



Sherwood Cultural Arts Commission

Agenda

Meeting Date: Tuesday April 24, 2007
Meeting Time: 7:30 PM
Meeting Location: Sherwood City Hall,
Executive Conference Room

Commission Members

Robyn Folsom
Shelly Lamb
Pam McCormick
Lisa Thoele
Patti Barrow
Douglas Pederson
VACANT
VACANT
VACANT

City Staff

Kristen Switzer
Lindsey Newkirk

Council Liaison

Dave Grant, City Councilor

NOTE: Citizens are offered an opportunity to speak on any subject of their choosing other than items on the current agenda.

-----Meeting Agenda-----

1. Adjustments to Agenda
2. Minutes Approval (February 2007)
3. Council updates- Dave
4. Commission Vacancy updates- Kristen
5. MOG Raffle- Lisa
6. Movies in the Park- Kristen
7. Community Center Project update- Dave
8. Arts Festival- Lindsey
 1. Budget
 2. Sponsorship packages and incentives
 3. Demonstrations
9. Marketing Strategies- Lindsey

10. Meeting time- Kristen
11. Other



Sherwood Cultural Arts Commission

MEETING NOTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	4.24.2007 - 7:30 PM
LOCATION	Sherwood City Hall
FACILITATOR	Dave Grant
NOTES TAKEN BY	Lindsey Newkirk

AGENDA

Agenda Item		Person Presenting
1.	Adjustments to Agenda	Dave
2.	Minutes Approval	Dave
3.	Council updates- Dave	Dave
4.	Commission Vacancies Update	Kristen
5.	Music on the Green Raffle	Lisa
6.	Movies	Kristen
7.	Art Festival	Lindsey
8.	Adjourn	Dave

ATTENDEES

Cultural Arts Commission	Council Liaison
x Robyn Folsom	X Dave Grant
x Lisa Thoele	
X Shelly Lamb	
Pam McCormick	
Patti Barrow	
x Doug Pedersen	
VACANT	
VACANT	
VACANT	
	City Staff
	x Lindsey Newkirk
	X Kristen Switzer
	Guests
	X Charlie Harbick
	X Linda Henderson
	x Gene Stewart

MEETING NOTES

1. Adjustments to Agenda-
 - Arts Festival Committee development added by Lindsey
2. Approval of Minutes-
 - No quorum to pass minutes
3. Council Update-
 - Council is currently discussing the development of a Community Center and will be finalizing a plan next City Council Meeting on 5/1/2007
 - Two people from each City Commission, including Cultural Arts, will be chosen to be a liaison to City Council in regards to the planning
 - Lisa asked for clarification on the Arts Commission's role of the development of the Community Center since there seemed to be some miscommunication around this.
 - Through discussion, Dave clarified that the Arts Commission would be involved in providing suggestions and identifying needs but that this building would not be solely a Cultural Arts Building
 - Dave further clarified that this is a preliminary plan, and that the Arts Commission will have the opportunity to be involved throughout the process
 - Dave continued with an update on the City Budget. He noted that the budget proposal was a great presentation and that there is currently a \$5000 budget for community services that is an in kind donation from Public Works
4. Commission Vacancies Update
 - Kristen noted that there is one remaining vacancy on the commission. Ron Kacherguis and Dianne Labant have been recommended to council to join the Arts Commission
5. Music on the Green Raffle
 - Lisa will organize the Music on the Green raffle to raise funds for the Commission
 - Robyn will provide kids to help sell the raffle tickets
 - It was decided that each week, a different Commission Member will be responsible for the raffle at the concert
6. Movies
 - Kristen asked that all Commission members visit www.swank.com for movie ideas and email those ideas to Kristen
 - Movies will be held August 10th, 17th, and 24th
7. Art Festival
 - Budget
 - People were interested in making a large art festival banner for the back of the stage to promote the festival
 - People are not interested in producing more banners, but are interested in making ground stage signage to put around town promoting the event a few weeks before hand
 - People are interested in spending more in the budget this year to bring in a bigger draw of music
 - Lindsey will email commission members for other art festival matters
8. Adjourn – 9:00 PM