



AGENDA



Police Advisory Board	
Date & Time:	Thursday - July 20, 2017 7:00pm
Location:	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

Attendees

P.A.B. Members:	Council Liaison:
Chris West-Chair	Council President - Jennifer Harris
Amy Miller-Juvé-Vice Chair	City Staff:
Ed Contreras	Mark Daniel - Police Captain
Diane Foster	Angie Hass - Executive Assistant
Camryn Fox	
Taylor Funrue	
Rich Miller	
Bob Silverforb	
Laurie Zwingli	

Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
 - a. Joint Work Session w/Council
6. Councilor News
7. Staff Report(s)
 - a. New Police Officer Kelley Bertrand
 - b. Staffing Report
8. Citizen Comment
9. Adjourn (Chair)

Approved Minutes



Meeting Minutes



Police Advisory Board	
Date & Time:	July 20, 2017 - 7:00 pm
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P.A.B. Members:	Council Liaison:
Chris West - Chair	Council President – Jennifer Harris
Amy Miller-Juvé - Vice Chair	City Staff:
Ed Contreras	Mark Daniel - Police Captain
Diane Foster	Angie Hass - Executive Assistant
Camryn Fox	
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Rich Miller	
Bob Silverforb	
Laurie Zwingli	

1. Call to Order (Chair)

Chair Chris West called the meeting to order at 7:00 p.m.

2. Roll Call (Chair / Staff)

Board Members Present: Chair Chris West, Ed Contreras, Diane Foster, Camryn Fox, Taylor Funrue and Laurie Zwingli

Board Members Absent: Vice Chair Amy Miller-Juvé, Rich Miller and Bob Silverforb

Staff & City Council Liaison Present: Captain Mark Daniel, Executive Assistant-Angie Hass and Council President, Jennifer Harris

3. Approval of minutes (Chair)

June 15, 2017 Meeting Minutes

Laurie Zwingli made a motion to approve the June minutes as written. Ed Contreras seconded the motion and all present board members approved.

4. Board Member Announcements (Chair)

Chair West shared recent news printed in local paper reporting that Sherwood is rated as #3 for the safest cities in Oregon.

Diane felt that what Ed said made sense and suggested they take the report as well as get with the staff and community and look at where things are now as well as where they want to be down the road. Ed talked about the fact that Sherwood will have the largest high school in the state.

Council President Harris talked about the Strategic Plan and that tying that in with the staffing study might be a good way to present. Chair West stated that population growth, funding, projections on crime are just a few things to consider.

Laurie would like to pursue the CSO aspect. As a liaison for the Foundation, she liked the idea of using volunteers. It fits in with the Foundation. Ed asked about a Reserve Program. Captain Daniel, stated that it has been discussed, but the PD does not have enough staff to get it up and going and then to keep it going. Being a Reserve requires a lot of training. Ed asked if Reserve Officers would have to go through the Academy. Captain Daniel stated that they would, as well as go through the FTEP program with an SPD Officer. It was asked if the CSO would also have to go through that training. Captain Daniel said that a CSO would have similar training. Laurie asked what the budget would need to add a CSO. Captain Daniel stated that it would need to be a little higher than what our current CSO has. He felt a CSO should be armed. He has presented a proposal and Chief Groth has passed along.

Chair West shared the vision that he and the Chief had discussed. The vision is to build on the staffing study, good, bad or indifferent, do some analysis through a few meetings and depending on how that goes, take to the City Council. He suggested they set out a work / study plan to determine what information they need and maybe break out into smaller groups and make a determination on what to present to the Council. The first question is, "is this something we want to do". Ed stated that he thought it would be helpful. Laurie agreed. Chair West will follow up with the Chief and Captain Daniel will pass along to the Chief. It was decided that they will dig into some of the data during the next couple meetings. Chair West told Council President Harris that he agreed they should use the Strategic Plan when tying together and presenting to Council. Laurie asked if this is stuff that will be done during regular board meetings. Chris stated that it will need to be discussed with the Chief first and they will go from there.

6. Councilor News

Council President Harris reported that the Council is hoping to have decision by 8/15 as to which proposal to accept for the YMCA. She is not confident that will happen and shared that the proposals were quite large. It will probably more likely be 9/5/17. It is going pretty well overall.

This coming Tuesday (7/25) they will pass the resolution to put the cannabis statement on the ballot. Just have to certify to get on the ballot.

There are currently five open positions for the Planning Commission and four for the Budget Committee. Councilor Dan King has resigned and a decision will need to be made whether to fill the position or wait until the next election. The City Attorney will let them know what is best.

Chair West asked Captain Daniel to explain how the shift rotation works. Captain Daniel explained that they switch every six months and that it goes by seniority. They post for the following year. The Officers put their bid in for the first rotation, then the second. The Officers can choose the shifts and can only spend up to two years on the same shift. It usually works out pretty well.

8. Citizen Comment


Jean Simson, Chair of Planning Commission: Stated she was not representing the Commission at this meeting. She had read the minutes from the PAB's last meeting and stated that she would like to invite Police Advisory Board members to come and talk to the Planning Commission, as traffic is a top issue that they deal with as well. She shared some reports that they've received regarding speeding through neighborhoods. Cut through traffic is one that affects so many and they don't have the tools to assist them. They have had challenges with knowing what to suggest to citizens, who they should call and how to resolve the issues. Police Officers can only do so much and can't fix all the problems, but could maybe assist with some of the cut through. It would be helpful to have a process for citizens to go through with their concerns. Chair West felt that could be something the board could discuss. Jean would like to have something to take back to the Planning Commission.

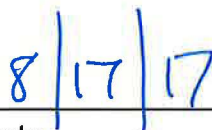
Camryn commented on the 2014 Annual Report, stating that it was a nice way to learn about the PD and liked that it was put in basic terms. She found it easy to read. It was asked if there was a 2015 and 2016 report. Angie stated that there was not a 2015, but that she believed a 2016 report was being completed.

9. Adjourn (Chair)

Chair West adjourned the meeting at 7:50 pm.

Approval of Minutes:


Chair Chris West


Date

Attest:


Angie Hass, Executive Assistant


Date

Sherwood Police Advisory Board Meeting Date: July 20, 2017

CITIZEN COMMENT SIGN-UP SHEET

(PLEASE NOTE: 4 MINUTE TIME LIMIT)

NAME	ADDRESS	PHONE	TOPIC
Jan Simson	Planning Commission		traffic

ATTENDANCE SHEET

NAME

ADDRESS

PHONE

Jean Samsen	Planning Commission	