



Sherwood Cultural Arts Commission

MEETING NOTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	7.11.2006 7pm
LOCATION	City Hall
FACILITATOR	Robyn Folsom
NOTES TAKEN BY	Lindsey Newkirk

WORK SESSION ITEMS DISCUSSED

Agenda Item	Person Presenting
1. Adjustments to Agenda	NA
2. Approval of Minutes	Unable to approve minutes due to lack of quorum
3. Missoula	Robyn
4. Arts Festival	Robyn
5. Movies in the Park	Robyn
6. Music on the Green	Robyn
7. RACC Grants	Robyn
8. OSH	Robyn
9. Council Updates	Dave
10. Adjourn	9:00pm

ATTENDEES

Cultural Arts Commission	Council Liaison
X Robyn Folsom	X Dave Grant
Lisa Thoele	
Marilyn Smith	
X Shelly Lamb	City Staff
Pam McCormick	X Lindsey Newkirk
Tammy Gilley	
X Bernie Danylchuk	Guests
Karen Tasker	x Rick Ross
Vacant	

ITEMS DISCUSSED, NO VOTING OR DECISIONS MADE

1. Adjustments to Agenda-
 - No adjustments.
2. Approval of Minutes-
 - Unable to approve meeting notes due to lack of quorum
3. Missoula - items discussed, no voting took place
 - Dave will consider having the Sherwood Dance Academy host the Missoula Workshops
4. Arts Festival - items discussed, no voting took place
 - Pam will run the kids activity area, we will use 10x10 tents from the City rather than renting a large 30x50 tent
 - We will not need side walls for the tents
 - We will use existing tables rather than renting
 - Bernie will contact Tech Audio to find out what is included in rental
 - Lindsey will find out how many trash cans were used last year by Public Works
 - Bernie will contact Pride and Porta Pottie rentals and try to get donated for event
 - Someone from the Robin Hood Festival will be the MC for the event
 - Lindsey will talk to Ross about closing the L shape road from Rail Road and Washington to Pine and First
 - Lindsey will contact Lew Jones and Dub Dubrie and book them for the entertainment
 - Dave will confirm a dance group for entertainment
 - Robyn will call Voices of Performing Arts to see if they will perform
5. Movies in the Park - items discussed, no voting took place
 - Lindsey will get posters made and printed for distribution by Friday July 28th
 - Lindsey will send press releases by July 28th
 - Wood Haven Church will supply us with the sound system for the movies
 - Lindsey will create sponsorship package and solicit 1 to 3 sponsors
 - Robyn will choose movies by Thursday the 13th
 - Lindsey will confirm projector with In Focus
 - In Focus and Wood Haven Church shall be recognized in posters and advertising
6. Music on the Green - items discussed, no voting took place
 - First concert went well
 - Approximately \$150 net from concessions
 - Dave will find out what kind of reporting needs to be done if the Arts Commission became a non profit organization
 - Dave will talk to Ross about accounting issues that may be applicable to the Arts Commission
7. RACC Grants - items discussed, no voting took place
 - Robyn attending a grant writing class through the Regional Arts and Culture Council
 - Feedback from the Sherwood Cultural Arts Commission was that we might have gotten the Arts Festival Grant if we didn't apply for the Foundation Grant at the same time

- Robyn will be submitting grant applications in October to the RACC for the Neighborhood Arts and Arts in Schools Grant opportunities

8. Council Updates

- SURPAC voted to sell the old school house
- The Arts Commission needs to be revamped. Lindsey will follow up with Tammy, Pam, and Karen to see if they are still interested in participating as commissioners
- Marilyn and Lisa will not be applying for another term
- Lindsey will post openings in the Archer

10. Unable to approve meeting notes due to lack of quorum