

Agenda
Sherwood Cultural Arts Commission
July 15, 2003 7pm
Sherwood Fire Station

NOTE: New meeting location: Sherwood Fire Station, 655 NE Oregon Street

1. Adjustments to Agenda
2. Approval of minutes
3. Movies in the Park
4. Missoula Children's Theater
5. Music on the Green sign-ups
6. Open House/Dessert Night/Public Input night
7. Mission statement, brochure, logo Update
8. Historical Society Update
9. Class Update
10. Other
11. Adjourn

Minutes from Cultural Arts Commission Meeting

July 15, 2003

The meeting began at 7:00 pm, Present at the meeting were;

Shelly Lamb
Becky Read
Bernie Danylchuk
Karen Tasker
Barbara Barcal

City Representatives present were;
Kristen Carey Staff
Dave Grant City Council

Meeting called to Order

Dave Grant chaired the meeting in Robyn's absence.

Prior to addressing agenda, Dave expressed concern for the lack of attendance of commission members and the commissions' inability to establish a quorum due to attendance. The by-laws were read and Dave recommended Sandra Pearlman be removed from the commission to allow a vacant seat for incoming applicants. Dave to submit a resolution to City Council to remove Sandra Pearlman.

Adjustments to Agenda

None.

Approval of Minutes

Dave motioned to approve the minutes from June 2003, Bernie seconded the motion, all in favor, motion passed.

Movies in the Park

Unable to use the equipment vendor source from last year- North Clackamas Parks & Recreation District. Kristen is talking with In Focus to see if we could possibly borrow a projector for this years Movies in the Park. Other equipment may still need to be purchased—looking into buying a screen for \$1100 instead of renting one each week for \$250. A DVD player will also need to be purchased but hopefully we can use the sound equipment we already have. Kristen proposed to use SCAC funds to purchase a screen. This years movie rental cost approx. \$200-\$300 per movie. Last years Movies in the Park ran \$1200, with \$900 coming out of Cultural Arts budget and \$300 coming out of the Community Services budget. Last years vendors consisted of Cultural Arts booth with popcorn/soda/candy and Domino's selling pizza slices. Movies shown last year were: Grease, Wizard of Oz and Mary Poppins. Kristen passed out lists of available movies provided by SWANK. After commission members briefly reviewed the lists, the following movies were suggested: Harry Potter, E.T. and Willy Wonka and the Chocolate Factory. Discussion followed regarding the dates the movies should be shown and types of movies shown. Selection of movies were not

finalized, Kristen to e-mail the SWANK website link to commission members to review the list of available movies.

Missoula Children's Theater

Kristen informed the group that Robyn has secured a home for overnight accommodations for the MCT staff and is still working on securing a piano and piano player. The group was also informed that MCT offers with their 1-week production package, 3 individual workshops. Kristen suggested having someone else other than SCAC host and organize the workshops. The YMCA, Sr. Center and Sherwood Library were suggested hosts. The workshops can be scheduled Aug 5, 6 and 7th, in the afternoon.

Kristen is in need of volunteers for the MCT performance on Saturday, August 9th, for the 3pm and 7pm performances. At this time volunteers are needed to sell tickets, take admissions, and run the concession stand. Dave offered to assist with lighting and sound.

Music on the Green Signups

Kristen is asking for volunteers to assist with Music on the Green. Bernie and Robyn are currently manning the SCAC booth, selling hamburgers, hotdogs, beverages, popcorn and cotton candy. Robyn informed Kristen she still needed volunteers to work the booth at the July 17th concert. Barbara offered to assist, Bernie said arriving at 5pm would be a good time.

Kristen has received several inquiries from vendors requesting to set up booths at Music on the Green to sell crafts, pass out business brochures etc. Discussion followed regarding the financial contributions of the sponsors and how providing a booth to these sponsors is part of the sponsorship package. It was decided that selling basic booth space would not be fair to the contributing sponsors, and staying with sponsorship booths and food booths would be best.

Open House/Dessert Night/Public Input Night

This agenda item moved to next meeting

Mission Statement, Brochure, Logo Update

Karen passed out samples of the brochure text and logo she has put together (see handouts). General discussion followed. Karen asked for photos to pull together a draft of the brochure by the next meeting. Kristen asked to add the Community Services Fair and MCT to the list of events within the brochure. Dave to talk to Phil w/RHFA for text that would fall under the Robin Hood Festival event and the Christmas in Old Town event. Karen suggested a listing in the Chamber directory for Artist, she would talk to the Chamber about this listing. Becky to get PCC class information to Karen for the brochure.

Historical Society Update

Shelly informed the group that the Historical Society has received an in-kind donation of a Program Developer/Fundraiser. Also briefly discussed was the move of the Smock House. The public hearing meeting for conditional use is set for August 11. Presuming we get the go ahead at that time, the Society will then be able to turn in the rest of the permits (building,

etc.). The movers are ready to go as soon as everything is approved by the City, sometime around the end of August or first of September.

Class Update

Dave spoke with Dave King from the Sherwood YMCA regarding the use of the Teen Center for PCC classes. It appears that this is a secured location for the classes.

Other

Dave suggested a City wide Garage Sale, possibly around the same time as the Old Town Arts Festival. Dave to do further research on this type of event.

Old School House: Dave mentioned Mayor Cottle asked that SCAC take on this project. The scope of the project and specific duties are unclear at this time, how SCAC can get involved is not known. There are two organizations looking at the building at this time, Woodhaven Community Church and the Quilt Block.

Next meeting: Tuesday, August 19th, 7pm at the Sherwood Fire Station

Meeting Adjourned