



AGENDA

Police Advisory Board

Date & Time:	Thursday-October 18 th , 2018 7:00pm
Location:	Sherwood Police Department Community Room 20495 SW Borchers Dr., Sherwood, OR

Attendees

P.A.B. Members:	Council Liaison:
Chris West - Chair	Councilor Kim Young
Diane Foster - Vice Chair	City Staff:
Jason Burdge	Jeff Groth - Police Chief
Andy Jensen	Angie Hass- Administrative Assistant
Ralph Lohman	
Rich Miller	
Bob Silverforb	
Megan Thornton	
Laurie Zwingli	

Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
 - a. Summary of City Council presentation
 - b. Annual B & C Dinner and report
6. Councilor News
7. Staff Report(s)
8. Citizen Comment
9. Adjourn (Chair)



Meeting Minutes



Police Advisory Board	
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1. Call to Order

Chair Chris West called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Chris West, Vice Chair Diane Foster, Jason Burdge, Ralph Lohman, Rich Miller, Megan Thornton, and Laurie Zwingli

Board Members Absent: Andy Jensen and Bob Silverforb

Staff & City Council Liaison Present: Police Chief Jeff Groth, Executive Assistant Angie Hass, and City Councilor Kim Young

3. Approval of Minutes

September 12, 2018 Meeting Minutes

Mr. Lohman made a motion to approve the September meeting minutes. Ms. Thornton seconded the motion. All were in favor.

4. Board Member Announcements

Mr. Burdge spoke of a recent officer shooting that occurred in Florence County, South Carolina. He shared that one of the officers that was fatally shot had been his training officer several years ago. Officer Carraway was a 30 year veteran on the force and integrally involved in community. He was a football coach, among other things. Officer Carraway was responding as back-up to a County call. Mr. Burdge shared this as a reminder how easy it is to forget how small things can quickly turn into life and death situations. He explained that the shooter in this incident wasn't even the suspect. Officers found themselves trapped and there were many officers shot. The suspect eventually turned himself in. Mr. Burdge stated that this was in a nice area and there was no indication that this individual would ever do anything like this. He added that this is just another reminder how very important training is for our officers.

Chair West mentioned that there had been a shooting in Springfield that week. Fortunately, no-one was hurt.

Ms. Zwingli shared that she had recently attended a Ladies Night (with Councilor Young), Firearms Training, that was put together by the Sherwood Police Foundation. Officer Deb Smith was in attendance and had brought in several ladies. Ms. Zwingli stated that one of the simulations involved her being one of four officers walking into a Biker Bar to serve a warrant. She said that once she was in the situation it was difficult to process the amount of input coming at her from all around. She stated that she gained a whole new perspective on what officers go through.

Mr. Lohman stated that his neighbors have concerns about traffic going through their residential area, to avoid going around Roy Rogers. They are worried that children or someone could be hurt. He said he noticed counters (on the roadway) present a few weeks ago and wondered if, perhaps, the City will be doing something about the additional traffic. The Chief stated that the City is aware of the extra traffic in that area. He did not know of future plans for change.

Mr. Miller apologized for missing the last meeting. He had the wrong date down. He also spoke of traffic issues that concern him. The streets have different speed zones and some have speed bumps. He asked the Chief if the PD is involved with making decisions on how the speed limit is determined on the various streets. The Chief said that it can depend and that there currently are no speed bumps on the City of Sherwood streets. He added that City speed limits are very challenging to address. Some are set through State statute, etc. Speeds are established based on zones, types of streets, etc. and the residential feeders are all wrapped up in that. He shared that traffic concerns / issues are one of the priorities of the City Council. The PD has offered to be a part of that. This is an issue that will most likely be addressed with additional stop signs, speed bumps, etc.

Ms. Thornton said that she lives just off Woodhaven and that ever since school started this year, she has noticed several cars driven by students, flying by in the afternoons. In the mornings, she mostly sees parents not driving safely. These drivers are not even remotely slowing down for the stop sign.

She wondered if a police car could be positioned at Stellar and Woodhaven. The Chief suggested that she call these concerns in to the PD and they will get a Focused Patrol going. It is helpful if she can provide time frames for the officers and particular cars they should be looking for. If there is ever a specific instance involving a specific vehicle, she should call the Non-Emergency Dispatch, especially when it's more of a pressing situation. Vice Chair Foster was curious if where the officers currently sit at the schools in the mornings is a result of calls received from residents. The Chief said that was possible, but it could be that the officers move around so drivers don't always know where they are patrolling.

Ms. Thornton spoke of a recent social media post. It was initially negative, but then someone posted appreciative follow up. She then proceeded to read the post aloud. Councilor Young asked the Chief how many officers are available in the mornings for patrol. The Chief said that it varies each day. School zone patrol is a priority for officers so if they are available, they are patrolling.

Chair West gave a shout out to the Chief and the PD for their attendance and involvement at the recent Tri County Gun Club event. It was a good event, good turnout, etc.

Mr. Lohman mentioned that he'd seen a recent Sherwood social media post stating that a large cat had been spotted in the community. He asked the Chief what is done in those cases. The Chief replied that he always reminds people that this is an urban rural area. We have a lot of coyote interactions, but fewer regarding cats. If someone does see one, they need to call the Non-Emergency Dispatch so an officer can check it out. This is something that would need to be addressed immediately. These types of cats are extremely resistant to trapping or getting tree'd. Councilor Young asked if a homeowner could take care of the situation. The Chief said only if the cat was posing a real threat. It would depend on what the circumstances were. Chair West suggested posting something on social media that informs homeowners what the proper thing to do would be.

5. Business

a. Summary of City Council Presentation on 9/18/18

Chair West reported that he had printed out the notes from the September 18th presentation and will give to Angie for the file. See Exhibit "A". He stated that the presentation addressed everything the Council needed to hear. He had informed the City Council that there was a unanimous endorsement from the Police Advisory Board. It went well. Councilor Young said that it was a great presentation and they appreciate the support of the Police Advisory Board. Chair West asked what the next steps are. The Chief said he is still piecing that together. The process is ongoing and he had recently spoken to the City Manager regarding this. He shared that he wrote an article that will be coming out in the next Archer. The hope is that it will create some chatter. He is hoping to come up with some plan options. Chair West asked about a time line for budget discussions.

b. Annual Boards & Commissions Dinner and Report

Chair West asked the Chief for the date of the upcoming Annual Boards and Commissions Dinner. The Chief stated that it is not set in stone yet, but they are currently considering December 17th. Chair West explained to the newest Board Members what all is involved at this annual event and that although attendance is not required, it is encouraged and desired. Ms. Thornton asked if they are allowed to invite a guest and what the attire is. She was told that it is just for Board Members and to dress as you would for a Board Meeting. The dinner is held at the Center for the Arts and will begin at 6 pm. The Chief explained that the Board will put together an end of the year report, which will be turned into the City Recorder, Sylvia Murphy, prior to, so that she can put the packets together for the City Council. The report will be due around December 8th. Chair West stated that the November Board Meeting will be focused on putting the report together. Chair West asked if there was a motion to replace the December Board Meeting with the Boards and Commissions Dinner. Ms. Zwingli made the motion and Ms. Thornton seconded the motion. All Board Members were in favor.

6. Councilor News

Councilor Young announced that the City Councilors are having joint meetings with all of the Boards and Commissions. This was per a suggestion made by Mayor Mays. She attended a recent meeting with the Parks Board and stated that it was a really engaging meeting. Next they will be focusing on economic development and are working on updating the Comprehensive Plan.

Councilor Young stated that concerns have been reported regarding trucks driving on Sunset Boulevard. Although there are signs prohibiting this, there is nothing in the Municipal Code. They will need to have a Work Session to discuss this.

The new shopping center by Providence is coming along and some of the restaurants are advertising grand openings beginning on November 5th.

Councilor Young stated that working on speed calming is one of the City Councils goals.

Chair West asked Councilor Young if a Charter Meeting had been held yet. Councilor Young replied not yet, but that one is scheduled for 10/30.

7. Staff Report(s)

The Chief reported that the next National Drug Take Back event is scheduled for October 27th from 10-2 at the SPD. This is a good opportunity for folks to get unused prescriptions and medications out of their cabinets and kept out of the water supply.

The next Coffee With a Cop event has been scheduled and will be held at the Roy Rogers Starbuck's on December 6th from 7-10 a.m.

All City staff participated in The Great Shake Out, which took place that day, 10/18. The SPD will host the quarterly Washington County Emergency Management meeting the next day, 10/19.

RedFlex Speed Enforcement cameras went live on October 10th. As of 10/16, there were 1,076 violations. After the review from RedFlex, 923 were submitted as approved for issuance. Chair West stated that he had seen social media chatter regarding the speed enforcement cameras in Beaverton and wondered if SPD had posted on social media. Chief Groth replied that notices went out on Flash Alert as well as other outlets. He stated that per State Statute, citations can be issued to those going 11 mph or more over the speed limit. Technically, though, drivers shouldn't be going over at all. Many drivers are going 56 mph or more and have had several citations issued for 68 mph. Mr. Miller asked if they have broken down to which intersection has the higher speeds. Chief Groth stated there is more speeding at the intersection located at Sunset Blvd and HWY 99. Ms. Zwingli asked how much time between the citation being issued and receiving the citation in the mail. Chief Groth replied that he wasn't sure of the exact amount of time, but State Statute does require a specific time period. Chair West asked about Municipal Court and the Chief said that the first arraignment date is set in November.


Citizen Comment

No Citizen Comments.

8. Adjourn (Chair)

Ms. Thornton made a motion to adjourn the meeting and Ms. Zwingli seconded the motion. All were in favor. The meeting was adjourned at 7:41 p.m.

Approval of Minutes:


Chair Chris West

11/15/18
Date

Attest:


Angie Hass, Executive Assistant

11/15/18
Date

Sherwood City Council Meeting
September 18, 2018
Police Advisory Board – Community Input Survey

Exhibit "A" 10/18/18

- Introduction
 - Good evening Council Members and Mayor
 - I'm Chris West and I live at 23779 SW Shady Grove Drive here in Sherwood
 - I'm here tonight as Chair of the Sherwood Police Advisory Board to provide the Board's input on the Police Department's future staffing needs assessment.
- Background
 - The Police Advisory Board has been chartered for about 4 ½ years and five of our current nine members have been in place since the beginning.
 - During this tenure, we were involved in and with the review of the Matrix Study and the City Council's evaluation of contracting with Washington County Sherrieff Department to cover the graveyard shift.
 - On July 19th, the Chief presented to the Advisory Board his staffing assessment and projected staffing needs.
 - We acknowledge the downward trend of PD staffing against the upward trend in service calls.
 - When you couple these trends with the population projections, a new high school, plus new retail, service and entertainment businesses already under development, it is our assessment that the Department has been treading water for a while now, a situation that is very risky.
 - We also know that it can take over a year to recruit and train new officers to patrol on their own. Lateral officers take less time but staffing up will take a significant effort and years to accomplish.
 - Sherwood's secret is out – nationally and regionally recognized as being a great place to live, raise a family and own a business. Being a safe and livable community must be maintained, because if we begin to slip, it will be very difficult to reverse the trend.
- Community Input Survey
 - Based on the Chief's assessment, input from the Advisory Board's liaison Councilor Young and our advisory role to the City Council, we developed a questionnaire that was used to obtain citizens' input on the PD's priorities, concerns and staffing needs.
 - Board members took advantage of Robin Hood Festival, National Night Out, gatherings at the Senior Center and visits with neighbors and friends to conduct an informal survey.
 - Our sample size was 78 individuals and about 40 individuals participated in small group discussions at the Senior Center.
 - Findings:
 - Top Priorities:
 1. Community Safety
 2. Neighborhood Traffic
 3. More Staff

- 4. School Safety
 - 5. Public Outreach
- Biggest Concerns:
 - 1. Understaffing
 - 2. Lack of Funding
 - 3. Safety
 - 4. Neighborhood Speed and Safety
 - 5. More SROs
- Number of officers on duty – Strong majority said four or more and nearly 90% said three or more.
- Support for additional funding source for PD's budget – Two thirds said yes and another 30% said maybe.
- **Based on the Chief's assessment and staffing presentation, our citizen survey and our experience over the last four plus years, the Police Advisory Board unanimously support the Chief's vision and proposed plan for investing in the future of policing here in the City of Sherwood because we believe time is critical and we can't afford to get any further behind the trending statistics.**

ATTENDANCE SHEET

NAME

ADDRESS

PHONE

Neil Shannon	Sherwood	025-9114

Sherwood Police Advisory Board Meeting Date: October 18th, 2018

CITIZEN COMMENT SIGN-UP SHEET

(PLEASE NOTE: 4 MINUTE TIME LIMIT)

NAME

ADDRESS

PHONE

TOPIC
