

**Agenda**  
**Sherwood Cultural Arts Commission**  
**Tuesday, January 10, 2006**  
**6:00 pm- Work Session for Parks Master Plan**  
**7:00 pm- Regular Meeting**  
**Sherwood City Hall (22560 SW Pine St.)**

NOTE: Citizens are offered an opportunity to speak on any subject of their choosing other than items on the current agenda.

1. Adjustments to Agenda
2. Approval of Minutes
3. Council updates- Dave
4. Old School House
5. Art Festival Committee Reports
  - a. Food and Entertainment – Robyn
  - b. Vendors – Shelly
  - c. Promotions – Karen
  - d. Logistics – Bernie
  - e. Sponsors – TBD
6. Other
7. Adjourn

# Sherwood Cultural Arts Commission

## MEETING NOTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	1.10.2006 - 7:00 PM
LOCATION	Sherwood City Hall
FACILITATOR	Robyn Folsom
NOTES TAKEN BY	Kristen Switzer

### AGENDA

Agenda Item	Person Presenting
1. Adjustments to Agenda	Kristen
2. Approval of Minutes	Robyn
3. Council Updates	Dave
4. Old School House	Robyn
5. Art Festival Committee Reports	Kristen
6. Other	
7. Adjourn	7:45 PM

### ATTENDEES

Cultural Arts Commission		Council Liaison	
X	Robyn Folsom	X	Dave Grant
X	Lisa Thoele		
X	Marilyn Smith		
X	Shelly Lamb		
	Pam McCormick		
X	Tammy Gilley		
X	Bernie Danylchuk		
	Stacie Gordon		
X	Karen Tasker		

**City Staff**  
X Kristen Switzer

### MEETING NOTES

- Adjustments to Agenda-
  - No adjustments.
- Approval of Minutes

- Tammy motioned to approve the November '05 meeting minutes, Bernie seconded, all in favor. Motion passed.
3. Council Update
    - The report is wrapped in other items.
  4. Old School
    - Tammy asked about the possibility of paying someone to help us get through the paperwork for the 501C3. Dave mentioned that he thinks we need to be able to get the paperwork done ourselves for the 501C3.
    - Discussion followed regarding hiring a grant writer to help with going after large grants.
    - Kristen mentioned that on January 20<sup>th</sup> SURPAC would like a brief report from SCAC as to the progress with the Old School and grant seeking efforts. Robyn said she would write something up and get it to the group before the SURPAC meeting. Robyn will plan on attending the meeting along with Kristen to give the update to SURPAC.
    - Robyn asked about us using the Urban Renewal money that has been allocated to Cultural Arts for grant seeking purposes. Hopefully we can show that we have that money pledged to us from the Urban Renewal District and that can be used to approach granters who are interested in matching money.
  6. Art Festival Committee Reports
    - Tammy recommended having a special meeting just to discuss the Arts Festival. Thursday, January 19<sup>th</sup> at 7:00 was selected. Kristen will reserve a room and email location to the group.
  7. Old School House
    - The report is wrapped in other items.
  8. Other
    - None