

MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Thursday, November 7, 2013 at 6:30pm
LOCATION: Sherwood City Hall, 22560 SW Pine Street

ATTENDEES

Cultural Arts Commission

Alyse Vordermark, Chair
Judy Silverforb, Vice-Chair
James Boscole
Anna Lee
Amanda Stanaway
VACANT
VACANT

Council Liaison

Robyn Folsom, City Councilor

City Staff

Jennifer Ortiz, Event & Volunteer Coordinator

AGENDA

1. Call to Order/Roll Call (Vordermark)
2. Adjustments to the agenda (Vordermark)
3. Approval of September minutes (Vordermark)
4. Public Art Donation from SFA (Vordermark)
5. Selection of representative for Charter Review Committee (Vordermark)
6. Annual Report for Boards & Commission Appreciation Dinner (Vordermark)
7. Community Center Project Update (Folsom)
8. Council Update (Folsom)
9. Next meeting/adjourn (Vordermark)



Sherwood Cultural Arts Commission MEETING NOTES

Approved

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	11.07.2013 6:30PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	Alyse Vordermark
NOTES TAKEN BY	Jennifer Ortiz

ATTENDEES

Cultural Arts Commission		Council Liaison	
X	Alyse Vordermark, Chair	--	Robyn Folsom, City Councilor
X	Judy Silverforb, Vice Chair		
X	James Boscole	City Staff	
X	Anna Lee	--	Kristen Switzer, Community Services Director
--	Amanda Stanaway	X	Jennifer Ortiz, Events and Volunteer Coordinator
--	VACANT		
--	VACANT		

MEETING NOTES

1. Call to Order/Roll Call (Vordermark)
 - The meeting was officially called to order at 6:32 PM.
2. Adjustments to the agenda (Vordermark)
 - None
3. Approval of September minutes (Vordermark)
 - *Silverforb motioned to approve the September 2013 minutes. Lee seconded. All in favor; motion passed.*
4. Public Art Donation from SFA (Vordermark)
 - Vordermark shared that Sherwood Old Town Dental has donated the metal panels to the SFA in order for them to be used as public art. The donors would love to see the panels remain in Old Town if at all possible. The SFA and the CAC would like to somehow incorporate the panels into the Community Center design. The group agreed that they would look great if they were backlit and placed on the exterior of the building. Vordermark shared that they are made of cut steel and are currently rusted. They could be cleaned up and clear powder coated or coated as-is in order to keep the rustic look. Boscole shared that he knows someone who can do the powder coating for a reasonable cost. Vordermark shared that Folsom will be sending pictures of the pieces to the Community Center's design team to see how they can be incorporated in the building. The appraisal of the pieces came in at \$14,000. They were done by a famous artist and include a certificate of authenticity. They are rare pieces. The SFA has possession of the panels and they are currently being stored in a storage unit in Sherwood.

5. Selection of representative for Charter Review Committee (Vordermark)
 - Vordermark shared that Council will be reviewing the City's charter in order to make possible revisions. As part of this process, a Charter Review Committee will be formed. Each of the City's six boards and commissions will be required to have a representative on this new committee. Vordermark asked if anyone would like to volunteer to represent the SCAC. Boscole volunteered. *Vordermark motioned to recommend Boscole for the new Charter Review Committee, Silverforb seconded. All in favor; motion passed.*
6. Annual Report for Boards & Commission Appreciation Dinner (Vordermark)
 - Vordermark reminded the group that the Annual Boards & Commission Appreciation Dinner will be held Tuesday, December 3 at 6:00 pm. Each board and commission will be presenting their top 2 or 3 accomplishments for 2013 as well as goals for 2014. For accomplishments, Vordermark thought that the group should list the following:
 - Built a stronger relationship with the Sherwood Foundation for the Arts for fundraising and public art programs.
 - Continued our annual programs of Pix on the Plaza (since DATE) and Missoula Children's Theatre (since DATE). Vordermark will ask Switzer how many years each of these programs have been going on.
 - Vordermark mentioned that maybe the commission should think about the possibilities of re-inventing itself in light of the new building coming soon. She put together some ideas of what the re-invention could include and handed out copies to the group for review (see exhibit A). A re-invention would definitely mean that this commission would need to be more of a working board than they are now. Vordermark would like to hold a work session next month to figure out what the commission should look like and create a recommendation for Council. Goals for 2014 include:
 - Re-invent the commission to fit the needs of the new cultural arts building.
 - Continue providing local children with the opportunity to participate in Missoula Children's Theatre and Pix on the Plaza.
7. Community Center Project Update (Folsom)
 - Folsom could not make it to the meeting tonight. No update.
8. Council Update (Folsom)
 - Folsom could not make it to the meeting tonight. No update.
9. Other (Vordermark)
 - Vordermark shared that she and Switzer had interviewed a great candidate for the commission. She is very knowledgeable, but cannot meet on Thursdays. She asked the group what they thought of meeting on a different night. The group decided to look into Monday nights. Vordermark will talk with Switzer and see if it is a possibility for all CAC members.
10. Next meeting/adjourned
 - The next meeting will be held Thursday, December 5, 2013 at 6:30 pm at City Hall.

Adjourned at 7:14 pm.

Sherwood Cultural Arts Commission

We've been struggling to determine what the commission should and can be.

As plans are finalized and construction of the new building begins, we have the opportunity to re-invent the commission. Here's an idea:

- Re-invent itself into a commission whose main focus is the new Cultural Arts building
- New commission would focus on one main goal of making the building self-sustainable by creating policies for operations, fee/rate schedule recommendations, a fundraising plan, and an arts program schedule.
- New commission would be expanded to include a diverse group of community members with knowledge and interest in business, bldg operations, arts mgmt, finance - as well as keeping those interested in arts and fundraising
- Within the commission, sub-committees could be formed so that those with specific knowledge/interest/experience could focus on specific areas of the building
- A city liaison would be assigned to each commission sub-committee so recommendations can be implemented

Current SCAC could:

- Join the new commission and focus on areas in which each member has interest
- Make recommendation for types of people to be on the new commission (i.e. a Chamber member, someone with finance background, members of non-profits, etc.)
- Create a organizational flow chart with commission executive members and sub-committees
- Create member guidelines (i.e. each member will need to commit X hrs each month, this is a working commission, need X experience for X position)