



## MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission  
DATE & TIME: Thursday, August 1, 2013 at 6:30pm  
LOCATION: Sherwood City Hall, 22560 SW Pine Street

### ATTENDEES

#### **Cultural Arts Commission**

Alyse Vordermark, Chair  
Judy Silverforb, Vice-Chair  
James Boscole  
Kaelie Nielsen  
Anna Lee  
Amanda Stanaway  
VACANT

#### **Council Liaison**

Robyn Folsom, City Councilor

#### **City Staff**

Kristen Switzer, Community Services Director  
Jennifer Ortiz, Event & Volunteer Coordinator

### AGENDA

1. Call to Order/Roll Call (Silverforb)
2. Adjustments to the agenda (Silverforb)
3. Approval of June minutes (Silverforb)
4. Public Art Donation (Nielsen)
5. Missoula Children's Theatre Report (Switzer)
6. Royal Academy Report (Switzer)
7. Pix on the Plaza Update (Switzer)
8. Community Center Update (Switzer)
9. Council Update (Folsom)
10. Next meeting/adjourn (Silverforb)





# Sherwood Cultural Arts Commission MEETING NOTES

Approved

|                |                                   |
|----------------|-----------------------------------|
| MEETING TITLE  | Sherwood Cultural Arts Commission |
| DATE & TIME    | 08.01.2013 6:30PM                 |
| LOCATION       | Sherwood City Hall—Community Room |
| FACILITATOR    | Judy Silverforb                   |
| NOTES TAKEN BY | Jennifer Ortiz                    |

## ATTENDEES

|                                 |                                                    |
|---------------------------------|----------------------------------------------------|
| <b>Cultural Arts Commission</b> | <b>Council Liaison</b>                             |
| -- Alyse Vordermark, Chair      | -- Robyn Folsom, City Councilor                    |
| X Judy Silverforb, Vice Chair   |                                                    |
| -- James Boscole                | <b>City Staff</b>                                  |
| X Kaelie Nielsen                | X Kristen Switzer, Community Services Director     |
| X Anna Lee                      | X Jennifer Ortiz, Events and Volunteer Coordinator |
| X Amanda Stanaway               |                                                    |

## MEETING NOTES

1. Call to Order/Roll Call (Silverforb)
  - The meeting was officially called to order at 6:38 PM.
2. Adjustments to the agenda (Silverforb)
  - Nielsen announced that she will be moving to Idaho on September 28. Her last meeting with the CAC will be September 5.
3. Approval of June minutes (Silverforb)
  - *Stanaway motioned to approve the June 2013 minutes. Lee seconded. All in favor; motion passed.*
4. Public Art Donation (Nielsen)
  - Nielsen mentioned that she will be meeting with the SFA on Aug. 13, to discuss the acceptance of the public art piece that a local resident would like to donate. Nielsen will be moving so she would like Boscole to attend the meeting as well. Since art is not included in the budget for the new Cultural Arts Center, the group would like to see this piece installed there. Switzer mentioned that installation and maintenance would need to be discussed. *Nielsen motioned to include the art donation at the new Cultural Arts Center if it is okay with the City. Stanaway seconded. All in favor, motion passed.* Switzer stated that she meets every week for an update on the Cultural Arts Center Project. She will talk with City Manager, Joe Gall, about the donation. Switzer also stated that she will forward pictures of the art to the architect.

5. Missoula Children's Theatre Report (Switzer)

- Switzer thanked the members of the SCAC who helped out with check-in and ticket sales for Missoula. She shared that the second week only had 40 kids registered. Switzer recommended that they cut back to only one show next year. Other performances occur at the same time in the community and participation has been low.

6. Royal Academy Report (Switzer)

- Folsom was not present to report on the Royal Academy. Switzer shared that she attended one of the shows and it was a really nice performance.

7. Pix on the Plaza Update (Switzer)

- Switzer shared that she met with Main Street representatives and they just do not have the ability to run the Pix on the Plaza program. This year the SCAC and the City will coordinate it. The Title Sponsor is The Gardner Team this year. We also have Capstone and Les Schwab as Presenting Sponsors. Switzer spoke with a representative from the City of Tigard. They no longer do movies, but they have a screen that they will allow us to borrow. The movies have been ordered. They are as follows: Here Comes the Boom, Aug. 9; Rise of the Guardians, Aug. 16; Madagascar 3, Aug. 23.

8. Community Center Update (Switzer)

- Switzer shared that she met with PARC representatives to see what kind of assistance they could provide for the Community Center. They believe that the City could get \$300,000-\$500,000 in grants for the project. Some of that could be used for art. PARC would be able to direct the City through the next step in organizing a friends group through the SFA or VPA instead of organizing a new 501(c)3. It would be totally legal to run it as an arm of one of these organizations. Switzer stated that the benefit in using the SFA and VPA is that the City could use their history when applying for arts grants. They have an established history of community involvement and programs. Switzer received a proposal from PARC today. It outlines the different levels of help that they can provide. A meeting will be set up with the Urban Renewal Agency to see if they will support PARC's involvement.

9. Council Update (Folsom)

- None

10. Other

- Lee asked if there is any way to include Cultural Arts in the community. Switzer shared that PSU has a Multicultural Resource Center that has great ideas for programs. Silverforb mentioned that it would be neat to tie it in with the Altered Arts Festival.

11. Next meeting/adjourned

- The next meeting will be held Thursday, September 5, 2013 at 6:30 pm at City Hall.

**Adjourned at 7:41 pm.**