



## AGENDA

### Police Advisory Board

<b>Date &amp; Time:</b>	Thursday - January 18 <sup>th</sup> , 2018 7:00pm
<b>Location:</b>	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

### Attendees

<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Chris West - Chair	Councilor Kim Young
Amy Miller-Juve - Vice Chair	<b>City Staff:</b>
Ed Contreras	Jeff Groth - Police Chief
Diane Foster	Angie Hass - Executive Assistant
Camryn Fox	
Taylor Funrue	
Rich Miller	
Bob Silverforb	
Laurie Zwingli	

### Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
  - a. Photo Speed Enforcement presentation & discussion
6. Councilor News
  - a. New Council Liaison Kim Young
7. Staff Report(s)
  - a. Final 2017 CFS update
  - b. Confirm Board re-appointments for Miller, Silverforb, Foster, Zwingli, West, others?
  - c. Traffic enforcement statistics-follow up
8. Citizen Comment
9. Adjourn (Chair)

# Approved Minutes

Sherwood Police Advisory Board Meeting

Date: January 18<sup>th</sup>, 2018

List of Meeting Attendees: N/A

Request to Speak Forms: N/A

Documents submitted at meeting:

Exhibit "A" Traffic Update PowerPoint Presentation

Exhibit "B" CFS, 2010-2017 - WCCCA

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Home of the Tualatin River National Wildlife Refuge

## Meeting Minutes



<u>Police Advisory Board</u>	
<b>Date &amp; Time:</b>	January 18, 2018 - 7:00 pm
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<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Chris West - Chair	Kim Young – City Councilor
Amy Miller-Juvé - Vice Chair	<b>City Staff:</b>
Ed Contreras	Jeff Groth - Police Chief
Diane Foster	Angie Hass – Executive Assistant
Camryn Fox	
Taylor Funrue	
Rich Miller	
Bob Silverforb	
Laurie Zwingli	

### 1. Call to Order

Chair Chris West called the meeting to order at 7:00 p.m.

### 2. Roll Call

**Board Members Present:** Chair Chris West, Vice Chair Amy Miller-Juvé, Ed Contreras, Diane Foster, Camryn Fox, Rich Miller, Bob Silverforb and Laurie Zwingli

**Board Members Absent:** Taylor Funrue

**Staff & City Council Liaison Present:** Police Chief Jeff Groth, Executive Assistant Angie Hass and City Councilor Kim Young

### 3. Approval of Minutes

#### November 16, 2017 Meeting Minutes

Mr. Silverforb noted a correction for the Farewell / Congratulatory Party date for Captain Daniel as it was listed as occurring on October 29<sup>th</sup>, when in fact it was November 29<sup>th</sup>. The correction was acknowledged by the group and will be changed. Mr. Silverforb made a motion to approve

the minutes with the change and Vice Chair Miller-Juvé seconded the motion. All voted in favor to approve.

#### **4. Board Member Announcements**

Mr. Contreras reported that there was a recent incident of vandalism at St. Francis Church.

Ms. Foster shared her children's response to having the School Resource Officer (SRO) at their school and thought it was great that the kids were so excited to have met him. She said he was the "cool guy" in town.

Chair West stated that there had been a lot going on at the PD lately. He is looking forward to the rest of 2018 and has hope that there will be no significant tragedies for the PD to have to deal with.

#### **5. Business**

##### **a. Photo Speed Enforcement Presentation & Discussion**

Chair West shared that he had attended a recent meeting where he learned about photo speed enforcement. Chief Groth presented a slide show (see exhibit "A"). He stated that he would be combining this agenda item with item **7.c**.

The Chief presented data from the last four years, 2014-2017. He started out by going over the most common citations, which happen to be the most important offenses and ones that the board members have indicated that they are most interested in. Starting with stats from 2014, he noted that most citations were for violation of posted speed. He said that he did not include photo red light stats. He also noted that he didn't have explanations for the differences in numbers for the different years, as there could be a number of reasons. As an example, there could have been a change of behavior, less staffing, etc. He explained that most citations are a result of self-initiated activity.

Mr. Miller asked if when officers are required to go on administrative leave, such as from the Christmas 2016 shooting, do officers from other agencies come in to assist. The Chief stated that the department does not generally do that. Explained that when they do, those officers wouldn't be required to issue citations. Stated that the stats have been given to the SPD by the Sherwood Municipal Court. The citations issued for speeding 1-10 miles over, would more than likely be in school zones.

The Chief went over the photo red light history and explained that Redflex had conducted surveys and pulled stats from ODOT to determine where photo red light would be most beneficial, based on crash data. The two intersections selected, proved to be the most dangerous. Installation was completed in 2010. The system was activated in October

and for 30 days, violators only received warnings. The number of tickets issued in November and December were shocking.

Mr. Miller asked what percentage Redflex gets from the citations. The Chief explained how the service works and that Redflex reviews citations three times before forwarding to the officer for issuing, they take care of equipment, do maintenance, etc. The City pays a flat rate. It was determined that was the easiest way to do it.

2011 had by far the highest number issued. There was road construction during 2012 and 2013, which is reflected in the numbers. The numbers leveled out between 2014-2017. Mr. Miller asked if the PD had compared numbers with other agencies. The Chief stated that they do not.

Mr. Miller asked how it could be determined whether or not to install more photo red light systems. The Chief stated it was all based on crash data.

Chair West asked how much staff time is needed for issuing citations. The Chief proceeded to explain what is all involved with issuing and the time it takes. There is definitely a time impact. Explained that officers log in to the Redflex program and issue through the program. He explained the process for re-nominations and dismissals and that they ultimately go to Angie for processing and mailing copies of dismissal letters, etc. There are times that officers have to reissue back to the same person. Mr. Miller asked what percentage of citations are reissued and/or dismissed. The Chief stated that he did not know. Mr. Miller asked if citations have to be issued by a sworn officer or can it be an administrative person. The Chief stated that it has to be a sworn officer and that some departments have a retired officer that is willing to do this. Ms. Fox asked if a student is driving their parent's vehicle, is the citation waived. The Chief shared how citations are issued to the registered owner. If it is obvious that the driver is not the registered owner, the ticket is not issued. However, there are times where it could be a close call. Chair West asked if there was a benefit to registering a vehicle in a business name. The Chief said the best thing to do, is to just not run red lights.

The Chief went over stats for each of the different intersections. The right turn red light is captured if the driver is going 13 mph or more. Clearly there is a problem with people not stopping there, as that is where the highest number of citations are given. Mr. Contreras asked if someone slows down to below 13 mph, do they get a citation. The Chief stated that they would not. He reported that many people get upset over that particular violation. Out of every 100 people, 44 will get a ticket, 54 will not. There are lots of factors such as gender and age mismatches, bad weather, etc. It is far from a perfect system and far from indiscriminate.



Drivers cutting through neighborhoods is an issue that people are talking about all the time. Unfortunately, there is not anything officers can do about it. The PD has set up speed radars throughout the city and have learned that often times, speeding is really a misperception. The Chief went over how the new law that became effective in October affects the issuing of speeding citations. It was asked if the time involved in issuing the photo speed citations will be about the same as the photo red light citations and the Chief replied, "yes". Mr. Contreras asked about issuing citations for reckless driving, etc. through the same system. The Chief stated that by law, they are only allowed to issue for speeding and/or red light. Mr. Miller asked about the process for approval of the photo speed enforcement. The Chief explained that it would be helpful for the board members to let the City Council know if they are for this.

The Chief went over the speed surveys that were conducted in 2016. It was determined that the intersection at 99 N at Sunset had by far the most speeding violations. Ms. Foster stated that with the high school going near the intersection it could really add to it. The Chief stated that is definitely something to be considered. Mr. Miller felt that it would be good to put the system in for vehicles going south bound as well. The Chief stated that the numbers didn't prove to be. He went on to explain that the intersection at Kruger and Elwert is going to be redesigned. Ms. Zwingli asked if there was any data to show what time of day most violations occur. The Chief stated that there was not. He would suspect that it would be in the daytime, because more people are travelling during that time. Mr. Miller asked if it would be possible to get info from the cameras in relation to a DUI arrest. The Chief explained how that could work.

The Chief stated that with the addition of the speed enforcement program, there will be a lot of extra work and would need an additional officer. Mr. Miller shared that he had a real problem with sworn officers spending their time doing these and wondered if it is possible to have an admin person to at least do an initial review of the violations. The Chief said that they have considered employing a retired officer. This could, at least, possibly lighten the load. There is also no guarantee that they will be able to find someone interested in doing that. He explained that the person that initially reviews the violations has to be a sworn officer. The statute doesn't allow otherwise. Chair West said that he had read that there is a time line from when the violation occurs and the citation issued. The Chief stated that was correct. After so many days, if the citation is not issued, it gets kicked out of the system. Ms. Miller-Juvé said that she was under the impression that the cameras are not always on. There was a brief discussion on how they might work. The Chief explained how citations can only be issued for red light or speed. He added that he believed the law may have recently changed and that if a felony occurs they might be able to use. The Chief shared how the system works and added that the timings of the lights are all determined by ODOT and that the PD can't even touch that.

Since the Council resolution is coming up on 2/6, the Chief suggested having a conversation to see if the Police Advisory Board would like to provide input. Mr. Silverforb stated that traffic is the number one complaint the board receives and felt that the community would be very upset if they didn't support. Mr. Miller shared that he is not a fan of the big brother thing, but felt that it is an advisable thing to do at this point. Ms. Miller-Juvé said that most of the complaints she hears are more in neighborhoods and would like an opportunity to ask friends before making her decision. Ms. Zwingli stated that there is a lot of concern from community members in regards to the new high school and feels that it would be welcome to have this extra enforcement in place. Councilor Young added that there is no-where for officers to sit and check speeds at that light. The Chief said that they are looking to add speed enforcement to intersections and that they do not have any other way to do it. Ms. Miller-Juvé asked about the cost of program. The Chief said that since the Finance Director was not there that night, he did not include the cost in his presentation but that he could assure the board that the costs, with the revenue generated, would be easily covered. Mr. Miller said that he really appreciated that the city put the flashing light up at Snyder Park and wondered, if with the additional revenue, the city would consider putting up additional such lights around town. The Chief said that there had been discussion regarding this and that they had set up temporary cameras and video up at the intersection by the park with the lights and that the stop signs were still ran on a regular basis. Mr. Miller stated that what he appreciates is how soon the red lights start flashing and wondered if there is data showing if there are at least less people running. The Chief said that although he agrees with Mr. Miller, it would be a huge project. He does know that photo red light does make an improvement.

Mr. West shared that he has nearly been hit at the intersection at Sunset Blvd and feels that is the most dangerous intersection in town. Mr. Silverforb said that out of the different people that he's spoken to, they are all for it and felt that the board should proceed with providing input to the Council. He made a motion to move. Mr. Miller seconded. All agreed with the exception of Ms. Miller-Juvé, as she abstained. Chair West will check his calendar to make sure that he can attend that meeting. The Chief asked Ms. Miller-Juvé if she would have an answer before the Council meeting and if so, if she could get ahold of him and let him know what her friends say. She said that she would.

Mr. Miller asked that when the intersection at 124<sup>th</sup> is completed, would that be Sherwood or Tualatin. The Chief stated that city limits end at Cipole, so 124<sup>th</sup> would be Tualatin.

Mr. Contreras asked if they had considered a mobile photo enforcement. The Chief said that has come up. Chair West stated that he hadn't seen the radar trailers out for a while. Chief said that he would have to look into it. Ms. Fox stated that she had recently seen the radar set up on Dewey. Ms. Foster shared that she really appreciates the signs placed



at the school crosswalks and feels that even at night it makes it much easier to see. The Chief stated that was City Manager, Joe Gall's decision.

## **6. Councilor News**

Councilor Kim Young introduced herself as the Police Advisory Board's new Council Liaison. Councilor Griffin is her alternate if she's not able to make it.

One thing that she wanted to point out about the issuance of citations is that 74% of them are given to folks from out of town.

As the Chief mentioned, the photo speed enforcement is slated to come before the Council on 2/6. A Work Session regarding body cameras is also scheduled. Will also have a resolution to approve the contract for the cameras as well as the IGA with Hillsboro.

She reported that the Council had met with Representative Rich Vial the day prior. Mostly talked about transportation and bringing back the West Bi-Pass.

She was looking forward to a "Sit Along" with Bill Collins on Wednesday to learn about Code Compliance and Evidence.

Stated that she and Councilor Rosener had recently spoken to a citizen that had attended the last Citizens University. He indicated that he was very impressed with the running of the PD and referred to it as a well-oiled machine.

There is a full Council again and thinks for the rest of the year they're just going to work as usual, get business done.

## **7. Staff Report(s)**

### **a. Final 2017 CFS Update**

Chief Groth went over the hand out for the Calls for Service from 2010-2017 (see Exhibit "B"). Stated he wanted to go over the last five years in particular. 2015 is a different color, as that is the year that Matrix pulled data for their Staffing Study.

He stated that the company (Matrix) doing the Staffing Study had only looked at the year with the least amount of calls for service. That is pretty significant when you're trying to get a real picture of police activity and work.

2017 was off the charts, but not an unusual spike. Since 2013, things have been getting busier. When 2015 is compared to 2017, it will have a significant impact on numbers. Mr. Miller asked how the numbers compare with Tualatin PD. The Chief stated that it is apples to oranges, as they are different sized communities, etc. Have to be really careful

when comparing jurisdictions just because of all the variables. He has no problem looking at numbers within a jurisdiction, however. Extremely useful when taken from a historical perspective within a single jurisdiction. Mr. Miller explained how this information is helpful for the board to use as advocates for the PD. He felt that having data from other nearby departments could help. Just in general, he felt that other people would like to know how the SPD compares to other departments, such as Tualatin and Newberg. The Chief stated that he can get that data for the board members, he just wanted to let the board know that there have been times when that was of interest to people and times that he was shot down because he wasn't making a proper analysis. It really depends on the audience.

The Chief stated that the increased calls for service in 2017 wasn't enough for him to say that they need more officers out on the street for patrol. If the trend continues, they would get to the point where they would need to take a look at it. For him, the elephant in the room, is the availability. Explained how when the calls for service go up, the self-initiated activity goes down.

He referred back to the Staffing Study and the schedule. According to Matrix, the SPD officer availability was .72. The Chief explained how the patrol schedule works and that the Staffing Study never got into that. The OT amounts are not unusual for a police department, but it can eventually affect the staff. It may not affect the department financially, but Officers can get burned out. He shared info he had read in an article regarding the benefits of having School Resource Officers (SRO's). The Sherwood PD (SPD) needs to have additional SRO's and additional Detectives. The Staffing Study folks didn't want to look beyond the one year they were looking at.

The SPD needs more supervisors and explained how staff is affected when supervisors are not on. Chair West asked how it works with the math. The Chief said that he hasn't got that far, but knows they would need at least four. Mr. Miller said how issues could compound if this isn't addressed now. Mr. Contreras asked the Chief if he knew why the numbers were so low in 2015. He replied that he didn't know and could only speculate. Mr. Miller asked if other Chiefs are feeling understaffed. The Chief said that Newberg and Tualatin are not. The Police Chief of Newberg has told him that he needs more officers. Mr. Miller asked about the Washington County Sheriff's Office. The Chief said that they are different. They are spread out. Councilor Young asked who responds if there is a call on Ladd Hill Road. The Chief said it would depend on what kind of call. If it's an emergency, it would be whoever is closest.

**b. Confirm Board Re-Appointments for Miller, Silverforb, Foster, Zwingli, West, others?**

With the board members terms expiring in March, the Chief asked the members he hadn't yet heard from if they would be continuing on. He reported that he had heard from

everyone except Ms. Fox and Mr. Contreras. It was concluded that they would both be resigning in March. The Chief will get in touch with Ms. Funrue to see what her plan is.

**c. Traffic Enforcement Statistics Follow-Up**

*This was discussed earlier in the meeting, under **Business, 5.a.***

**8. Citizen Comment**

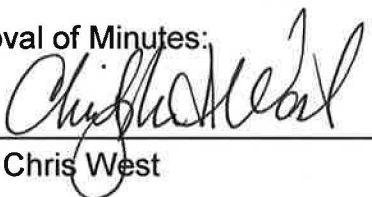
As there were no citizens in attendance, there were no citizen comments.

**9. Adjourn (Chair)**

Chair West checked with the group to see if there was any more business to discuss. As there was not, Mr. Miller motioned to adjourn and Mr. Contreras seconded. All voted in favor.

**The meeting was adjourned at 8:45 p.m.**

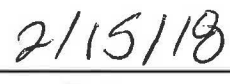
Approval of Minutes:

  
Chair Chris West

  
Date

Attest:

  
Angie Hass, Executive Assistant

  
Date

# Exhibit "A"

## TRAFFIC UPDATE

Red Light and Speed  
January 18, 2018  
Sherwood Police Advisory Board

### Topics



- Traffic Stats Update
- Photo Red Light (PRL) Update
- Photo Speed Enforcement

## Traffic Statistics Update



- Data is from last four years, 2014, 2015, 2016 & 2017
- Will present data based on citations for most common offenses

## 2014



Charge	Number of Citations
Violation of Posted Speed 11 20 over	753
Operating While Using Mobile Device	327
Driver License Violations (No ODL/DWS)	301
Vehicle License Violations	121
Violation of Posted Speed 1-10 over	119
Fail to Obey Traffic Control Device	86

2015



Charge	Number of Citations
Violation of Posted Speed 11-20 over	781
Operating While Using Mobile Device	210
Driver License Violations (No ODL/DWS)	228
Vehicle License Violations	111
Violation of Posted Speed 1-10 over	33
Fail to Obey Traffic Control Device	101

2016



Charge	Number of Citations
Violation of Posted Speed 11-20 over	720
Operating While Using Mobile Device	223
Driver License Violations (No ODL/DWS)	167
Vehicle License Violations	95
Violation of Posted Speed 1-10 over	15
Fail to Obey Traffic Control Device	83



## 2017



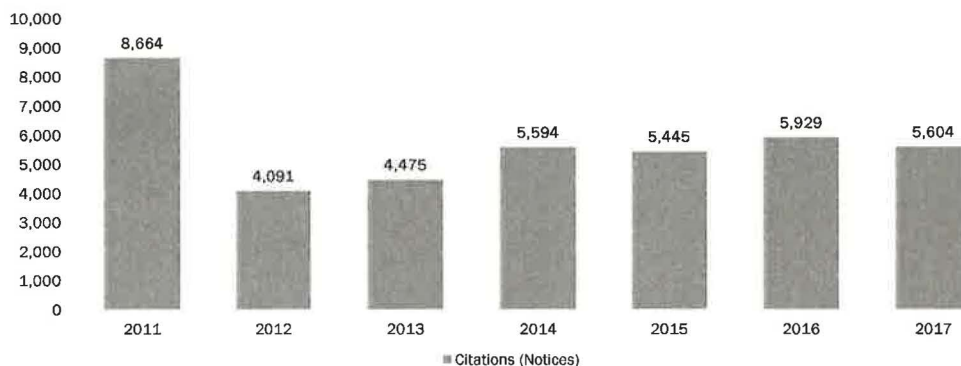
Charge	Number of Citations
Violation of Posted Speed 11-20 over	498
Operating While Using Mobile Device	82
Driver License Violations (No ODL/DWS)	248
Vehicle License Violations	81
Violation of Posted Speed 1-10 over	119
Fail to Obey Traffic Control Device	83

## PRL-History



- Red Lights
  - 2008
    - Conversations begin
    - Surveys conducted
  - 2009
    - Original contract signed with Redflex
    - Permitting & installation process
  - 2010
    - Installation completed in Fall
    - System activated
    - "Go Live" in November

## Citation History-Total



## Citation History-Intersection



Citations Issued-by Intersection 2011-2017

Intersection	Total Citations Issued
99W North @ Tualatin-Sherwood	26,065 (RT)
99W North @ Sunset	4,833
Roy Rogers East @ 99W	3,955
99W South @ Tualatin-Sherwood	3,887
99W South @ Sunset	1,062

Citations represent about 44% of all violations. About 54% of those running red lights are not cited for numerous reasons, including gender mismatch & driver/RO mismatch.

## Violators



Who Is Running Our Red Lights?

2011-2017

From Sherwood	From Out of Town	From Out of State
8.74%	73.63%	17.91%

## Too Many Citations?



Citations Compared to Traffic Volume

Year	Total Vehicles	Citations	Percentage of Total
2011	27,259,962	8,664	.032%
2012	27,997,147	4,091	.015%
2013	19,709,255	4,475	.023%
2014	26,258,689	5,594	.021%
2015	28,427,485	5,445	.019%
2016	29,692,086	5,929	.020%
2017	28,217,734	5,604	.020%

## Photo Speed Enforcement



- Top Traffic Complaints for SPD
  - *Speeding*
  - *Stop Signs*
  - *Cell phone usage*
  - *Traffic volume/cutting through neighborhoods*
- Oregon HB 2409 became law in October
  - *Amends Oregon Revised Statutes 810.434, 435, 436 regarding photo enforcement*
  - *Allows speed enforcement using cameras*
    - For 11mph over, or greater, on green lights, and
    - Option of either speed or red light enforcement, but not both, on red lights unless 21+mph over

## New Law



Posted Limit	Violator Speed	Traffic Light Color	Red Light Citation	Speeding Citation	Both
45 mph	56mph +	Green	No	Yes	No
45 mph	56mph - 65mph	Red	Yes	Yes	No
45 mph	66mph +	Red	Yes	Yes	Yes

## Speed Surveys



### 99W North at Sunset

Speed	Count
56mph	22,804
57mph	18,069
58mph	10,785
59mph	8,205
60mph-65mph	12,688
66mph +	1,056
All (56mph +)	<b>73,607</b>

### 99W North at Tualatin-Sherwood

Speed	Count
56mph	4,429
57mph	2,882
58mph	1,810
59mph	1,266
60mph-65mph	2,309
66mph +	385
All (56mph +)	<b>13,081</b>

## Speed Surveys



### 99W South at Tualatin-Sherwood

Speed	Count
56mph	1,095
57mph	742
58mph	454
59mph	334
60mph-65mph	530
66mph +	96
All (56mph +)	<b>3,251</b>

### Total 3 Locations

Speed	Count
56mph	28,328
57mph	21,693
58mph	13,049
59mph	9,805
60mph-65mph	15,527
66mph +	1,537
All (56mph +)	<b>89,939</b>

## Proof



## Staff Impacts



- Police
  - A police officer has to review EVERY violation to determine if a citation is to be issued.
  - Re-Nominations. Anytime a business or RO submits a certificate of innocence we may need to re-issue the citation
- Court
  - Significant increase in processing the citations
  - Holding additional court sessions





# Questions?

## Exhibit "B"



Sherwood Police Advisory Board Meeting Date: January 18<sup>th</sup>, 2018

## **CITIZEN COMMENT SIGN-UP SHEET**

*(PLEASE NOTE: 4 MINUTE TIME LIMIT)*

**NAME**

**ADDRESS**

**PHONE**

**TOPIC**


# ATTENDANCE SHEET

**NAME**

**ADDRESS**

**PHONE**
