



AGENDA

<u>Police Advisory Board</u>	
Date & Time:	Thursday - August 16 th , 2018 7:00pm
Location:	Sherwood Police Department Community Room 20495 SW Borchers Dr., Sherwood, OR

Attendees

P.A.B. Members:	Council Liaison:
Chris West - Chair	Councilor Kim Young
Diane Foster - Vice Chair	City Staff:
Jason Burdge	Jeff Groth - Police Chief
Andy Jensen	Sylvia Murphy - City Recorder
Ralph Lohman	
Rich Miller	
Bob Silverforb	
Megan Thornton	
Laurie Zwingli	

Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
 - a. Follow-Up Discussion and Community Feedback
6. Councilor News
7. Staff Report(s)
8. Citizen Comment
9. Adjourn (Chair)

Sherwood Police Advisory Board Meeting

Date: August 16th, 2018

List of Meeting Attendees: N/A

Request to Speak Forms: N/A

Documents submitted at meeting:

Exhibit "A" Community Survey

Approved Minutes



Meeting Minutes



<u>Police Advisory Board</u>	
Date & Time:	August 16, 2018 - 7:00 pm
Location:	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR



P.A.B. Members:	Council Liaison:
Chris West - Chair	Councilor Kim Young
Diane Foster - Vice Chair	City Staff:
Jason Burdge	Jeff Groth - Police Chief
Bob Silverforb	Sylvia Murphy – City Recorder
Rich Miller	
P.A.B. Members Absent:	
Ralph Lohman	
Andy Jensen	
Megan Thornton	
Laurie Zwingli	

1. Call to Order

Chair Chris West called the meeting to order at 7:05 p.m.

2. Roll Call

Board Members Present: Chair Chris West, Vice Chair Diane Foster, Jason Burdge, Rich Miller, and Bob Silverforb

Board Members Absent: Ralph Lohman, Andy Jensen, Megan Thornton, and Laurie Zwingli

Staff & City Council Liaison Present: Police Chief Jeff Groth, City Recorder Sylvia Murphy, and City Councilor Kim Young

3. Approval of Minutes

July 19, 2018 Meeting Minutes

Mr. Silverforb made a motion to approve the July meeting minutes. Mr. Burdge seconded the motion. Motion passed 5:0. All voted in favor to approve.

4. Board Member Announcements

Mr. Silverforb attended the Tip-a-Cop event at the Old Spaghetti Factory and stated a number of police attended. He said he hopes it was a successful event for the Special Olympics.

Mr. Miller said he was unable to attend the National Night Out and asked for an update.

Mr. Burdge said he was unable to attend the July 19 meeting. He watched the video and read the information from Chief Groth and stated the issue is important and he is willing to help were needed.

Vice Chair Foster commented on the National Night Out and said the attendance may have been lower due to the hot weather. She said it was a good forum for the Police Advisory Board (PAB) to ask questions. She said the Board handed out approximately 70 surveys.

Chair West commented on the National Night Out and thanked TVFR, City staff, and City Council members for attending the event.

5. Business

a. Follow-Up Discussion and Community Feedback

Chair West said this will be before the City Council on September 18 and the next PAB meeting is September 20. He said he will be providing comments at the Council meeting during the Citizen Comment period on behalf of the PAB and invited other members to attend and consider testifying. He said in order to prepare for the September 18 Council Meeting the PAB may consider having a Special Meeting. Mr. Silverforb said he will be out of town September 12-17. Chair West asked Mr. Silverforb to email his contributions to the PAB before the Special Meeting. Discussion followed and the PAB agreed that a Special Meeting would be beneficial to finish sharing and compiling information and develop three to five talking points to share with the Council. Chair West suggested having a Special Meeting on September 13. Councilor Young stated the Police Community Room is reserved at 7 pm for a CDBG meeting. Chair West projected the meeting being less than an hour.

Chief Groth said staff will put together a data sheet from the survey information and provide it to the PAB. Chair West provided the PAB with a copy of the survey that they have been using to gather information (see record, Exhibit A).

Mr. Silverforb said he has spoken with 42 residents and he summarized the information onto one survey. The PAB commented on the survey and noted that most residents agreed that their priorities for the Sherwood Police were similar to their concerns. Discussion followed regarding the importance of surveying all demographics within the City.

8. Citizen Comment

Nancy Ellingson said she worked at the Tip-a-Cop event and reported there were a number of Sherwood Police Officers in attendance. She said the Officers were friendly and attentive and the manager said they had close to 400 customers.

9. Adjourn (Chair)

The meeting was adjourned at 7:58 p.m.

Approval of Minutes:


Chair Chris West


Date

Attest:


Angie Hass, Executive Assistant


Date

Chair West said this first phase is to get a sense and provide input to the Council on taking the next steps and formalizing an evaluation of moving forward not only looking at the PDs needs but also the options of how to pay for it. Chief Groth said the PAB is an advisory board to the Council and they need to provide a recommendation. He said the PAB needs to gather enough information in order to take a position or the position may be to gather more information. Council will be looking for PAB recommendation on police staffing and not how it will be paid for at this time. Council will then make a policy decision about the next steps. He said he does not foresee Council making any type of decision until some official polling is conducted.

Mr. Silverforb shared his information gathering experiences and said surprisingly the majority said they would be willing to pay for a levy or fee just so it is reasonable. He noted the majority of the surveying he has conducted are with seniors that are on a fixed income. Vice Chair Foster said she also experienced support for a levy in her information gathering. She said a number of residents were focused on School Resource Officers (SROs) and safety at the new High School. Mr. Silverforb said the seniors he has spoken to are concerned about protests, homelessness, speeding, and response time. Discussion followed about the senior demographics in Sherwood.

Chair West suggested having a Special Meeting on September 13 at 6 pm and having all the survey information to the Police Department by Friday, September 7. Chief Groth asked the PAB to provide staff with the information they have already gathered sooner than September 7 and requested that the information moving forward be in the same format. Chief Groth said staff will attempt to compile the information and provided it to the PAB before the Special Meeting. Chief Groth said staff will provide the PAB members with a fillable PDF of the survey via email.

6. Councilor News

Councilor Young said the City Council will meet August 21 with a work session at 5:30 pm. The regular meeting agenda includes approving a resolution to appoint members to the Charter Review Committee and a resolution to amend the fee schedule. She said on September 18 the City Council will have a work session regarding future police staffing. She commented on the November 6 election and said there are three Council positions and the Mayor position open. Applications are due August 28 at 5 pm.

7. Staff Report(s)

Chief Groth commented on the success of the National Night Out and said numbers may have been lower because of the heat. He commented on the comfort canine program and said they were invited to speak at the CIS Law Enforcement Conference and present the program and said it was well received.

SHERWOOD POLICE ADVISORY BOARD

Community Survey

July-August 2018

1. Are you a resident of Sherwood? (If no, terminate interview.)
2. How long have you lived in Sherwood?

<input type="checkbox"/> 0-5 years	<input type="checkbox"/> 11-15 years
<input type="checkbox"/> 6-10 years	<input type="checkbox"/> 16+ years
3. Do you rent or own your home?

<input type="checkbox"/> Rent
<input type="checkbox"/> Own
4. Are you aware of the staffing challenges facing the Sherwood Police Department?

<input type="checkbox"/> Yes
<input type="checkbox"/> No
5. Thinking of Sherwood – What are your top three priorities for the Sherwood Police Department?

<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
6. What are your biggest concerns related to policing in Sherwood?

<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
7. Given that policing is a 24 hour a day, seven day a week endeavor – How many patrol officers, at a minimum, should Sherwood have on duty at all times? (Don't include supervisors, i.e. Sergeants, Captains or Chief.)

<input type="checkbox"/> One	<input type="checkbox"/> Three
<input type="checkbox"/> Two	<input type="checkbox"/> Four or more

Aug 16, 2018
Date

Police Advisory Board
Gov. Body

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5. Business
Agenda Item

A
Exhibit #

8. Sherwood does not have a jail, so when someone is arrested, an officer needs to transport the individual to the Washington County Jail in Hillsboro, taking an officer off local patrol. Does knowing this affect your previous answers?

☐ Yes, _____

☐ No, _____

9. Does knowing the average call for service requires 1.5 officers affect your previous answers?

☐ Yes, _____

☐ No, _____

10. Thinking about traffic safety, since 2010 Sherwood has used Red Light Cameras at two heavily traveled intersections along Highway 99 to enforce traffic laws. Do you support the use of Red Light Cameras?

☐ Yes

☐ No

11. Recently the City Council voted to expand the use of these intersection cameras to enforce speeding along Highway 99. Do you support the use of this technology to enforce speed limits?

☐ Yes

☐ No

12. The Police Department's funding is part of the City's general fund budget and as you know there is only so much money that can be allocated to all the different services the City provides. Knowing this would you be willing to support an additional funding source, such as a Public Safety fee or levy, to increase the Police Department's budget?

☐ No

☐ Maybe

☐ Yes

ATTENDANCE SHEET

NAME

ADDRESS

PHONE

Sherwood Police Advisory Board Meeting Date: August 16th, 2018

CITIZEN COMMENT SIGN-UP SHEET

(PLEASE NOTE: 4 MINUTE TIME LIMIT)

NAME

ADDRESS

PHONE

TOPIC
