

Sherwood Cultural Arts Commission

MEETING NOTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	6.15.2006 - 10:00 AM
LOCATION	Sherwood Fire Station
FACILITATOR	Robyn Folsom
NOTES TAKEN BY	Lindsey Newkirk

WORK SESSION ITEMS DISCUSSED

Agenda Item	Person Presenting
1. Adjustments to Agenda	NA
2. Approval of Minutes	NA
3. Music on the Green	Robyn
4. Movies in the Park	Robyn
5. Antique and Arts Festival	Shelly
6. Other	NA
6. Adjourn	11:30 AM

ATTENDEES

	Cultural Arts Commission		Council Liaison
X	Robyn Folsom	X	Dave Grant
	Lisa Thoele		
	Marilyn Smith		City Staff
X	Shelly Lamb	X	Lindsey Newkirk
	Pam McCormick		
	Tammy Gilley		Guests
X	Bernie Danylchuk		
	Karen Tasker		
	VACANT		

ITEMS DISCUSSED, NO VOTING OR DECISIONS MADE

- Adjustments to Agenda-
 - No adjustments.
- Approval of Minutes-
 - No Minutes to approve; May 9th meeting cancelled

3. Music on the Green- items discussed, no voting took place
 - Bernie will be doing food booth; hotdogs and hamburgers. Robyn will be doing the water, soda, cotton candy, popcorn, and raffle. Lindsey will make sure that each of them has a tent and a table
 - Robyn will be checking with Lisa as to the update on the raffle items that have been donated
 - Shelly will get someone to serve the wine. Lindsey will arrange with Eola Winery to purchase wine and get appropriate signage for the wine vending area
4. Movies in the Park - items discussed, no voting took place
 - Lindsey and Dave will follow up with Ross to see if there is \$5,000 budgeted for the Commission for next year, this might dictate if there is funding for the Movies in the Park this year
 - Robyn will send out 40 Sponsorship letters to businesses to see if we can get a sponsor (1 per movie) for each week. Some of the possible benefits to sponsor might be:
 - Logo/name recognition in Gazette advertising
 - Ability to choose movie for that week
 - Logo on all posters and advertising
 - Stage announcements
 - Banner or slide of logo on movie screen pre movie
 - The one booth at event (they would have to provide their own lighting)
 - Robyn will follow up on finding PA system to run the sound for the movies and the high school kids to run the sound
 - Lindsey will follow up with Public Works to see if indeed they are not providing support for the set up of this event, or if they might be able to help with just the set up portion (the movie screen and the lights)
5. Art Festival - items discussed, no voting took place
 - If we don't get enough vendors for usage of the Park, we should look into using the Children's Resale Shop or Coffee Station parking lots to serve as the location of the Art vendors – this will allow easy flow from the Arts Festival to the Saturday Market
 - First Street, or other applicable street will need to be closed for vendors
 - In front of Library could be another option for set up
 - Keep call to artists open until the posters are due at which time that will dictate where we should hold the event
6. Missoula Children's Theater - items discussed, no voting took place
 - Lindsey will follow up with DeLinn Griffin with Let's Make Music to see if they want to be the sponsor again this year for \$500. Dave added that he would split the sponsorship amount with her if she was interested. If she is not interested in being the sponsor, we need to find someone else who does.
9. Other- items discussed, no voting took place
 - Cultural Arts Center
 - Robyn posted the question in regards to if there is any money from Urban Renewal and when would it come in. Also, who will be the one from the Commission to be working on this?

- As for the Urban Renewal Council meeting, it was decided that there would be nothing for the Commission to report
- There were 12 responses from the Sherwood Cultural Center Community Survey, the question came up if we should pull the plug on the project
- Commission will apply for the grant through Nation Wide Insurance that is due July 1st. If that grant does not come through, the project may be cancelled
- General Commission Matters - items discussed, no voting took place
 - The question arose if the Commission should move to focus on programming and away from the re-development of the schoolhouse into a Cultural Arts Center. The challenge would remain as to who would run the Cultural Arts Center. Should the school house be put back on the market?
 - It needs to be determined which avenues that Commission funds have come from, and to what areas have those funds been spent – an accounting report of the Commission needs to be put together. Dave will ask the accounting department for this
 - There is one open space on the Commission, a note was made that a Commission members time is up. Lindsey will follow up to see who's time has expired and will find out the next steps to fill, with Sylvia to see what needs to be done with these vacancies.

10. Unable to approve meeting notes due to lack of quorum