

Agenda
Sherwood Cultural Arts Commission
December 16, 2003 7pm
Sherwood Fire Station (655 NE Oregon Street)

NOTE: Citizens are offered an opportunity to speak on any subject of their choosing other than items on the current agenda.

1. Adjustments to Agenda
2. Approval of minutes
3. Cultural volunteer lists for the high school
4. Harp Concert money
5. Work distribution
6. Brochure
7. Dessert Night
8. Presentation to SURPAC re: Joint Facility
9. Arts Festival
10. Other
11. Adjourn

Minutes from Cultural Arts Commission Meeting

December 16, 2003

Unapproved

The meeting began at 7:00 pm, Present at the meeting were;

Robyn Folsom	
Shelly Lamb	
Becky Read	
Bernie Danylchuk	
Eric Stein	
Karen Tasker	Not Present
Sara Abel	Resigned

City Representatives;	
Kristen Carey	Staff
Dave Grant	City Council, Not present

Meeting called to order

Adjustments to Agenda

None.

Approval of Minutes

Prior to approval of minutes of Nov 03, Bernie requested the rating of 12 Angry Jurors be changed to PG.

Shelly motioned to approve November '03 minutes, Becky seconded the motion, all in favor, motion passed.

Cultural Volunteer list for the High School

Robin addressed this item asking if the SCAC could assist with compiling a Cultural list of Volunteers/Visitors that would be interested in assisting the local schools with Cultural education. Example was given of recent movie shown at the H.S. that contained offensive language and how it would be great if a volunteer or visitor experienced in a particular culture could visit in person to educate the students. Becky mentioned they could be part of the database. Kristen mentioned the opportunity to compile a list at the Dessert Night. It was also suggested to have a volunteer sign up sheet at the Dessert Night. Suggestions were to have volunteer forms at the schools, PAC meetings as well as the Dessert Night. Robyn suggested having the newest applicant to the commission, Lisa take on this assignment of Volunteer Coordinator. Kristen noted that Lisa had not yet been officially assigned to the commission and that she still needed to be interviewed.

Harp Recital Money

SCAC cleared \$575, which was half of the total ticket sales. 115 tickets were sold. After expenses, that leaves approx \$475. Robyn noted she had a friend interested in putting on a Community Benefit Concert, in which the proceeds would go back into the schools music fund. Robyn proposed giving \$200 from the Harp recital proceeds towards this

event. Kristen suggested having a “request for funds” process rather than just handing out money. Robyn mentioned the commission could ask for payback from the ticket sales of this event.

Bernie mentioned the RHCT group was discussing whether or not to charge a fee for the use of the Hall on Oregon Street noting the RHCT pays a monthly rental of \$300 and \$700 annually in insurance. The \$300 is paid whether or not the facility is used. He mentioned he recommended to the RHCT group not to charge a fee and request donations instead. Bernie recommended to the commission, the best thing they could do now is cut the RHCT group a check for use of the Hall. Robyn mentioned not all proceeds have been received from the ticket sales, (the Harp store sold tickets and has not yet forwarded those funds). Becky asked Bernie how much should be paid for the use of the Hall, Bernie mentioned \$50-\$100 would be a good gesture.

Robyn recommended distributing the funds in the following manner:

\$100 to RHCT

\$200 to Coral dept. at the High School

\$175 to host the Dessert Night

Becky moved to approve the above noted distributions of funds, Bernie seconded the motion. All in favor, motion passed.

Becky mentioned the school should put together something (a proposal) to show responsibility. Eric asked if the SCAC could have a “needs list” from the schools for when there is extra money, the SCAC could support those needs.

Brochure

Not sure of the status, Karen not present at the meeting. Eric offered to contact Karen and assist with the brochure.

Dessert Night

Event is scheduled for Feb., 17, 2004, 7-8:30pm. Becky & Eric have been discussing this event and Becky recommended hosting it at the Friends Church on S. Sherwood Blvd. Becky will contact Pastor Ken. Discussion followed regarding the naming of the event. After discussion “Sherwood Cultural Arts Open House” was selected. Advertising suggestions were to use the schools reader boards, the Gazette, the Southwest section of the Oregonian and flyers at local businesses. Kristen mentioned Laura from Community Newspapers was considering a small piece about the event in the City Scene section of the Gazette. Information needs to get to Laura by Wed, 12/17 for the January issue. The SCAC will look at placing a larger announcement in the Feb. issue. Becky to contact Laura with information. Becky to work on business contacts, school contacts, suggested advertising in the Oregonian and placing the flyers in local businesses. Robyn asked Becky to assign tasks to SCAC members to help with this event.

Presentation to SURPAC re: Joint Facility

Prior to discussing this agenda item, Kristen mentioned Council has not yet given the PW facility on Meinecke Rd. to SCAC. Robyn asked if the SCAC should wait for Council’s decision on the facility before approaching SURPAC for renovating funds. Kristen mentioned she and Dave Grant toured the facility, Kristen informed the group on the current conditions (concrete floors slop, no insulation in the main area etc.) and also

reminded the group that the facility is located on a flood plain and this could pose problems. Acquiring grant money could also be difficult.

Robyn explained the presentation she will be giving to SURPAC on their regular monthly meeting of 12/18/03. Robyn passed out research materials she used to compile the presentation.

Arts Festival

Will address at the next meeting.

Other

Meeting adjourned