

## MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission  
DATE & TIME: Thursday, June 2, 2011 at **6:30PM**  
LOCATION: Sherwood City Hall, 22560 SW Pine Street

### ATTENDEES

#### **Cultural Arts Commission**

Doug Pedersen, Chair  
Alyse Vordermark, Vice Chair  
Ashley Marshall-O'Dell  
VACANT  
James Boscole  
Judy Silverforb  
Cydney Corl Hill  
Jim Haynes  
Kaelie Nielsen

#### **Council Liaison**

Robyn Folsom, City Councilor

#### **City Staff**

Kristen Switzer, Community Services Director  
Denise Berkshire, Event & Volunteer Coordinator

#### **Guests**

### AGENDA

1. Call to Order/Roll Call (Pedersen)
2. Adjustments to the agenda (Pedersen)
3. Approval of May minutes (Pedersen)
4. Review Commission Charter/Mission (Folsom)
5. Meeting with Non-Profits (Folsom)
6. Cultural Arts Community Center Update (Switzer)
7. Missoula Children's Theatre (Switzer)
8. Movies in the Park (Pedersen/Switzer)
9. Council Update (Folsom)
10. Other
11. Next meeting/adjourn

# Sherwood Cultural Arts Commission MEETING NOTES APPROVED

|                |                                   |
|----------------|-----------------------------------|
| MEETING TITLE  | Sherwood Cultural Arts Commission |
| DATE & TIME    | 06.02.2011 <b>6:30 PM</b>         |
| LOCATION       | Sherwood City Hall—Community Room |
| FACILITATOR    | Doug Pedersen                     |
| NOTES TAKEN BY | Kristen Switzer                   |

## ATTENDEES

|                                 |                                                |
|---------------------------------|------------------------------------------------|
| <b>Cultural Arts Commission</b> | <b>Council Liaison</b>                         |
| X Doug Pedersen, Chair          | X Robyn Folsom, City Councilor                 |
| X Alyse Vordermark, Vice Chair  |                                                |
| Ashley Marshall-O'Dell          | <b>City Staff</b>                              |
| James Boscole                   | X Kristen Switzer, Community Services Director |
| X Judy Silverforb               |                                                |
| Cydney Corl Hill                |                                                |
| X Jim Haynes                    |                                                |
| X Kaelie Nielsen                |                                                |
| VACANT                          |                                                |

## MEETING NOTES

- 1. Call to Order/Roll Call (Pedersen)**
  - The meeting was officially called to order at 6:35 pm.
- 2. Adjustments to the Agenda (Pedersen)**
  - No adjustments were made to the agenda.
- 3. Approval of May Minutes (Pedersen)**
  - Alyse Vordermark motioned to approve the May 5, 2011 minutes. Jim Haynes seconded. All in favor; motion passed.
- 4. Review Commission Charter/Mission (Folsom)**
  - Folsom reviewed Resolution 2001-918; Resolution Establishing the Sherwood Cultural Arts Commission and Exhibit A (see record).
- 5. Meeting with Non-profits (Folsom)**
  - Folsom met with the City Manager and Stan from PARC who recommended the non-profits have a meeting to discuss their efforts. Fundraising for the Community Center is on hold at this time.
  - City Council will review the PARC Community Center Feasibility Study at the next work session. This work session will focus on the general layout of the building, and whether or not to construct the facility. The SCAC is encouraged to attend.

- Discussions will begin regarding operations and funding. The SCAC will be the committee to recommend the details of the facility (operations, funding etc.)
- It is possible to open the facility without impacting the general fund. This will require a slow start as the community groups work together to determine Center programming. PARC estimates it take a year or so before a ribbon cutting would occur. This timeline allows community groups to work on programming and others to focus on fundraising.
- The Music on the Green (MOG) drawing may provide an opportunity to raise funds for the Sherwood Community Center if the SCAC can serve as the representative. Shelly Lamb has offered to help coordinate the drawing logistics. *Doug Pedersen moved to support local non-profits having the MOG drawing opportunity and working with Shelly Lamb. Jim Haynes seconded. All in favor; motion passed.*
- It was recommended that a Friends of the Community Center be developed, as an association not necessary a non-profit, to serve as a catalyst to raise funds.

#### **6. Community Center Update (Switzer)**

- A PDF version of the Sherwood Community Center Feasibility Study will be posted to the City's website.
- Depending on the outcome of the next City Council meeting, the Sherwood Cultural Arts Steering Committee may serve as an ad hoc committee to make facility design recommendations. The committee was created to recommend facility design not facility operations.

#### **7. Missoula Children's Theater (Switzer)**

- Once the SFA board member has been identified, a partner meeting will be scheduled to discuss roles and logistics. June 21, 22, or 23 are possible meeting days.

#### **8. Movies in the Park (Pedersen/Switzer)**

- All of the votes were counted, and the movies for the 2011 Movies in the Park will be:
  - August 12 - Family Night: How to Train Your Dragon
  - August 19 - Date Night: While You Were Sleeping
  - August 26 - Musical Night: had a three way tie – Grease, Westside Story and Wizard of Oz
- Pedersen contacted the sponsor to let them decide and he has not heard back yet.
- Switzer will call Swank to confirm the movie availability and place the order.

#### **9. Council Update (Folsom)**

- No update at this time.

#### **10. Other**

- Nothing at this time.

#### **11. Next Meeting/Adjourn**

**Adjourned at 7:16pm.**

**Next Meeting Date:** The next meeting will be held on Thursday, July 7, 2011, 6:30 pm at City Hall. Alyse Vordermark will not be here for the July meeting.