



AGENDA

Police Advisory Board

Date & Time:	Thursday - March 15 th , 2018 7:00pm
Location:	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

Attendees

P.A.B. Members:	Council Liaison:
Chris West - Chair	Councilor Kim Young
Amy Miller-Juve - Vice Chair	City Staff:
Ed Contreras	Ty Hanlon - Police Captain
Diane Foster	Angie Hass - Executive Assistant
Camryn Fox	
Taylor Funrue	
Rich Miller	
Bob Silverforb	
Laurie Zwingli	

Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
 - a. Thank you to departing members-Chair
 - b. Active Shooter Response-PD Staff
6. Councilor News
7. Staff Report(s)
 - a. Internal Promotion Process Update
 - b. Re-appointments are official
8. Citizen Comment
9. Adjourn (Chair)

Approved Minutes

Sherwood Police Advisory Board Meeting

Date: March 15th, 2018

List of Meeting Attendees: Jason Burdge

Request to Speak Forms: N/A

Documents submitted at meeting:

N/A



Meeting Minutes



Police Advisory Board

Date & Time:

March 15, 2018 - 7:00 pm

Location:

Sherwood Police Community Room
20495 SW Borchers Dr., Sherwood, OR

P.A.B. Members:

Chris West - Chair

Amy Miller-Juvé - Vice Chair

Ed Contreras

Diane Foster

Camryn Fox

Taylor Funrue

Rich Miller

Bob Silverforb

Laurie Zwingli

Council Liaison:

Kim Young – City Councilor

City Staff:

Ty Hanlon - Police Captain

Angie Hass – Executive Assistant

1. Call to Order

Chair Chris West called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Chris West, Vice Chair Amy Miller-Juvé, Ed Contreras, Diane Foster, Camryn Fox, Taylor Funrue, Rich Miller, Bob Silverforb and Laurie Zwingli

Board Members Absent:

Staff & City Council Liaison Present: Police Captain Ty Hanlon, Executive Assistant Angie Hass and City Councilor Kim Young

3. Approval of Minutes

February 15, 2018 Meeting Minutes

Mr. Silverforb made a motion to approve the February meeting minutes. Ms. Fox seconded the motion. All voted in favor to approve.

4. Board Member Announcements

Mr. Contreras reported that the Chief and other PD staff attended the Knights of Columbus Breakfast this month and thanked them for attending. Said it went very well. Captain Hanlon said that it was fun and that they plan to attend again.

Ms. Funrue said that she had participated in a walk-out at the Sherwood High School on March 14th and wished to commend the SPD Officers and school administrators for assisting and keeping everything peaceful. They were able to honor the lives lost at the recent Florida school shooting and bring to light some issues that they wanted to discuss.

Chair West asked Captain Hanlon for information regarding that morning's traffic accident on Highway 99. Captain Hanlon stated that he would need to get the information and would report back later in the meeting.

Chair West stated that from conversations that have taken place in the past, he felt it might be a good idea for the board members and perhaps the PD to put something together regarding home gun safety. Would like to see something on-line and maybe prepare a pamphlet.

5. Business

a. Thank You to Departing Members

Chair West stated that it is a tough time having to say good bye to board members and thanked Vice Chair Miller-Juvé, Camryn, Taylor and Ed. All brought experience, perspective and input. He is personally sad to see them all leave. However, he understands that the high school students need to go off to college. Mr. Miller thanked all as well and wished them all the best in their future endeavors.

b. Active Shooter Response

With everything going on lately, Captain Hanlon said that the law enforcement response has changed a lot since the Columbine shootings. Explained that each situation is very different, which makes it a challenge when training to be prepared for all situations. It is guaranteed that Sherwood Police Officers would respond, provide assistance and care, and talked about the unification that they have worked on with the Sherwood School District. There has been discussion for quite some time whether or not to use fire alarms in active shooter situations. He explained that South Cities (Sherwood, King City and Tualatin) and many local Police Department's would be responding if there was a situation in Sherwood. He stated that part of the challenge would be coordinating all the different agencies. They have worked on and will continue to work on lock-downs and lock-outs. Training has been conducted at the high school. Sherwood Officers have walked through all the schools to familiarize themselves with the schools. He shared that all Sherwood Officers have keys to access the schools. They are trained that the first one there is the first one in. He knows, from history, that these things are over so quickly. The first responder could even possibly be an Officer from another Department. He stated this is

how all of Washington County trains and believes this applies to all agencies throughout the state. Mr. Miller asked if there is protocol set in place if another agency responds. Captain Hanlon stated that it could potentially add to the chaos and gave an example of an incident where this occurred. Hopefully the Officer responding would be able to get on the radio and communicate with others. Mr. Miller asked if the SPD participates in drills at the Tri-County Gun Club. Captain Hanlon replied that they do not. They do, however, participate in training pertaining to this type of incident. It would be too dynamic of a situation to train in an open range.

Mr. Contreras asked if SPD has a Hazard Channel. Captain Hanlon said that they should be able to and described how the shooting incident that occurred in Tualatin several years ago took up all the radio bandwidth and how that made the situation even more challenging.

Vice Chair Miller-Juvé asked if they did training in preparation for other locations and community events, such as the theater, target, etc. Captain Hanlon said that would be a very different type of incident. Would be the same response and the first ones there, would be the first ones to respond.

Captain Hanlon shared that the School District has assisted with issues they were having regarding the inability to communicate on their radios while on the school properties. Stated that they did a fantastic job resolving this issue. Communication is huge in situations like that.

Chair West asked how it is determined who the Incident Commander would be and if it is the first responder. Captain Hanlon said it would be the first responder until higher command arrived. There would be several different command posts. If the incident took place in Sherwood, the Incident Commander would most likely be someone from the Sherwood PD. It also depends on if the SWAT team and / or Washington County, etc. arrive on scene.

Mr. Miller asked if, as a police force, they talk about how to deal with shooting a human being. Captain Hanlon described how their training works. He explained how it is almost impossible to recreate a real life event, as they are always so different. At the end of the day, you're never going to know how it will be. Mr. Miller feels that training and talking about this is very important and referred to the Christmas 2016 shooting. Described how it could be so challenging when the person you could potentially be shooting would be a kid and was glad to hear that this is discussed in training. Captain Hanlon agreed that it is very important.

Vice Chair Miller-Juvé asked Ms. Fox and Ms. Funrue if they thought they would feel comfortable reacting in an active shooter situation. Ms. Funrue explained how a recent

lock-down drill went. Ms. Fox said that in the past kids would be on their phones, talking etc. during the lock-down drills. After this last shooting incident in Florida, she noticed that kids were taking it more serious.

Vice Chair Miller-Juvé asked if there is anything, as a community, that could be done to make them feel more safe. Ms. Funrue said that there are multiple layers of discussion. Talked a bit about the recent walk-out. She said that students could benefit from parents listening a little more. Ms. Fox said being more conscious of social media would be beneficial and thinks there could be some warnings that may not be taken serious enough. Students need to be more involved by notifying parents, adults, etc. if they see something concerning. Thinks that could play a big role in helping to prevent these incidents.

Ms. Funrue talked about Unity Week and how people were talking horribly and saying hateful things. She thinks social media will be monitored better as a result. Ms. Zwingli inquired as to the type of social media Ms. Funrue was referring to. Ms. Funrue clarified by stating that Snapchat was the one used in the specific incident she was talking about. Ms. Fox explained how Snapchat works. They both agreed that better monitoring is needed. It was stated that if someone makes a threat, there should be a penalty.

Chair West reminded the group of an incident a few years ago where a student wrote things in their journal and how it was dealt with. The good news was that it was dealt with and he was very pleased with how he was notified and part of the process. There needs to be personal responsibility for not only ourselves, but those close to us. The biggest challenge are the HIPPA laws, because mental health is such a part of these incidents. Individuals dealing with these issues, at this point, don't really have a clue how it would work.

Captain Hanlon said one of the biggest challenges in law enforcement is social media and chasing down the initial event / threat. It can be a great tool and you can get good information. However, he explained how sometimes he learns of things on social media before he gets a call, which adds to the challenge.

Councilor Young commented that she believes the current high school has plans to add a vestibule and asked Captain Hanlon to explain what it is. He stated that it is where there is an added section in the school entryway. An audience member explained how it would work. He stated that it works more like a funnel. Councilor Young feels that the school is being proactive by taking these extra steps.

Vice Chair Miller-Juvé asked Ms. Fox and Ms. Funrue if they felt having the one School Resource Officer is enough of a presence. Ms. Funrue said that the SRO provides a very friendly presence. She usually sees him at lunch and thinks it's enough. She sees other Officers as well. There have been more Officers and more Administrative Staff around

the school, as of late. She says the school has gotten more strict and the environment is not hostile. Ms. Fox says she feels more safe knowing an Officer's there.

6. Councilor News

Councilor Young reported that only about 30% of the voters turned out for the Mayoral election. She feels that it will be good going forward with Keith Mays as Mayor and Council President, Sean Garland. Shared that there will be a Work Session next week. A decision will need to be made if they want to add 600 acres to Sherwood. One of the Councilors is working on doing a poll. Mayor Mays will be sworn in on April 3rd. The two councilors, Rosener and Griffin, will be re-sworn in. SRO, Kelley Bertrand, will speak at the Work Session and there will be some conversations happening regarding additional SRO's.

7. Staff Report(s)

a. Internal Promotion Process Update

Captain Hanlon reported that Sergeant Jon Carlson has been promoted to the vacant Captain position. Jon Carlson has been with the Sherwood PD for over 20 years. The Sergeant position has been opened up to internal applicants. Police Officer applicant testing is scheduled in April for the two open Officer positions. Captain Carlson will oversee the Patrol Division and Captain Hanlon stated that he will go back to being the Support Services Captain.

Shared that a Community Traffic Safety Class will be held at the Sherwood PD on March 27th from 7-8:30. Stated that the speaker does a great job and is very knowledgeable.

Captain Hanlon reported that he had heard back from Officer Brinkman regarding that morning's collision and had learned that four cars were involved and that it occurred just west of Sunset Blvd. Chair West asked if that was the intersection where the new photo speed enforcement would be going in. Captain Hanlon replied that it was.

b. Re-Appointments are Official

Chair West asked Councilor Young what action the Council took on the five Police Advisory Board members who were up for reappointment. She responded that the Council voted to reappoint the five board members (Chris West, Diane Foster, Bob Silverforb, Laurie Zwingli and Rich Miller), each for another three year term.

Ms. Zwingli asked Captain Hanlon what had happened to Officer Wittig. He went on to explain that she had resigned.

8. Citizen Comment

Mr. Burdge, an audience member, asked if high school students would be applying for the vacant Police Advisory Board positions. Chair West explained that openings had been posted and currently, there were four candidate interviews scheduled. He was not aware of any of them being high school students. There is still that opportunity, if even down the road.

Mr. Miller asked Ms. Fox and Ms. Funrue what their plans were after high school. Ms. Fox replied that she will go to OSU and will major in business management, minor in real estate. Ms. Funrue will attend the University of Portland, majoring in engineering and German. She plans to study abroad in Austria her sophomore year.


Chair West thanked the departing board members again.

9. Adjourn (Chair)

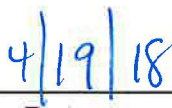
Mr. Contreras moved to adjourn the meeting and Ms. Zwingli seconded the motion. All were in favor.

The meeting was adjourned at 8:00 p.m.

Approval of Minutes:

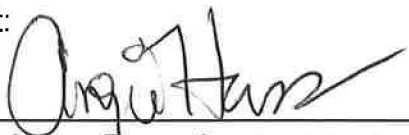


Chair Chris West



Date

Attest:



Angie Hass, Executive Assistant



Date

March 15th, 2018

NAME _____

PHONE[illegible]

Sherwood Police Advisory Board Meeting Date: March 15th, 2018

CITIZEN COMMENT SIGN-UP SHEET

(PLEASE NOTE: 4 MINUTE TIME LIMIT)

NAME

ADDRESS

PHONE

TOPIC
