

Agenda
Sherwood Cultural Arts Commission
Tuesday, April 12, 2005
7:00 pm
Sherwood Fire Station (655 NE Oregon Street)

NOTE: Citizens are offered an opportunity to speak on any subject of their choosing other than items on the current agenda.

1. Adjustments to Agenda
2. Approval of Minutes
3. Council updates- *Dave*
4. Arts Festival- Committee Reports
 - ☐ Advertising and promotion- *Karen*
 - ☐ Artist recruitment- *Kristen*
 - ☐ Entertainment- *Kristen*
 - ☐ Festival Layout- *Shelly*
 - ☐ Schools activities/booths- *Robyn*
 - ☐ Hands-on tent- *Lisa*
 - ☐ Sponsorships- *Lisa*
 - ☐ Other
5. Non-profit foundation report/update- *Lisa/Tammy*
6. Music on the Green update- *Kristen*
7. Cycle Oregon seeking entertainment- *Kristen*
8. Representative to attend 2nd Council Meeting in April- *Kristen*
9. Other
10. Adjourn

Minutes from Cultural Arts Commission Meeting

April 12, 2005

Approved

The meeting began at 7:00 pm, Present at the meeting were;

Robyn Folsom
Shelly Lamb
Karen Mathews
Bernie Danylchuk
Tammy Gilley
Lisa Theole
Pam McCormick-Guest

City Representatives;

Kristen Switzer	Staff
Dave Grant	City Council

Meeting called to order

Meeting was called to order at 7:10 pm.

Adjustments to Agenda

None.

Approval of Minutes

Lisa motioned to approve the March '05 meeting minutes, Bernie seconded, all in favor. Motion passed.

Council Update

Dave updated the commission on the water issue Council has been discussing. Currently the City has 4 wells producing 2 million gallons of water a day. Council is planning on reaching a goal of 10 million gallons a day to meet Sherwood future growth. Currently Sherwood purchases water from Portland during the summer months when needed. Dave explained the following 3 options City Council is looking at:

- Long term contract with the City of Portland, at a cost of approx 50 million. Very costly and pipes are not in place.
- Joint Water commission, getting water from Hagg Lake. This option is also very costly due to lack of pipes. Hagg Lake partly filled with water from Tualatin River. Water service would continue to be coordinated through TVWD.
- Willamette River Water, up front costs are approx 16-17 million. Currently operated by City of Wilsonville. City of Sherwood would be part of expansion of Wilsonville plant. Water service would continue to be coordinated through TVWD.

Arts Festival

Kristen informed the commission that as of this meeting, she has received 2 vendor applications. This does not include participating Sherwood schools. Kristen asked commission members if a date should be set for consideration of canceling the Festival, allowing for late applicants or commission could determine cancellation at tonight'

meeting. The deadline for receiving applications is 4/18. Open discussion followed with altering the current event, making it a more family, children oriented event and the possibility of moving it to the Sherwood High School. Commission discussed maintaining credibility with Arts Festival vendors or possibly losing their participation at future events and it would be best to not have an Arts Festival than to have a poor turn out of vendors.

Commission also discussed having the Arts Festival in the fall, leaving spring for an event that is more school children oriented. Commission could advertise a fall Arts Festival at Music on the Green and other summer events. A family festival in the spring could focus on a kids Hands on Tent with vendor booths offering more participation type of art. The Painted Plate was a vendor suggestion. Generation of funds was also mentioned, and a family oriented Arts Festival would probably not generate funds to fully support it, it was asked if funds were available for a family event.

Burnout was also mentioned, if commission considered moving the Arts Festival to fall what would develop from the May event? Robyn offered to check with the Sherwood schools on their participation in a spring event and the availability of the H.S. to hold the event. Kristen asked for 3 volunteers to coordinate the altered May Family oriented event, some members declined due to their current commitment to other Cultural Arts tasks, 3 volunteers could not be secured at this meeting. Karen suggested a name for the spring event "My Own Two Hands".

Non-profit Foundation Report

Lisa updated the commission on the status of "Sherwood Foundation for the Arts & Humanities", (the foundations official name). "The foundation needs to have some ownership, needs to stand alone and on its own separate from the City". Lisa does not have anything currently in writing, but has lots of ideas and both Lisa and Tammy are gathering ideas from other cities. They are currently working on a plan, by laws and a mission statement; they hope to have this information by the next SCAC meeting.

Posting of a sign at the Old School house was discussed. The purpose of the sign would be to bring awareness of the mission. Kristen mentioned this needed to go through City Council before a sign could be placed in front of the Old School. The wording on the sign has not been determined yet, Tammy will work on this text and get it to Dave for the next Council meeting on 4/19, Dave to talk to Mayor Mays on the requirements of a resolution for the sign. Dave informed the commission that Council was receptive to the Business Plan, although they did not have time to read it prior to the presentation. Council directed Ross Schultz the City Mgr to get a funding plan in place, Council was in favor of not selling the building. Also mentioned was the Urban Renewal District possibly purchasing the building from the City.

Music on the Green

The entertainment has been booked. Sponsorships are thin this year, to date Kristen has received one significant sponsorship in the amount of \$1000. Smaller sponsorships have also been received. Music on the Green has been booked for this year, acts are: Melody Guy (Country/Originals), Metro (R&B/ Jazz), Rose City Kings (Blues), Five Guys Named Moe (Variety), Cambalache (Latin/Salsa), Swingline Cubs (Swing/Variety) and Woody Hite Band with Johnny Martin (Big Band).

Cycle Oregon seeking Entertainment

Cycle Oregon will be coming through Champoege State Park and all the surrounding communities have been invited to participate in the event. The organizers are looking for entertainment and volunteers. Kristen mentioned this would be a great opportunity to have information at a City/Chamber booth at this event. Event is scheduled for September 14-15, 2005. More information to come.

Representative to attend 2nd Council meeting

Kristen informed the commission that City Council was looking for a SCAC representative to attend the April 19th meeting. Council is looking for a monthly update from all boards & commissions, the updates will be heard at the second monthly Council meeting. If a commission member cannot attend, the responsibility would fall on the council liaison or staff person responsible for the group. Lisa Theole offered to give the report at the April 19th meeting and Tammy also offered to attend.

Other

Community Concert Support. Robyn mentioned having a representative from the HS attend Cultural Arts Commission meetings.

Robyn informed the commission that "Let's Make Music" has offered a \$500 sponsorship to support Missoula Children's Theater this year.

Shelly informed the commission that this weekend was the last weekend of the Quilt Show at the Morback House, hosted by the Historical Society. It's on Saturday 4/16, 1-4pm.

Kristen informed the commission she had 3 tickets to the 10 Grands Concert, May 6th and offered them to commission members. Tickets are valued at \$150 each, please contact Kristen if interested.

Meeting adjourned