



Sherwood Cultural Arts Commission

Agenda

Meeting Date: Tuesday, April 29, 2008
Meeting Time: 6:30 PM
Meeting Location: Sherwood City Hall,
Executive Conference Room

Commission Members

Patti Barrow
Robyn Folsom
Shelly Lamb
Pam McCormick
Douglas Pederson
Ron Kachergius
Darla Boljat
Griff O'Brien
Kathleen Gould

City Staff

Kristen Switzer
Olivia Cashman

Council Liaison

Linda Henderson, City Councilor

-----Meeting Agenda-----

1. Adjustments to agenda
2. Approval of March 2008 minutes- Patti
3. Introduction of new commission members- Patti
4. Cultural Arts/Community Center Steering Committee update- Robyn
5. Artists report- Pam
6. City Council update- Linda
7. Foundation report- Shelly/Patti
8. Summer programming- Patti
9. Other
10. Adjourn

Next meeting: May 27, 2008 at 6:30 pm



Sherwood Cultural Arts Commission

MEETING NOTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	4.28.2008 6:30 PM
LOCATION	Sherwood City Hall
FACILITATOR	Patti Barrow
NOTES TAKEN BY	Olivia Cashman

AGENDA		
Agenda Item	Person Presenting	
1. Adjustments to Agenda	Patti	
2. Approval of March minutes	Patti	
3. Introduction of new commission members	Patti	
4. Cultural Arts/Community Center Steering Committee Update	Robyn	
5. Artists Report	Pam	
6. City Council Update	Linda	
7. Foundation Report	Shelly/Patti	
8. Summer Programming	Patti	
9. Other		
10. Adjourn		

ATTENDEES

Cultural Arts Commission

- x Patti Barrow, Chair
- x Robyn Folsom
- x Shelly Lamb
- x Pam McCormick
- x Doug Pedersen
- x Ron Kacherguis
- x Darla Boljat
- x Griff O'Brien
- Kathleen Gould

Council Liaison

- X Linda Henderson

City Staff

- X Kristen Switzer
- X Olivia Cashman

Guests

- Lori Randel

MEETING NOTES

1. Adjustments to Agenda-
 - Agenda item number 5 will be moved to after item number 3.
2. Approval of Minutes-
 - *Doug motioned to approve the March 2008 minutes. Patti seconded, all in favor, motion carries to approve March 2008 minutes.*
3. Introduction of new commission members—Patti
 - Griff O'Brien was introduced as one of the new commission members. Linda Henderson is now officially our Council Liaison. Kathleen Gould is also a new member but was not present to be introduced.
4. Artists Report—Pam
 - The Sherwood Second Saturday Art Walk now has 15 businesses involved. They have 12 signs around town. The businesses have communicated their support as they have found it to be beneficial for their business. It is getting some press and more leads around the community. There will not be an Art Walk in June due to Cruisin Sherwood. Friday, May 9th from 5-7pm at the Gallery will be an art reception, with the Art Walk to follow on Saturday morning.
 - The Community Services Fair may be a good place to put up information about the Art Walk as well as information about the Sherwood Foundation of the Arts.
 - Art in the Park is in the beginning stages of planning.
5. Foundation Report—Shelly
 - We have a 501(c)(3) number as well as a bank account. The only things that need to be completed are the IRS forms, which need to document a 2 year projected budget.
 - Have not heard anything yet from the County for the grant that was applied for.
6. Cultural Arts/Community Center Steering Committee Update—Doug/Pam
 - The Steering Committee discussed the different options for what actions to take next in regards to a Cultural Arts Center. The Committee reviewed two options that were presented by Greenplay and selected #2 which includes;
 - o Stop feasibility study work
 - o Return to Parks & Rec Master Plan for priorities
 - o Attempt to further develop programs
 - o Enhancements to Stella Olsen Park
 - o Support formation of 501(c)(3)
 - o Allocate funds to help 501(c)(3) develop business plan
 - The Committee added that they would like ... "to work towards the vision of owning a Cultural Arts Community Center and keeping the money that's been slotted for Community Center Arts...". Staff agrees with Committee recommendation
 - According to the survey they are able to determine what programs are already established within the city, but it does not indicate how full the classes are, how many classes are offered etc. Allowing the programs to grow and create a recognized need may be a good way to go. The more times a program or event is

sold out, the more people will see the need for a Cultural Arts building. Discussion followed. We need to move forward with programming and move forward with grant writing. We need a business minded person to see a possible 3 year plan, then a 5 year plan etc. We can still use the information from the survey, but also look at what other cities have done, what didn't work for them and what did work. Cynthia Kirk works for Oregon Cultural Trust and she lives in Sherwood. She would be a good person to contact.

7. City Council Update—Linda

- Linda Henderson is officially the council liaison for the commission.
- The council will only meet 1 meeting a month during the summer months.
- They are moving forward with the Langer development.
- Some building permits have been pulled, as people are holding off on construction.

8. Summer Programming—Patti

- Missoula Children's Theatre-Auditions are August 11th at 9:00am
- Music on the Green: Bands are booked and the raffle is taking place this year
- Movies in the Park: Everyone needs to email their top 5 by May 9th
- Art in the Park: taking place in Veteran's Park. More details to come.
- Concerts in the Library and local artists: 1st Friday of each month
- Discussed possibly having a band camp
- Decided to have Comedy Sportz in January of next year. Market to the audience at the Music on the Green this summer.
- We need an Arts and Living section in the Sherwood Gazette to advertize our programs and events.

9. Other

- Kristen passed out an updated roster of members
- Shelly mentioned that the fee for filing paperwork for the Sherwood Foundation for the Arts 501(c)(3) is \$750.

10. May Meeting

- The next meeting will be May 27, 2008 at **6:30 pm.**

11. Adjourn Meeting

- Adjourned at 8:20 pm.