



Sherwood Cultural Arts Commission

Agenda

Meeting Date: Tuesday, May 27, 2008
Meeting Time: 6:30 PM
Meeting Location: Sherwood City Hall,
Executive Conference Room

Commission Members

Patti Barrow, Chair
Robyn Folsom
Shelly Lamb
Pam McCormick
Douglas Pederson
Ron Kachergius
Darla Boljat
Griff O'Brien
Kathleen Gould

City Staff

Olivia Cashman

Council Liaison

Linda Henderson, City Councilor

-----Meeting Agenda-----

1. Adjustments to agenda
2. Approval of April 2008 minutes- Patti
3. Budget Report
4. Movies in the Park
 - a. Themes/Activities/Prizes
5. Missoula
 - a. Confirm home stay
 - b. Advertising
6. Music on the Green Raffle
 - a. What we have so far
 - b. Assignments
7. Artists report- Pam
8. Foundation Report- Shelly
9. Art in the Park- Pam
10. City Council update- Linda
11. Other
12. Adjourn

Next meeting: June 24, 2008 at 6:30 pm

Sherwood Cultural Arts Commission

MEETING NOTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	5.27.2008 6:30 PM
LOCATION	Sherwood City Hall
FACILITATOR	Patti Barrow
NOTES TAKEN BY	Olivia Cashman

AGENDA		
Agenda Item	Person Presenting	
1. Adjustments to Agenda	Patti	
2. Approval of April 2008 minutes	Patti	
3. Budget Report	Patti	
4. Movies in the Park	Olivia	
5. Missoula	Patti	
6. Music on the Green Raffle	Shelly	
7. Artists Report	Pam	
8. Foundation Report	Shelly	
9. Art in the Park	Pam	
10. City Council Update	Linda	
11. Other		
12. Adjourn		

ATTENDEES

Cultural Arts Commission		Council Liaison	
x	Patti Barrow, Chair	X	Linda Henderson
	Robyn Folsom		
x	Shelly Lamb		
	Pam McCormick		
x	Doug Pedersen		
	Ron Kacherguis		
x	Darla Boljat		
x	Griff O'Brien		
x	Kathleen Gould		
		City Staff	
			Kristen Switzer
		X	Olivia Cashman
		Guests	

MEETING NOTES

1. Adjustments to Agenda
 - Number 7 and number 9 will not be discussed this meeting. Move number 10 to be third on the list.
2. Approval of Minutes
 - *Shelly Lamb motioned to approve the April 2008 minutes. Kathleen Gould seconded, all in favor, motion carries to approve April 2008 minutes.*
3. Introduction of new commission member—Patti
 - Kathleen Gould was introduced as a new commission member.
4. City Council Update—Linda
 - The old school in Newberg is being converted to a Community Center. It is owned by Chehalem Parks & Recreation District. On June 17th at 5:30pm there is a meeting open to the public regarding the new Community Center.
 - Capstone is interested in a Cultural Arts Center at the Cannery. A necessary step is to draft up questions and concerns and address those with the partners around the city.
 - Council reviewed the Brookman Road Concept. 80% will be residential, 20% will be retail commercial/light industrial. In order to bring the 350 acres into the city limits, 50% of voters will have to say “yes” and 50% of homeowners will have to also say “yes”.
5. Budget Report—Patti
 - Budget documents were handed out indicating the expenses and profit from the events and performances the Commission supports and produces. These were used to address sponsorship for Movies in the Park.
 - Olivia distributed Music on the Green reports of the received sponsorship. The total amount received, as of May 27th, was \$9,050.
6. Movies in the Park—Olivia
 - It was determined that it cost \$813 to put on Movies in the Park. Sponsorship for Movies in the Park will be available to more than one business this year. Olivia will put together the sponsorship packages and present it at the next meeting.
 - The movies selected were:
 - Evan Almighty: August 8th
 - Nancy Drew: August 15th
 - Shrek III: August 22nd
7. Missoula—Patti
 - Griff O'brien confirmed that his house is still available for housing those directing the play.
 - Advertising will only be in the Gazette due to the large number of children showed up for tryouts last year. Commission is in agreement that they do not want to advertise more and have to turn down even more children.
8. Music on the Green—Shelly
 - The responsibility of gathering the items for the raffle this year will be dispersed among those on the Commission. Shelly will write out a distribution list through email so everyone can take certain businesses and not overlap. She will also include a

letter to give the business owner telling them about Music on the Green and the intention of having a raffle.

9. Foundation Report—Patti

- The Foundation's funding had been approved by Council for \$15,000. They are currently working on a budget. Some money will support the production of the play "Music Man". This will be held at the Sherwood High School in PAC. It will be a 7 performance run. The school is in support of the play as well as the Voices for the Performing Arts.
- Cynthia Kirk from the Cultural Trust will be attending the next Foundation meeting on June 10th at 6:30pm at the Fire Station.
- The Foundation's booth at the Community Services Fair was greatly received by the public. People were very supportive of the Foundation.

10. June Meeting

- The next meeting will be June 24, 2008 at **6:30 pm.**

11. Adjourn Meeting

- Adjourned at 8:00 pm.