status for the Center. Shelly has been gathering the paperwork to start the process. Stanaway asked if we have a time frame for approval. Switzer stated that Shelly is just starting the process. They will know more by next month's meeting.

9. Grand Opening Open House Update and Discussion (Chapin)

- Chapin handed out a schedule for the Open House (see record; exhibit B). In addition to the performances on stage, there will be activities taking place in the classrooms. Anne Brucker from Mosaic Arts Loft will be making small terra cotta coins for bracelets that people can string along with beads and take home. There will also be an art activity. This will help to get people engaged in the classrooms. We will be using volunteers to help with these activities. Chapin asked if any of the commission members are able to volunteer for the Open House. She will email out a schedule to the group. Lamb has been working hard on the refreshments. Symposium will probably be doing the coffee. Sesame donuts will be donating 300 holes. Switzer will purchase an additional 300. Lamb added that SweetStory will also be doing 500 cookies.

10. Other (Poppen)

- Tonya Hamilton, Sherwood resident, is excited about the Arts in Sherwood. She shared that she organized the Italian Festival that took place at Cannery Square Plaza last year. She shared a little about the event and stated that she would love to have the commission involved again this year. IBC, an Italian nonprofit group based out of Portland, will be sponsoring the event this year. Hamilton would like to hold the event in July this year. Poppen suggested that Hamilton submit a written request for a fee waiver to the City. This was a great event last year.

11. Next Meeting/Adjourned

- The next meeting will be held Monday, March 16, 2015 at 6:30 pm at City Hall.

Adjourned at 7:50 pm.

Sherwood Cultural Arts Commission

Report on Center for the Arts Gallery | February 16, 2015

The gallery space at the Sherwood Center for the Arts will be a space for small rotating exhibits with a variety of mediums, themes and types.

Curation of Exhibits

The gallery will be curated through a variety of local partnerships, allowing for the perspective of local artists to be honored and showcased, while ensuring a manageable workload for City staff.

Curating shows for the remainder of the 2015 calendar year is the local group *Makers 5*. Having just one group to curate the full season will not necessarily be standard practice in the future, but it does enable staff to better manage the large work-load through streamlining coordination, contracting and communication. The group is comprised of professional artists who have extensive resumes filled with shows and curation in a variety of settings. *Makers 5* members are Sharon Orella, Darla Boljat, David Gilmore, Lori Randel, and Juliet Armstrong.

Reporting to the Commission

The Sherwood Cultural Arts Commission will receive a report on each show prior to the exhibit as a preview. This report will include a list of participating artists and examples of artwork.

Center for the Arts Gallery Shows for 2015

- February 28 – May 22: "Gateway to Sherwood" featuring *Makers 5* artists
- June 4 – June 27: Student Arts Show featuring student work from Mosaic Arts Lofts and local studios
- July 9 – September 23: "Pacific NW Artists Exhibition" featuring selected artists from an open call
- October 1 – December 31: "History in the Making" featuring work from selected local artists for the Gala

Gallery Exhibit Info Report

"Gateway to Sherwood" | February 28 – May 22

Show Description:

The first Art exhibition at the Sherwood Cultural Arts center will feature original art from the members of Makers5 Artists Cooperative. When the doors open for the public to experience this first exhibition, it will celebrate the culmination of the work that has gone into making the Art center come alive. These artworks will include several different mediums, including Oil painting, Copper Repoussé, Photography, Jewelry and Mixed Media.

This initial exhibition, Makers5, will be the first curated in the new Center for the Arts and will represent a variety of mediums that are indicative of the Arts in Sherwood, Oregon. Featured Artists for this exhibition are all founding members of Makers5, DK Boljat, David Bryan Gilmore, Sharon Orella, Lori Randel, and Juliet Armstrong.

Artist Info:

D.K. Boljat - Accomplished Oil and Acrylic Painter and Art Teacher located in Sherwood Oregon as well as the Founding President of the Sherwood Foundation for the Arts, and a member of the Village Gallery of the Arts.

David Bryan Gilmore - Journeyman Photographer with an extensive background in photography, digital artworks and the unofficial Photo Biographer of Sherwood and several surrounding communities.

Sharon Orella - Copper Repoussé Artist, Jewelry designer and Painter, Director of the Washington County Artist Open Studio tour and Director of Makers5.

Lori Randel –Altered and Recycled Artist. Co-founder of the Sherwood Altered Arts Festival and former board member of the Sherwood Foundation for the Arts.

Juliet Armstrong - Jewelry Designer, member of the Village Gallery of the Arts and former Makeup Artist at CBS studios.

Gallery Images | "Gateway to Sherwood" | Spring 2015



David Bryan Gilmore's "Melody's Bicycle"



Lori Randel's "Coast"



DK Boljat's "Tranquility"



Sharon Orella's "Wetlands"



Open House | Run of Day

Date	Saturday, February 28th
Location	Sherwood Arts & Community Center
9:30	Staff arrives to finalize set-up AV tech arrives Cascade Sound Sub-Contractor arrives
10:30	Volunteers Arrive for "training"
11:00	Doors open "Soft Open"
11:30	Ribbon Cutting Speeches by City Officials
12:00	Open House Artist Demonstrations & Hands on Activities in classrooms Artists in lobby engaging visitors about gallery exhibit
12:00	VPA, SFA, SHS Choir
1:05	<i>change over (10 min)</i>
1:15	<i>Let's make Music</i>
1:30	<i>change over (10 min)</i>
1:40	<i>Sherwood Dance Academy</i>
1:55	<i>change over (10 min)</i>
2:05	<i>SMJ Performing Arts</i>
2:20	<i>change over (10 min)</i>
2:30	<i>Amanda Stananway & Friends</i>
3:00	Event Ends

Meeting Date: February 16, 2015

Cultural Arts Commission

ATTENDANCE SHEET

NAME _____

Please Print

ADDRESS AND EMAIL

PHONE

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