

# Sherwood Cultural Arts Commission

Next meeting is set for December 18, 2001, 7:00pm at Sherwood Old School House.

## Agenda:

1. Adjustments to Agenda
2. Approval of minutes from November 14, 2001 meeting
3. Robin Hood Theater
  - A.) Vision
  - B.) Proposal
  - C.) Financial Analysis
4. Sterling- Information on Cultural Arts from the League of Oregon Cities Conference
5. Set next meeting
6. Adjourn

## Minutes from Cultural Arts Commission Meeting

December 18, 2001

Approved

The meeting began at 7:10 pm, with Ross informing Sara Abel that Sterling would not be present and she would be chairing the meeting. Present at the meeting were;

Soulayvanh Beisel	Resident
Sue Hall	Resident
Rosemary Wiley	Resident
Sara Abel	Resident
Bernie Danylchuck	Resident
Kurt Kristensen	Resident
Sondra Pearlman	Regional rep.

City Representatives present were;

Cynthia Warmenhoven	Staff
Ross Schultz	Staff
Kristen Carey	Staff

### Meeting called to Order

Rosemary Wiley announced her resignation from the committee. Her reasoning for the resignation was that she was dissatisfied with the progress the commission has had, the effectiveness of the commission and the route the City has taken with Cynthia's position. She noted the items that were discussed during her interview for the Cultural Arts Commission had not come to pass, and she feels the commission has not made any progress during her time as a member. Rosemary left the meeting upon her announcement.

**Kurt motioned to have the minutes reflect Rosemary's resignation and her dissatisfaction with the progress of the commission and the way that things were handled with Cynthia. Sara seconded the motion, all in favor. Motion passed.**

Kurt also motioned that the minutes be forwarded to the City Council. Kurt and the commission members were informed of the process that is taken with the minutes: Upon completion of the minutes, they are forwarded to Sterling Fox and Ross Schultz for approval and then to commission members. The minutes are not forwarded to City Council members, are public record and are available to anyone that asks.

Kurt expressed his concern for the process of "Motions" and "2nd Motions" and recommended the Minutes be part of the City Council packets. Sara seconded the motion. Discussion followed.

Ross informed the commission that this was not the proper process to get items to City Council, and offered the following options for the minutes:

Ross asked if a “draft” of the minutes could be submitted, or wait for the commission members to approve the minutes and then submit them via e-mail or hard copy, or Ross could submit a draft or approved minutes with his weekly report to City Council. Commission members did not decide on the recommendations presented by Ross, Kurt was just concerned that the City Council receives a copy on a regular basis. The motion was tabled.

### **Adjustment to Agenda**

No adjustments were made to the agenda.

### **Approval of Minutes**

The commission was unable to approve the minutes from the November meeting. Sue Hall is unable to receive e-mails and Kurt was unable to open the document in its entirety, and asked if the minutes can be sent in a “rich text”. Sylvia acknowledged that Sue would receive the minutes in the mail and would look into formatting the minutes in a rich text. Approval of Nov. minutes would be addressed at the next meeting.

### **Robin Hood Theater**

Ross discussed the various ways that the Robin Hood Theater could be run. The City has received two proposals from parties who are interested in running the theater. The commission has the following possibilities to discuss:

1. Leave it as is with the City managing the RHT.
2. Have Robin Hood Theater Assoc. manage it.
3. Have Cynthia manage it, as a private citizen.
4. Have Michelle (last name?) manage it.

Commission briefly reviewed the Financial Analysis.

Ross mentioned that a public process must take place for the City to allow the Theater to be managed by a private citizen. It would need to go up for “Request for Service” and needs City Council approval to run the ad.

Sara Abel, speaking on behalf of the Robin Hood Theater Assoc., backed out of the proposal and took it off the table.

Cynthia Warmenhoven, as a private citizen, also took the proposal off the table for reasoning of the property tax burden.

The idea of trying to make the theater a historical building was mentioned, but then dismissed because of the limitations that come along with trying to operate a historical building.

**Kurt motioned that the Cultural Arts Commission ask the City to renovate the RHT, making it safe, waterproof, stable, comfortable and usable. Bernie seconded the motion, all in favor. Motion passed.**

Kurt motioned to have the City hire an engineering firm to give the City a report on the architectural structure of the building and possibilities for making the RHT serviceable. Kurt submitted the firm information to Ross. Sara Abel mentioned that the City had already done this. Ross, speaking from memory, informed the commission on the reports the city had on file, taking \$300,000 to \$500,000 to refurbish the theater and approx. \$875,000 to tear it down and rebuild. Sondra noted that the building needed to be made serviceable, and added that a facility with 300 seats or more has different permit requirements than a facility with 299 seats.

Sondra commented on the possibility of having a "Community Center" type of facility in the new Library with conference rooms, possibly a gallery and space for Cultural Arts. Ross recommended that two CAC members speak with Dave Luman, who is contracted with the City and is heading the Wired Sherwood Project and is also working on the business model for the new Library. Bernie & Sue Hall volunteered to speak with Dave Luman. Ross will put Dave in contact with these two commission members.

Kristen to research the following:

- Cities that have, or plan to, operate a Library with a community room or theater attached.
- Come up with a proposal for a "Saturday Market/Art in the Park" type of event.
- Kristen to contact Kurt regarding information on the performing Arts Circuit.

**Sondra motioned the CAC recommend a "performance facility" be considered as part of the new Library Plan. Bernie seconded the motion, all in favor. Motion passed.**

**Kurt moved the CAC recommend to the City, that the City continue the Music on the Green Concert. Sara seconded the motion, all in favor. Motion passed.**

### **Sterling- Information on Cultural Arts from the League of Oregon Cities**

Sterling was absent and not available for the presentation, this item will be moved to the January 2002 Agenda.

### **Other**

Sara Abel handed out a Press Release dated 12/14/01 from the Robin Hood Assoc, announcing the 2nd Annual Talent Showcase at the Robin Hood Theater.

Sondra Pearlman handed out a flyer with an invitation to "It's a Wonderful Life" performance at Jesuit H.S., put on by the Oregon Children's Theatre. Please call or e-mail Sondra or her assistant Kay, with the number of complimentary tickets requested. Please mention that you are with the Sherwood Cultural Arts Commission when you place your order, tickets will be left at the door.

**Next meeting**

Next Meeting: January 29, 2002, 7pm at the Old School House

Tentative Agenda:

1. Adjustments to Agenda
2. Approval of minutes from the Nov. & Dec. meetings
3. Plans & Ideas for the Old School House
4. Sterling-Information on Cultural Arts, League of Oregon Cities Conference
5. Set next meeting
6. Adjourn

**Adjourn**

Meeting was adjourned at 8:40 pm