

Agenda
Sherwood Cultural Arts Commission
Tuesday, April 11, 2006
7:00 pm
Sherwood City Hall (22560 SW Pine St.)

NOTE: Citizens are offered an opportunity to speak on any subject of their choosing other than items on the current agenda.

1. Adjustments to Agenda
2. Approval of Minutes
3. Council updates- Dave
4. Non-profit Update- Tammy/Robyn
5. Art Festival Committee Reports
 - a. Food and Entertainment – Robyn
 - b. Vendors – Shelly
 - c. Promotions – Karen
 - d. Logistics – Bernie
 - e. Sponsors – Tammy
 - f. Other
6. Food booth/Raffle for Music on the Green - Kristen
7. Other
8. Adjourn



Sherwood Cultural Arts Commission

MEETING NOTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	4.11.2006 - 7:00 PM
LOCATION	Sherwood City Hall
FACILITATOR	Robyn Folsom
NOTES TAKEN BY	Kristen Switzer

AGENDA

Agenda Item	Person Presenting
1. Adjustments to Agenda	Kristen
2. Approval of Minutes	Robyn
3. Council Updates	Dave
4. Non-profit Update	Tammy
5. Art Festival Committee Reports	Kristen/Robyn
6. Food booth/Raffle for MOG	Kristen
7. Other	
8. Adjourn	8:30 PM

ATTENDEES

Cultural Arts Commission		Council Liaison	
X	Robyn Folsom	X	Dave Grant
	Lisa Thoele		
X	Marilyn Smith		City Staff
X	Shelly Lamb	X	Kristen Switzer
	Pam McCormick		
X	Tammy Gilley		Guests
X	Bernie Danylchuk		
	Karen Tasker		
	VACANT		

MEETING NOTES

1. Adjustments to Agenda-
 - No adjustments.
2. Approval of Minutes-

- Tammy motioned to approve the March '06 meeting minutes, Shelly seconded, all in favor. Motion passed.

3. Council Update-

- The color of the light poles and fixtures in the downtown area has been a big topic of discussion. Dave gave a little bit of background information on the process. Dave and Kristen also informed the Commission that the City is experiencing some budget cuts and that unfortunately there are going to be some layoffs and possibly some reduction in services.

4. Non-profit Update-

- Tammy has been working on the survey. Different ways of distributing the survey were discussed. Kristen is going to look at having it inserted into the Gazette. It will also be available at www.sherwoodart.org and we hope to have a link from the City's website as well. The length of the survey was also discussed and it was decided that for this survey we needed to keep it simple and just ask a few questions. The main one being— "Would you support renovating the Old School House and would you use it?"
- Robyn applied for two grants through WA County Coalition, one for the Foundation and one for the Commission. RACC is administering the funding cycle. When Robyn talked to the folks from RACC they also suggested that we look at the RACC website for various project grants. The guidelines will be available in May and due in August. There is also a grant coming up in October for Professional Development (website design, consultants, etc.) Robyn suggested that we definitely look into this one—it could be perfect for us. In June there will be a day of orientation that RACC is putting on to help us through some of these grants. Robyn plans to attend and encourages whoever can make it to go as well.

5. Art Festival Committee Reports-

- Food and Entertainment—Robyn
 - We are looking at having some of the same musicians back that we had last year. Kristen will email Robyn the contact information for the people we used last year.
- Vendors—Shelly
 - No report.
- Promotions—Kristen
 - Postcards have gone out and the application is on the website. So far we haven't received any applications yet.
- Logistics—Bernie
 - No report.
- Sponsors—Kristen for Tammy
 - The sponsor letters will be going out the first part of May.

6. Food Booth/Raffle for Music on the Green-

- Kristen asked if the Commission still wanted to have the raffle at Music on the Green and if they planned on doing a food booth again in conjunction with what Bernie does. Discussion followed and it was determined that the raffle was a good thing to continue to do. Bernie does plan on doing the food booth and Robyn is going to head up the Cultural Arts portion of the booth.

9. Other-

- Shelly shoed a brief slide show on her laptop pointing out the blue light poles in the downtown area and the black ones at City Hall.