

Agenda

Sherwood Cultural Arts Commission
February 19, 2002, 7pm
Old School House

1. Adjustments to Agenda
2. Approval of minutes from January meeting
3. Saturday Market presentation/discussion
4. Old School House possibilities
5. Remodel Options- Robin Hood Theater
6. Friends of the Theater
7. Elect new Vice Chair
8. For the good of the Order
9. Set next meeting
 - A. Host/Hostess?
10. Adjourn

Minutes from Cultural Arts Commission Meeting

February 19, 2002

Approved

The meeting began at 7:00 pm, Present at the meeting were;

Soulayvanh Beisel	Resident
Bernie Danylchuck	Resident
Kurt Kristensen	Resident
Tara Jones	Resident
Sue Hall	Resident

City Representatives present were;

Kristen Carey	Staff
Sterling Fox	Council Liaison

Meeting called to Order

Adjustments to Agenda

No adjustments were made to the agenda.

Approval of Minutes

Minutes from the January meeting were reviewed.

Bernie motioned that the minutes from the January 29, 2001 meeting be approved. Kurt seconded the motion, all in favor. Motion passed.

Saturday Market presentation/discussion:

Kristen introduced the members from the Saturday Market Oversight Committee (SMOC), Earl Weber, Halli Altson & Tonie Tollen, who have been active participants in the Sherwood Farmers Market. SMOC is interested in opening a Saturday Market which would include some of the amenities of the Farmers Market but would also be open to art and craft items. SMOC is looking for support from the Cultural Arts Commission and would like to take a request to council for funding to assist with start-up costs for the market. SMOC was looking at changing the location of the Market to the alley behind the RHT. After lengthy discussion, the following suggestions were made.

1. Having the Saturday Market located at Veterans Park.
2. Closing off 1st Street, between Washington & Pine, allowing the entire block in front of the Theater, with City tents and booths set up in the barricaded street.
3. Having entertainment, tables & chairs for seating, food booths.

Kurt suggested Kristen look into the South Store Café off Hwy 219 in Hillsboro-Scholls area, they bring in entertainment on a regular basis. Vendor fee per booth at the Farmers Market is currently \$8.00 per Saturday event.

There was concern expressed regarding the lack of vendor participation and attracting customers to the Saturday Market. SMOC noted they have over \$3000 budgeted for advertising and were looking into radio spots. The commission expressed the great need for advertising and made the following suggestions

- A booth at Music on the Green, flyers, discount coupons, and a banner.

Also discussed was the length the Market would run: May-September or June-September. Every Saturday and the commitment of city staff (Public Works Dept.) for this time frame was a concern for the commission and staff, it runs too long. Suggestions were made to shorten the season of the market. Tonie with SMOC commented that the length of the market was due to the seasonal produce and products.

Earl expressed his concern for the limited time the market has for their radio advertising commitment and needed to get an answer from the City on its support of the Market. Sterling will contact Chris Wiley to try and get it on the City Council Agenda for next week. SMOC also concerned with the other City events, Cruisin' and Robin Hood Festival, and the fact that the market would be pushed aside. The commission agreed that this was likely to occur.

Sterling proceeded with asking the Commission to vote on the support of the Farmers Market and the need to go to City Council with a request to support the Market.

Kurt motioned to support the Farmers Market in their endeavor as a Saturday Market. Tara second the motion, all in favor. Motion passed.

Sterling informed the commission that he met with Nancy Garvin, a friend of Soulayvahn's who is connected with the wine industry. She is willing to speak to the commission regarding the connection between the cultural arts objective and the wine industry.

Old School House Possibilities

Kristen handed out a Feasibility Report, noting the minimum requirements for the Old School House would cost approx. \$191,400. This would basically get you in the door. For the building to be usable the cost would be approx. \$441,000. These costs focus on the 2nd floor only and include ADA requirements but do not include specialty items, such as a wood dance floor. A new building would cost approx. \$748,000.

Tara suggested looking at grant money for the Old School House. Sterling noted he would talk to Ross Schultz the City manager re: the Wired Sherwood issue and the use of the building for that project. It was suggested that it be looked to see if the building would fit into the "historic" category and be eligible for the historical registry. Kristen reminded the commission on the limitations of having the building registered as historic.

Bernie asked about the current library building and what would be done once the new library was built. No current direction or information is known as this time.

Remodel Options for Robin Hood Theater

Kristen showed the commission members the samples of carpet, tile & flooring. Commission members made a recommendation as to which carpet, tile & flooring to use in the theater.

Friends of the Theater

Kristen asked what the commission thought of forming a "Friends of the Theater" group similar to Friends of the Library. It was discussed and thought to be a good idea, but no conclusions were made.

Election of new Vice Chair

Sue nominated Kurt as Vice Chair, Soulayvahn seconding the motion. Before voting it was asked if any one else was interested and Tara Jones expressed her interest. Discussion followed and Kurt felt that if Tara was interested that may be a better choice at this time. The motion to nominate Kurt was withdrawn and Tara was nominated.

**Sue nominating Tara Jones. Soulayvahn second the motion,all in favor.
Motion passed.**

For the Good of the Order

Tara informed the commission that Colleen Reed had submitted an application for a \$5000 grant to the National Endowment for the Arts, and the grant was awarded by The Regional Arts & Culture Council: The Painted Plate in conjunction with the Sherwood Middle School, would create tiles and mark the trail for Woodhaven & Stella Olson park.

Bernie, per Sara's request, asked if the commission could express their thanks to Jack Reischl and Tracie Bailey for their work on the removal of the screen at the rear of the theater stage. Sterling asked that Sylvia get a thank you card over to him to send out.

Kristen passed out the job description for the Theater Attendant position that the City is currently trying to fill. Jack will train and directly supervision the position, along with Kristen. The position will be part time, 12-15 hours per week, with an hourly wage of \$8.20. It was suggested to hire a student or retired person.

Bernie to bring the snack for the next meeting.

Next meeting

Next Meeting: March 19, 2002

Tentative Agenda:

1. Adjustments to Agenda
2. Approval of minutes from February meeting
3. Historical Society presentation
4. Robin Hood Theater rental fees
5. Committees
6. Programs and classes
7. For the Good of the Order
8. Set next meeting
9. Adjourn

Adjourn

Meeting was adjourned at 8:40 p.m.