



Sherwood Cultural Arts Commission

Agenda

Meeting Date: Tuesday November 27, 2007
Meeting Time: 7:30 PM
Meeting Location: Sherwood City Hall,
Executive Conference Room

Commission Members

Patti Barrow
Robyn Folsom
Shelly Lamb
Pam McCormick
Douglas Pederson
Ron Kachergius
VACANT
VACANT
VACANT

City Staff

Kristen Switzer

Council Liaison

Dave Grant, City Councilor

NOTE: Citizens are offered an opportunity to speak on any subject of their choosing other than items on the current agenda.

-----Meeting Agenda-----

1. Adjustments to agenda
2. Approval of October 2007 minutes
3. Council updates- Dave
4. Preparation for December 1st event - Patti
 - i. Art displayed
 - ii. Station assignments
 - iii. Maps/stamps
 - iv. Summary of events planned
 - v. Future take down?
5. Comedy Sportz
 - i. Needs for Jan 12
 - ii. Marketing
6. March event – Robyn
7. Cultural Arts/Community Center Steering Committee update – Robyn
8. December 12 SWOT meeting preparation and review- Kristen
9. Formation of Sherwood Foundation for the Arts- Shelly/Patti
10. Adjourn

Next meeting: December 11th?

Sherwood Cultural Arts Commission

MEETING NOTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	11.27.2007 7:30 PM
LOCATION	Sherwood City Hall
FACILITATOR	Patti Barrow
NOTES TAKEN BY	Kristen Switzer

AGENDA

Agenda Item	Person Presenting
1. Adjustments to Agenda	Patti
2. Minutes Approval	Patti
3. Council updates- Dave	Dave
4. Preparation for December 1 st event	Patti
5. Comedy Sportz	Patti/Robyn
6. March Event	Robyn
7. Update on Cultural Arts/Community Center Steering Committee	Robyn
8. December 12 SWOT	Kristen
9. Formation of Sherwood Foundation for the Arts	Patti/Shelly
10. Citizen Comments	Patti
11. Adjourn	

ATTENDEES

Cultural Arts Commission	Council Liaison
x Patti Barrow	X Dave Grant
x Robyn Folsom	
x Shelly Lamb	
x Pam McCormick	x City Staff
x Doug Pedersen	x Kristen Switzer
x Ron Kacherguis	
VACANT	
VACANT	
VACANT	

MEETING NOTES

1. Adjustments to Agenda-
2. Approval of Minutes-
 - Patti Barrow motioned to approve the October 2007 Minutes
 - Ron Kacherguis seconded
 - Motion carries to approve October 2007 Minutes
3. Council Update- Dave
 - Dave gave a brief council update and mentioned the proposal for the Cannery site as well as the Langer Development.
4. Preparation for December 1st event – Patti
 - During the Tree Lighting Ceremony the Cultural Arts Commission will be hosting an Art Walk at several businesses downtown. Postcards with maps of locations that the art is featured have been printed and are being distributed. Once someone visits a location they will have their card stamped and once they have received all the stamps they will be given a decorated candy cane. Kristen has ordered business cards to tie onto the candy canes with the Cultural Arts logo on one side and on the other side advertises the Comedy Sportz event. Everyone is to email Patti their cell phone numbers for Saturday. It was mentioned that we need signs to direct walkers to the businesses where art is being featured. Cookies have been ordered and will also be provided at each location. Take down after the event is being coordinated with the high school kids.
 - Assignments for December 1st event:
 - Rebecca Hall- Robyn and Annie
 - It's All Arranged- Doug
 - Odge Podge- Pam
 - Masonic Lodge- Ron
 - Museum- Shelly
5. Comedy Sportz- Patti/Robyn
 - Comedy Sportz is scheduled to come to Sherwood on January 12th. The cost to bring them here will be \$1800. It was discussed and decided that the group would like to charge \$5 per person for tickets to try and keep the cost reasonable. Doug agreed to work on posters. Kristen will complete the Facility Reservation form through the School District and get a check cut. Patti and Robyn indicated that they will be available on the 12th to help sell tickets.
6. March Event- Robyn
 - Robyn mentioned that she had talked with Megan at the High School about doing an art event in March.
 - The YMCA is also doing an Art Show in March. Heather Maxwell is working on this event. More information will be available at our next meeting.
7. Update on Cultural Arts Center/Community Center Steering Committee- Robyn

- Surveys have been distributed and the Committee is scheduled to meet January 2nd to hear the results of the survey.
8. SWOT Meeting on December 12th – Kristen/Patti
 - Kristen distributed the SWOT worksheet from last year. The commission reviewed the worksheet and made a few changes. Kristen will email the recommended changes to Patti for review. Patti will present for the Cultural Arts Commission at the December 12th SWOT meeting.
 9. Formation of Sherwood Foundation for the Arts- Patti/Shelly
 - Patti and Shelly reported that they are working on the formation of the Sherwood Foundation for the Arts. They are seeking board members so if anyone knows someone who might be interested they should contact Patti or Shelly. Patti commented that once the Foundation is formed they will need to start doing some of their own programming.
 10. December Meeting
 - The regular December meeting has been cancelled. Next meeting will be January 22, 2008 at **6:30 pm**.
 11. Adjourn
 - Meeting Adjourned at 9:20 PM