



AGENDA

Police Advisory Board	
Date & Time:	Thursday - November 16 th , 2017 7:00pm
Location:	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

Attendees

P.A.B. Members:	Council Liaison:
Chris West-Chair	Council President – Sean Garland
Amy Miller-Juvé-Vice Chair	City Staff:
Ed Contreras	Jeff Groth - Police Chief
Diane Foster	Angie Hass – Executive Assistant
Camryn Fox	
Taylor Funrue	
Rich Miller	
Bob Silverforb	
Laurie Zwingli	

Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
 - a. Annual Report & Dinner Discussion
 - b. December Meeting Decision
6. Councilor News
7. Staff Report(s)
 - a. PD Activity Update
8. Citizen Comment
9. Adjourn (Chair)

Approved Minutes

Sherwood Police Advisory Board Meeting

Date: November 16, 2017

List of Meeting Attendees: Neil Shannon

Request to Speak Forms: N/A

Documents submitted at meeting:

N/A



Meeting Minutes



<u>Police Advisory Board</u>	
Date & Time:	November 16, 2017 - 7:00 pm
Location:	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

--

P.A.B. Members:	Council Liaison:
Chris West - Chair	Sean Garland - Council President
Amy Miller-Juvé - Vice Chair	City Staff:
Ed Contreras	Jeff Groth - Police Chief
Diane Foster	Angie Hass – Executive Assistant
Camryn Fox	
Taylor Funrue	
Rich Miller	
Bob Silverforb	
Laurie Zwingli	

1. Call to Order

Chair Chris West called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Chris West, Vice Chair Amy Miller-Juvé, Ed Contreras, Diane Foster, Rich Miller, Bob Silverforb and Laurie Zwingli

Board Members Absent: Camryn Fox and Taylor Funrue

Staff & City Council Liaison Present: Police Chief Jeff Groth, Executive Assistant Angie Hass and Council President Sean Garland

3. Approval of Minutes

September 21, 2017 Meeting Minutes

Motion: Mr. Silverforb motioned to approve the September 21st meeting minutes and Ms. Zwingli seconded the motion. Motion passed, all present board members voted in favor.

4. Board Member Announcements

Chair West asked each of the Board Members if they had any announcements or anything to share.

Mr. Miller is very pleased with the outcome of the recent election and thinks the new City Councilor will do well. He is very pleased with the new Mayor as well. He hopes that all will be calm for the rest of the term.

Mr. Silverforb shared that his wife recently received a citation for running a stop sign. He stated that Officer Waker was very polite. Even though his wife wasn't happy about getting a citation, she felt like the interaction went well.

He also mentioned that he recently saw a person riding a horse down Sunset Boulevard and asked Chief Groth if that is legal. The Chief stated that depending on where they were walking, it is legal. He will double check.

Mr. Silverforb asked if it is okay for a resident to post a homemade "No Parking" sign in front of their house so no one will park there. The Chief stated that it is not legal. There is no legal authority and no legal ramifications. Parking on public streets is regulated by government authority.

Ms. Zwingli shared that most of the Foundation Board Members attended the recent OACP Awards Banquet and highly recommends that citizens attend these types of events, if they can. It is an eye opening experience and it is good to know what officers have to, and do, deal with. There was a raffle drawing at the Banquet and one of the items was an impressive quilt with patches from all over Oregon. Board Member, Lynn Haynes, won the quilt and then donated it back to the Sherwood Police Foundation. They have given to the PD for temporary use / storage. Chair West asked the Chief to please share, once again, which Sherwood officers received awards for the Christmas incident. The Chief replied that it was Officers Joe Twigg, Stan Smith and Chris Pierce. Ms. Foster stated that she has watched the series of videos from the event.

Vice Chair Miller-Juvé let the Chief know that she has seen an uptick in traffic issues being mentioned on social media.

Chair West commended the PD for how they responded to a recent tragic accident. He really appreciated how Captain Daniel handled the media releases. He said that he thought Captain Daniel did a very good job of informing the public as to what was going on. He felt that Captain Daniel deserved some kudos.

5. Business

a. Annual Report & Dinner Discussion

The Annual Report will be presented at the upcoming Annual Boards and Commissions Dinner at the Center for the Arts. It was mentioned that Vice Chair Miller-Juvé did a fabulous job presenting last year. Chair West suggested that they would have a discussion that night and then everyone could take the form home and think about what to include. He stated that he would present this year. He has spent some time thinking back over the last year and couldn't think of anything significant that they did. Vice Chair Miller-Juvé stated that they did assist the Chief with updating the Strategic Plan. Chair West asked everyone to get their thoughts to Angie by the 1st of December. He and Vice Chair Miller-Juvé will work to compile.

b. December Meeting Decision

Thoughts were shared as to whether or not to have a meeting in December. Chair West asked if anyone had a motion. Motion: Ms. Zwingli made a motion to approve no meeting and Mr. Silverforb seconded the motion. All agreed. There will be no December meeting. Members will attend the Boards and Commissions Dinner on 12/11.

Chair West shared that some information is needed to move forward with assisting in future planning with the Chief. He asked if the Chief would be able to have info available at the January meeting and also asked Council President Garland if the Council could assist as well. The Chief confirmed with Chair West that he wanted traffic stats. Chair West stated that was correct. Chief asked for a few more specifics. Chair West stated that they would like to see categories of moving violations, DUI's etc. Maybe four years worth, so they can look at trends. Vice Chair Miller-Juvé asked if some of that info is available in the Annual Reports. Chair West said that Board Members hear a lot from residents regarding speeding, etc.

Mr. Contreras asked if the SPD Officers make field notes on suspicious or shady looking people. Chief shared how information gets recorded in a CAD call. Stated that everything is recorded in the calls and the Officers may make notes as well. It is possible to run call types and can mine the data to see how Officers respond on a number of calls. Chief asked for clarification and if the Board wants info on suspicious people in addition to traffic stats. Vice Chair Miller-Juvé and Chair West responded and a discussion ensued with the Chief on clarification on what all is needed for their fact finding and preparation for staffing and future outlook for the Police Department. The Chief explained how it will be important to get info together and get buy off from the Council before proceeding. There would be reaching out to the community to see what they want. Chair West reminded the group that there has been discussion on doing a survey.

Vice Chair Miller-Juvé asked if the Board would be able to see what Chair West will be presenting to the Council. Chair West stated that absolutely, the Board would. He reiterated what all would be included and would definitely include community input. The Chief clarified that when presenting at the Council Meeting they would need to present a very clear, succinct message to the Council as to what the Police Advisory Board will be

working on. The Board could then put info together to present to community members. After a community outreach and needs are determined, they will then, later down the road, determine how to finance, etc. Chair West stated that they may need to check with City Manager, Joe Gall, to see when they can add to agenda. Council President Garland stated that there is a pretty full agenda the first meeting in January. Will most likely have to schedule for the second meeting in January.

Councilor News

Council President Garland reported that the Planning Commission is going to be very busy. Applications for the open position is due November 17th by 5 pm.

City Councilor applications are due November 27th and are available on-line.

November 30th at 4 pm is the opening of Smockville Brewhouse at the Center for the Arts.

December 2nd is the Robin Hood Winter Festival, parade and tree lighting. There will be hot dogs and hot chocolate.

The annual Give-n-Gobble will take place on Thanksgiving.

6. Staff Report(s)

a. PD Activity Update

Chief Groth reported that October's activity ended on another high. He has seen a 25% increase in calls this October, over October 2016. October 2017 marks the highest numbers of calls in one month dating back to 2010. There is no particular reason that he is aware of. 2017 could, potentially, be the busiest year ever for the SPD. Chair West asked how self-initiated calls might be tallied in with those numbers, now that the PD is fully staffed. The Chief stated that two officers are still in training. Once the two officers are on the road, that could affect those numbers.

He announced that Captain Daniel has been selected as the new Police Chief for the City of Mt Angel. The PD is extremely proud of him, but everyone is certainly going to miss him. This has been a goal for him and we are so very happy for him. A Farewell / Congratulatory Party for Captain Daniel is scheduled for November 29th in the PD Community Room. Mr. Miller asked when his last day will be. The Chief stated that would be his last day.

The Chief spoke of the mass church shooting in Texas last week. He has reached out, along with Chaplain Wilson Parrish. He mentioned a meeting that he attended this week with Sherwood pastors where it was discussed that the PD will be available to assist with training for emergency instances.

7. Citizen Comment

There were no citizen comments.

Chair West stated that he hoped everyone could attend the Dinner on December 11th. The Chief said that Sylvia does a really good job putting everything together. There is good food, etc. Mr. Contreras asked if they need to dress up. The Chief replied that it was not required.

8. Adjourn (Chair)

With no other comments from the Board, Chair West adjourned the meeting at 7:47 pm.

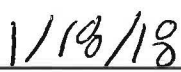
Approval of Minutes:


Chair Chris West


Date

Attest:

Angie Hass, Executive Assistant


Date

ATTENDANCE SHEET

NAME

ADDRESS

PHONE

Neil Shannon	Sherwood	625-9114

Sherwood Police Advisory Board Meeting Date: November 16th, 2017

CITIZEN COMMENT SIGN-UP SHEET

(PLEASE NOTE: 4 MINUTE TIME LIMIT)

NAME

ADDRESS

PHONE

TOPIC
