

MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Thursday, February 3, 2011 at **6:30PM**
LOCATION: Sherwood City Hall, 22560 SW Pine Street

ATTENDEES

Cultural Arts Commission

Doug Pedersen, Chair
Alyse Vordermark, Vice Chair
Ashley Marshall-O'Dell
Patti Barrow
James Boscole
Shelly Lamb
Judy Silverforb
Cydney Corl Hill
Jim Haynes

Council Liaison

Robyn Folsom, City Councilor

City Staff

Denise Berkshire, Event & Volunteer Coordinator

Guests

AGENDA

1. Call to Order/Roll Call (Pedersen)
2. Introduction of Council Liaison members (Pedersen)
3. Adjustments to the agenda (Pedersen)
4. Approval of minutes (Pedersen)
5. Cultural Arts Community Center Steering Committee Report (Pedersen)
6. Missoula Update (Berkshire)
7. Council update (Folsom)
8. Other
9. Next meeting/adjourn

Sherwood Cultural Arts Commission MEETING NOTES APPROVED

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	02.03.2011 6:30 PM
LOCATION	Sherwood City Hall - Community Room
FACILITATOR	Doug Pedersen
NOTES TAKEN BY	Denise Berkshire

ATTENDEES

Cultural Arts Commission	Council Liaison
X Doug Pedersen, Chair	X Robyn Folsom, City Councilor
X Alyse Vordermark, Vice Chair	
X Ashley Marshall-O'Dell	City Staff
Patti Barrow	X Kristen Switzer, Community Services Director
X James Boscole	X Denise Berkshire, Event & Volunteer Coordinator
X Shelly Lamb	
X Judy Silverforb	
X CydneyCorl Hill	
X Jim Haynes	

MEETING NOTES

1. **Call to Order/Roll Call (Pedersen)**

The meeting was officially called to order at 6:36 pm.

2. **Introduction of Council Liaison member (Pedersen)**

- Doug introduced Robyn Folsom as the new City Council Liaison for the Sherwood Cultural Arts Commission. Robyn shared that Linda Henderson will be the back-up liaison for the Cultural Arts Commission.

3. **Adjustments to the agenda (Pedersen)**

- No adjustments were made to the agenda.

4. **Approval of minutes (Pedersen)**

- Shelly requested that the minutes be changed to read "not renewing her appointment" rather than "resigning".
- *Alyse Vordermark motioned to approve the January 6, 2011 minutes with the suggested changes. Judy Silverforb seconded. All in favor; motion passed.*

5. **Cultural Arts Community Center Steering Committee Report (Pedersen)**

- Six firms submitted proposals for the Cultural Arts Community Center Business Plan RFP. Interviews were held on Wednesday, January 26th and the firm that has been selected is PARC Resources (<http://www.parcresources.com>). A big thank you to Bob Silverforb and Brian Stecher who were both able to participate in the interviews!

- A kick-off meeting is scheduled for Thursday, February 10th at 6:30 pm. During this meeting Steering Committee members and staff will meet the representatives from PARC, go through the work plan, discuss the project and identify stakeholders.

6. Missoula Children's Theater (Berkshire)

- There is nothing to report at this time.

7. Council Update (Folsom)

- Councilor Folsom explained that City Council has been working on adopting a new code for street trees and shrubbery/hedges. A Tree Panel will be held on Tuesday, February 8th at 6:30 pm at City Hall.
- In January, City Council went through a strategic planning process with the three new Council members; Bill Butterfield, Matt Langer and Dave Luman. City staff shared capital improvement projects that will be happening in 2011. Due to low costs, there will be a great deal of road construction this year. The canary plaza project is moving along.

8. Other

- Doug thanked Shelly for her eight years of service and the group discussed the remaining term expirations. Ashley will renew her appointment which is set to expire in March 2011.
- Alyse shared National Endowment for the Arts (NAE) Grant that she emailed the group (see record). The amount ranges from \$25,000 - \$50,000 and is "for creative placemaking projects that contribute toward the livability of communities and help transform them into lively, beautiful, and sustainable places with the arts at their core." The requirements of the Grant include:

1. A partnership that involves at least two organizations: one a nonprofit design or cultural organization and one a government entity. The group discussed the possibility of VPA serving as one of the partners.
2. The grant will support a variety of diverse projects, across the country in urban and rural communities of all sizes. Projects may include planning, design, and arts engagement activities such as:

Planning

- The development of plans for cultural and/or creative sector growth. This includes activities such as planning for arts/cultural districts and creative industry hubs/districts/clusters, cultural asset mapping, and other cultural planning activities.
- The engagement of artists and/or arts organizations in place-based planning such as community engagement activities.

Design

- The use of design to enhance/revitalize public spaces. This includes design activities such as charrettes, competitions, community engagement, and the development of design specifications for streetscapes, pedestrian bridges, sustainable parks, and landscapes, or for the **renovation, restoration, or adaptive reuse of existing structures to be used as cultural facilities or for mixed use purposes** (e.g., for affordable housing for artists and others, artist studios, or live/work space).

Arts Engagement

- New arts activities to foster interaction among community members, arts organizations, and artists, including festivals, outdoor exhibitions, innovative programming, performances in public spaces, and activities that encourage the activation of existing cultural and community assets and facilities.
- The commissioning and/or installation of new art to improve public spaces. This includes the commissioning of permanent and/or temporary site-specific public art such as murals and sculptures, sculpture gardens, and waterfront art.

All phases of a project -- planning, development, design, and implementation -- are eligible for support. Applicants generally should limit their projects to a single phase.

- *Statement of Intent* is due March 1st. Kristen and Robyn will be moving this forward.
- Judy shared with the group that the TRNWR is looking for someone to lead a writing workshop during the Bird Festival. Ashley suggested they contact Sherwood Public Library Manager Pam North.
- Jim shared that he met with the new owner of Bella Via. The facility will be an event center. They discussed the potential for rehearsal space on the stage. She is open to the idea; however she is focused on her business plan which includes charging hourly rental.
- Robyn shared there may be options for rehearsal space at the Senior Center in the future.

9. *Next Meeting/Adjourn*

Adjourned at 7:10.

Next Meeting Date: The next meeting will be held on Thursday, March 3, 2011, 6:30 pm at City Hall.