

Agenda for September 12, 2001

Dear Cultural Arts Commission Members,

A reminder that the next meeting is Wednesday, September 12, 6:30 pm at the Old School House, corner of 3rd street & N. Sherwood Blvd.

The Agenda is as follows:

- Tour of Old School House

I would like to see us accomplish the following;

Create a Cultural Arts CIP that would include dates for the following:

Item:	Status:	Completion Date:
Robin Hood Theater Rehab	Approved	Nov. 2001
Old School Rehab	Pending	Pending Grant Approval
Stella Olsen Amphitheater Rehab	No Plan	??
Old School Rebuild	Planning	??
Robin Hood Rebuild/ Replace	NA	??
Other ??		

Minutes from Cultural Arts Commission Meeting

Approved

September 12, 2001

The meeting was called to order by Sterling Fox, council liaison to the Cultural Arts Commission (CACom.). Present at the meeting were;

Soulayvanh Beisel	Resident
Sue Hall	Resident
Tara Jones	Resident
Don Genasci	Architect

City Representatives present were;

Sterling Fox	Council Liaison
Cynthia Warmenhoven	Staff

The meeting was called to order at 6:45pm.

The group was informed that Sondra Pearlman and Sara Abel would not be in attendance. Other absent commission members had not notified the commission of their inability to attend. Sterling informed the commission that Kristi Hitchcock, Vice Chair, had resigned from the commission due to business & family matters.

No adjustments to agenda needed, except for items 3 and 5 would be deferred to the next meeting. Minutes from previous meeting were approved with minimum review.

Item 3: Review Cultural Arts Capital Improvement Plan.

Item 5: Discuss Community Services Manager position and interview process.

Item 4: Vacancy's on board, would be handled by Sterling and Cynthia, not an issue for the entire commission to address. The current applications would be reviewed and hopefully they would be able to appoint from these applicants by 9/25.

Don Genasci started the meeting with a tour of the Old School House, and then reviewed with the commission his drawings of the new layout, including the black box theatre, gallery, meeting rooms, bathrooms, dressing rooms etc., and the estimated cost of \$900,000.00 for the renovations. Don gave a brief timeline for renovations, starting with the first year being devoted to plan design and permit process, and possible construction beginning in Oct 2002.

Sue Hall asked Don G. what was the minimum amount of construction needed to make the building usable. Don was unable to give an answer, giving the impression that it was a full-bore project and partial renovation was not feasible.

Sue Hall asked if within the first year of the plan design and permit process if the building could be used for bazaars, shows, dance classes etc. to generate funds. Don noted that this was not realistic and the building would need to be ADA compliant, another exit was needed and the building had structural issues.

Sterling suggested that he and Don meet with Ross Schultz to discuss using the building prior to the major renovations. Sterling noted he would contact Ross to set up this meeting. Sterling commented that the commission could go to the council and ask for funds like the ones granted for the Robin Hood Theatre renovations, funds to make the Old School House usable for now.

Cynthia noted that The Portland Children's Theatre wanted to rent a space of approx. 1500 sf. and that another dance studio also wanted to rent a space with a wooden floor. These were groups that she could book right now if we had a building that was suitable.

Cynthia noted that the renovations of the Robin Hood Theatre were in process and she was working with Tracie Bailey, Building Maint. Coord. for the City of Sherwood. Cynthia is still working on getting other bids for the RHT and the Robin Hood Theatre Assoc. was hoping that the renovations would be completed for the Blood Hound production at the end of October, first part of November 2001.

The commission then questioned the need and desire of having a Black Box Theatre in the Old School House. Sterling expressed that the commission was now speaking more freely and should continue to do so.

It was suggested that the commission get the needs and desires of the community through articles and postings rather than polls. Soulayvahn offered her photography services for this process. The city has spent several thousands of dollars from past polls conducted by Ragsdale, Koch & Altman, Cynthia to research the results of these past polls.

Cynthia informed the commission, the Cities Finance Director, Chris Robuck had informed her that the RHT was \$17,000.00 in debt and this was mainly do to Cynthia's salary. Cynthia did not think this was an accurate figure, that not all items had been factored in.

Cynthia handed out "Sherwood Cultural Arts Center, Operations Manager Project Overview" noting the current projects through fall 2002.

Next meeting: October 16, 2001, 7pm at the Senior Center.

Tentative Agenda:

1. Adjustments to Agenda
2. Approval of minutes from Sept 12, 2001 meeting
3. Cynthia- update on Cultural Arts Events
4. Brainstorm uses of Old School House after minimum improvements have been made.
5. Review Cultural Arts Capital Improvement Plan
6. Discuss Interviews for Community Services Manager
7. Elect new Vice Chair for commission
8. Adjourn