

MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Thursday, March 7, 2013 at 6:30pm
LOCATION: Sherwood City Hall, 22560 SW Pine Street

ATTENDEES

Cultural Arts Commission

Alyse Vordermark, Chair
James Boscole
Judy Silverforb
Kaelie Nielsen

Council Liaison

Robyn Folsom, City Councilor

City Staff

Kristen Switzer, Community Services Director
Jennifer Ortiz, Event & Volunteer Coordinator

AGENDA

1. Call to Order/Roll Call (Vordermark)
2. Adjustments to the agenda (Vordermark)
3. Approval of January minutes (Vordermark)
4. Royal Academy (Vordermark)
5. Altered Art Festival (Vordermark)
6. Missoula Children's Theater Update (Switzer)
7. 501c3/SFA update (Vordermark)
8. Strategic Plan (Vordermark)
9. Council Update (Folsom)
10. Next meeting/adjourn (Vordermark)

Sherwood Cultural Arts Commission MEETING NOTES

APPROVED

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	03.07.2013 6:30PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	Alyse Vordermark
NOTES TAKEN BY	Jennifer Ortiz

ATTENDEES

Cultural Arts Commission		Council Liaison	
X	Alyse Vordermark, Chair	--	Robyn Folsom, City Councilor
X	Judy Silverforb, Vice Chair		
X	James Boscole		
X	Kaelie Nielsen	X	City Staff Kristen Switzer, Community Services Director
		X	Jennifer Ortiz, Events and Volunteer Coordinator

MEETING NOTES

1. Call to Order/Roll Call (Vordermark)
 - The meeting was officially called to order at 6:34 PM.
2. Adjustments to the agenda (Vordermark)
 - Switzer would like to discuss the SCAC interviews that were conducted.
 - The group would also like to discuss event calendar options.
3. Approval of February minutes (Vordermark)
 - *Silverforb motioned to approve the February 2013 minutes. Nielsen seconded. All in favor; motion passed.*
4. SCAC Interviews (Switzer)
 - Switzer handed out copies of the two applications received from residents interested in joining the SCAC. She shared that interviews were conducted today. The group reviewed the applications. *Silverforb motioned to recommend the applicants to be added to the commission. Nielsen seconded. All in favor; motion passed.* The recommendation will be brought to the next Council meeting. If appointed, the new members will be added to the commission before the next SCAC meeting in April.
5. Calendar Update (Vordermark)
 - Vordermark would like to get the non-profit organizations together again for a meeting to discuss the creation of an events calendar. Boscole recommended that the group create an outline for the meeting to keep some order. The group

will discuss options at next month's meeting and shoot for a gathering in May. This year, the group would like to publish the calendar in the Gazette each month also.

6. Royal Academy (Vordermark)

- Folsom was not present to give an update. The group will discuss the Royal Academy at next month's meeting.

7. Altered Art Festival (Vordermark)

- Vordermark shared that the SFA's Altered Art Festival is moving forward. The SFA would like to hold the event at Cannery Square Plaza on June 1st, but would like to know how much it would cost to rent the space and the sound system. They have also requested a donation from the SCAC of \$75.00 to cover the cost of the Special Event Permit fee. *Nielsen motioned to approve the \$75.00 donation to cover the fee. Silverforb seconded. All in favor; motion passed.*

8. Missoula Children's Theater Update (Switzer)

- Switzer shared that the PAC reservations have been confirmed with the high school for Missoula. Rehearsal times will be 9:00 – 11:00 and 11:30 - 1:30 during the week. Switzer would like to see if the SFA and VPA would like to get involved this year. The SFA usually handles registration for the program. Last year, Hungry Raccoon created a registration module for the SFA to use for Missoula. Switzer is hoping it will be easy enough to update and use again this year. Vordermark will talk with both groups to see if they are interested in helping out. The two programs planned for this year are: Robinson Crusoe, June 24 – June 29 and Beauty Lou and the Country Beast, July 8 – July 13.

9. 501c3/SFA update (Vordermark)

- Since the last meeting, Vordermark, Boscole, and Nielsen met with the SFA to discuss a possible partnership for grant opportunities. The SFA was very receptive. Boscole will continue to search for grant opportunities for the commission. During their meeting with the SFA, Nielsen discussed the possibility of starting a public art program. It came up in conversation that the dentist office across the street has four metal art panels that they would like to donate to a non-profit organization for a tax write-off. Vordermark asked if Boscole would be willing to talk to the SFA to see if they will accept the donation of the art pieces. Boscole agreed. Vordermark would like a few commission members to meet with Tualatin and Wilsonville employees to discuss their public art programs so that the commission can start to form a plan for this project in order to have something to present to Council. Switzer shared that Wilsonville created platforms for art and then artists lease the spot for a certain amount of time. Boscole would like to make sure that there is public art placed on the north side of town as well, so that it pulls the community together. They discussed the possibility of creating an art walk, much like Tualatin's program. The committee will get together and meet with other organizations and try to put together a plan to present to council.

10. Strategic Plan (Vordermark)

- No update.

11. Council update (Folsom)

- Folsom was not present to give a Council update. Mayor Middleton shared that the Cultural Arts Center project is moving forward quickly. The old machine works building will be demolished shortly.

12. Other

- None

13. Next Meeting/adjourned

- The next meeting will be held on Thursday, April 4, 2013 at 6:30 pm at City Hall.

Adjourned at 7:36 pm.