

MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Thursday, August 4, 2011 at **6:30PM**
LOCATION: Sherwood City Hall, 22560 SW Pine Street

ATTENDEES

Cultural Arts Commission

Doug Pedersen, Chair
Alyse Vordermark, Vice Chair
Ashley Marshall-O'Dell
VACANT
James Boscole
Judy Silverforb
Cydney Corl Hill
Jim Haynes
Kaelie Nielsen

Council Liaison

Robyn Folsom, City Councilor

City Staff

Kristen Switzer, Community Services Director
Denise Berkshire, Event & Volunteer Coordinator

Guests

AGENDA

1. Call to Order/Roll Call (Pedersen)
2. Adjustments to the agenda (Pedersen)
3. Approval of June minutes (Pedersen)
4. Cultural Arts Community Center Update (Switzer)
5. Missoula Children's Theatre Update (Switzer/Silverforb)
6. Movies in the Park (Pedersen/Switzer)
7. Council Update (Folsom)
8. Other
9. Next meeting/adjourn

Sherwood Cultural Arts Commission MEETING NOTES APPROVED

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	08.04.2011 6:30 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	Doug Pedersen
NOTES TAKEN BY	Kristen Switzer

ATTENDEES

Cultural Arts Commission	Council Liaison
X Doug Pedersen, Chair	X Robyn Folsom, City Councilor
X Alyse Vordermark, Vice Chair	
Ashley Marshall-O'Dell	
X James Boscole	X City Staff
Judy Silverforb	X Kristen Switzer, Community Services Director
X Cydney Corl Hill	
Jim Haynes	
X Kaelie Nielsen	
VACANT	

MEETING NOTES

1. **Call to Order/Roll Call (Pedersen)**

- The meeting was officially called to order at 6:34 pm.

2. **Adjustments to the Agenda (Pedersen)**

- No adjustments were made to the agenda.

3. **Approval of June Minutes (Pedersen)**

- Alyse Vordermark motioned to approve the June 2011 minutes. Cydney Corl Hill seconded. All in favor; motion passed.*

4. **Community Center Update (Switzer)**

- Plans are moving forward for the Community Center. One change to the original concept drawing is that it is looking like we will have a flat floor as opposed to a raised stage. This concept is still being vetted but so far it appears there are several benefits to a flat floor, including increased flexibility of the space. The flat floor allows you to do theatre in the round or bring the stage out closer to the audience. The idea of a flat floor was brought to the URA Board by a theater consultant who has years of experience in building these types of facilities and making recommendations as to what will work best in the space. The fact that we have retractable telescope seating for the majority of the audience makes the flat floor a great option.

- It is expected that the current tenant will vacate the Machine Works Building by the end of November and construction could begin winter of 2012.
- Kristen indicated that at the September meeting she hopes to have updated drawings to share with the Commission.
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- It was asked what role the Commission will play in the new Community Center and what the future role/mission of the Commission will be. Councilor Folsom indicated that she wants to help clarify the role of the Commission in the upcoming months and that this is something that she will be working on and discussing with the Mayor.

5. *Missoula Children's Theatre (Switzer)*

- We had nearly 60 kids for each show. The most popular age group was 8-12 and we had a waiting list for that age group both weeks. The first week we were not able to find a homestay so there will be a hotel bill that SCAC will be sharing with the SFA for that week. Overall, Missoula has gone very well this year. We are keeping notes as to ways that we can continue to improve the registration process, communication, etc.

6. *Movies in the Park (Pedersen/Switzer)*

- Movies in the Park begin August 12th. We do need assistance with concessions each evening from 7:30-10:00pm. The schedule for selling concessions is as follows;
 - August 12 - Tangled
 - Alyse, Robyn
 - August 19 - While You Were Sleeping
 - Doug, Cydney
 - August 26 - Grease
 - Judy, Kaelie (& Cydney if needed)

7. *Council Update (Folsom)*

- Councilor Krisanna Clark was sworn in during the July 19th City Council meeting.

8. *Other*

- Nothing at this time.

9. *Next Meeting/Adjourn*

Adjourned at 7:23pm.

Next Meeting Date: The next meeting will be held on Thursday, September 1, 2011, 6:30 pm at City Hall.