



Sherwood Cultural Arts Commission

Agenda

Meeting Date: Thursday, March 4, 2010
Meeting Time: 7:00 PM
Meeting Location: Sherwood City Hall,
Executive Conference Room

Commission Members

Patti Barrow, Chair
Douglas Pederson, Vice Chair
Shelly Lamb
Darla Boljat
Judy Silverforb
Ashley Marshall-O'Dell
James Boscole
VACANT
VACANT

City Staff

Kristen Switzer
Olivia Collins

Council Liaison

Linda Henderson, City Councilor

-----Meeting Agenda-----

1. Adjustments to Agenda
2. Approval of February 2010 minutes
3. Cultural Arts Community Center Committee Update – Doug
4. Request from VPA - Kristen
5. Council Update – Linda
6. Other
7. Adjourn



Sherwood Cultural Arts Commission

MEETING NOTES APPROVED

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	03.04.2010 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	Patti Barrow
NOTES TAKEN BY	Olivia Collins

ATTENDEES

Cultural Arts Commission		Council Liaison	
X	Patti Barrow, Chair	X	Linda Henderson
X	Shelly Lamb		Robyn Folsom
X	Doug Pedersen, Vice Chair		
X	Ashley Marshall-O'Dell		
X	Judy Silverforb	X	Kristen Switzer
X	James Boscole	X	Olivia Collins
	VACANT		
	VACANT		

Guests

MEETING NOTES

1. Adjustments to Agenda
 - Add the discussion of choosing movies.
2. Approval of Minutes
 - The Commission asked that minutes were amended to say that members expressed interest in being on the Steering Committee.
 - *Judy motioned to approve the February 2010 minutes as amended. Doug Pedersen seconded. All in favor; motion carries to approve the February 2010 minutes as amended.*
3. Cultural Arts Community Center Committee Update - Doug
 - Doug Pedersen was voted in as the Chair of the Steering Committee. Judy Silverforb's husband, Bob Silverforb, was voted in as the Vice Chair.
 - The Steering Committee is trying to complete their goals within a few months. They are meeting every other week.
 - The purpose of the Steering Committee is to develop a business plan and to determine the purpose of the Community Center. The members of the Steering Committee are to gain insight from their board or commission to bring back and share at their next meeting.

- All information from the last Steering Committee meeting is on the City's website. The Steering Committee reviewed those documents, which are available on-line, to determine the high and low met needs. Some needs have been met within our community. What are the unmet needs?
- It was recommended that a few from the Steering Committee tour various Community Centers to find out about operating costs, programming etc.
- The City will move forward with the Cannery roads, the square and Cannery building. Planning staff will be involved to provide a more realistic timeline of the whole process and to shed light on possible goals and criteria for the Steering Committee.
- As we look for people to use or rent the Community Center, we should look at their area of focus. If a lot of music people will want to use the space, then they will look for acoustics and an area for music and theatre. If the building is made with a more 'multi-purpose' focus so it will be more viable for other groups, then it could possibly exclude the needs of the music and theatre groups. Their need could still be unmet.
- The Commission discussed that it would be good to invite various organizations who put on productions, auctions or concerts for example, to ask them what they would like to see in a Community Center. Those types of organizations typically go elsewhere, outside of Sherwood, to put on their events. It would be helpful to determine why they go elsewhere.
- The Steering Committee will have to make the best out of the space that we have. Patti Barrow shared that she is concerned that this building will not meet the needs of the artists in the community.
- It was reminded that Judy and James are alternates if one of the Cultural Arts Commission members were not able to attend the Steering Committee meetings.

4. Request from VPA - Kristen

- Sandy Chase, who is working on the production "Annie", does not have the capacity to print six monument signs. She is asking that this group allows them to print the posters at City Hall. The cost of printing them at City Hall would come out of the Commission's budget. The estimated cost is about \$4.50 each.
- Patti mentioned that a formalized process for grant requests to go through is necessary. It was asked that this be further discussed at the next Commission meeting.
- *Patti Barrow motioned that the Cultural Arts Commission be an in kind sponsor of "Annie" in the form of providing 6 monument posters. Ashley Marshall O'Dell seconded. All in favor; motion passed.*

5. Council Update—Linda

- Council approved the entire PUD last week. Staff will move forward with the design, the streets and the square. They will work with an architect in the design process.
- Council completed the City manager's review, which went well.
- An Open House was held on February 10th for the Skate Park. At the following Parks board meeting, they took public comment regarding the Skate Park. The board then updated their priority list by moving the Skate Park from number 7 to number 2 on their list. Council has asked staff to bring forward a resolution so they could start going out for grants.
- The photo red light has been approved by the State and will go up as soon as possible.

- The Mayor is going back east with Metro to work with lobbyists to try to get money for various things, such as the machine shop.
6. Other
- This was Darla's last meeting; however, she is out of town and was not able to attend this meeting.
 - A lady was interviewed to be on the Commission. She has extensive experience in fundraising.
 - The Commission was asked to go to www.swank.com to view the available movies for this summer's Movies in the Park. It was suggested that the Presenting Sponsor, John and Leslie McCabe of John L. Scott Realty, suggest three or four movies.
7. February Meeting
- Next meeting on Thursday, April 1, 2010 at 7:00pm in the City Hall Community Room.
8. Adjourn Meeting
- Adjourned at 8:10 pm.