

MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Thursday, April 7, 2011 at **6:30PM**
LOCATION: Sherwood City Hall, 22560 SW Pine Street

ATTENDEES

Cultural Arts Commission

Doug Pedersen, Chair
Alyse Vordermark, Vice Chair
Ashley Marshall-O'Dell
Patti Barrow
James Boscole
Judy Silverforb
Cydney Corl Hill
Jim Haynes
Kaelie Nielsen

Council Liaison

Robyn Folsom, City Councilor

City Staff

Kristen Switzer, Community Services Director
Denise Berkshire, Event & Volunteer Coordinator

Guests

AGENDA

1. Call to Order/Roll Call (Pedersen)
2. Introduction of new commission member- Kaelie Nielson (Pedersen)
3. Adjustments to the agenda (Pedersen)
4. Approval of February minutes (Pedersen)
5. Cultural Arts Community Center Steering Committee Report (Pedersen)
6. Missoula Update(Switzer)
7. Movies in the Park (Switzer)
8. Council update (Folsom)
9. Other
10. Next meeting/adjourn



Sherwood Cultural Arts Commission MEETING NOTES APPROVED

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	04.07.2011 6:30 PM
LOCATION	Sherwood City Hall - Community Room
FACILITATOR	Doug Pedersen
NOTES TAKEN BY	Denise Berkshire

ATENDEES

Cultural Arts Commission	Council Liaison
X Doug Pedersen, Chair	X Robyn Folsom, City Councilor
X Alyse Vordermark, Vice Chair	
X Ashley Marshall-O'Dell	City Staff
X James Boscole	X Kristen Switzer, Community Services Director
X Judy Silverforb	X Denise Berkshire, Event & Volunteer Coordinator
X Cydney Corl Hill	
X Jim Haynes	
X Kaelie Nielsen	

MEETING NOTES

1. **Call to Order/Roll Call (Pedersen)**

The meeting was officially called to order at 6:33 pm.

2. **Introduction of new commission member – Kaelie Nielsen (Pedersen)**

- Kristen Switzer introduced Kaelie Nielsen as the new Sherwood Cultural Arts Commission member. Kaelie moved from Idaho to Sherwood in June of last year. Kaelie enjoys arts and graphic design. Her website is www.kaenie.com.

3. **Adjustments to the agenda (Pedersen)**

- No adjustments were made to the agenda.

4. **Approval of February minutes (Pedersen)**

- Jim Haynes motioned to approve the February 3, 2011 minutes. Judy Silverforb seconded. All in favor; motion passed.

5. **Cultural Arts Community Center Steering Committee Report (Pedersen)**

- This evening PARC will be presenting the draft Business Plan and Feasibility Study for the Cultural Arts Community Center. PARC will make any adjustments from this meeting and will present the Business Plan to the community on April 14, 2011 at 7 pm.
- A joint work session with SURPAC and URA Boards will be scheduled to select the operating model to recommend to City Council.
- PARC will be presenting two operating models; one with the facility operated by non-profit organizations and the second operated by the City of Sherwood.
- Patti Barrow has resigned from the Cultural Arts Community Center Steering Committee. Alyse Vordermark has volunteered to fill the vacancy.

6. Missoula Children's Theater (Switzer)

- This summer two Missoula Children's Theater program will be offered. The first is *Robin Hood* the week of July 25th – 30th followed by *The Little Mermaid* the week of August 1st – 6th. Performances will be at the Sherwood High School.
- Kristen is looking for members to help plan and coordinate the logistics for each participating organization (i.e. City, SFA and SCAC). Robyn offered to coordinate the home stays. Judy may be interested in helping out with the planning of logistics. If members are interested in helping out, please email Kristen.
- As of 4/7/2011 there are 44 children registered. Resident and non-resident registration opened at the same time. Total registration for each show is 60 participants. When registration opened it went out on a Sherwood Mom's list serve, which generated quite a bit of interest. Registration is by age group. If a certain age group is filled, it automatically puts the registrant on a wait list.
- Rehearsal will be at the Sherwood High School (SHS). The school district is requiring the use the SHS janitorial services, so the rehearsal times were adjusted to coincide with the janitor's schedule. SHS has adjusted the Saturday fees, and the rental fee is \$400/week.

7. Movies in the Park (Switzer)

- Movies in the Park will be held on three Fridays; August 12, 19 and 26
- Committee members were encouraged to visit www.swank.com and look under the parks and recreation tab to view the lists all of the movies to choose from.
- Disney movies are not an option due to the restrictions, and only PG movies are shown. Live action family movies seem to be the most successful.
- It will be important to look at the free movies offered by Sherwood and Wilsonville theaters to reduce competition.
- Each movie cost between \$285 - \$300. Mike Moore of Big Screen Presentations provides the audio and visual equipment for \$100.
- The committee discussed community members voting on movies either by Facebook postings or by coming to a SCAC meeting.
- The committee also discussed teenager involvement.

8. Council Update (Folsom)

- Tuesday evening City Council decided not to have the Community Services Department apply for the Oregon Parks and Recreation District Grant for the Skate Park due to the required 40% match (~ \$80K) and the lack of community momentum.
- The Planning Department is in the process of a Code Cleanup Project. City Council adopted a new section of the code that addresses sheds and hedges. The sections addressing chickens and radio towers were removed for further discussion.
- The budget season is quickly approaching. Due to structural rebalancing, three City employees were laid off. The budget committee is working on a establishing a 15% contingency. The City Financial Officer had offered rules to guide the process.
- All of the SCAC members that were up for renewal, or that reapplied, were approved by City Council.
- The Cannery Plaza design is going out to bid as planned.

9. Other

- Nothing at this time.

10. Next Meeting/Adjourn

- The meeting was adjourned at 6:59 pm.
- *The next meeting will be held on **Thursday, May 5, 2011, 6:30 pm at City Hall.***