



RESOLUTION 2001-918

**RESOLUTION ESTABLISHING THE
SHERWOOD CULTURAL ARTS COMMISSION**

WHEREAS, the City of Sherwood is establishing a Cultural Arts Center focusing on performance arts and education, and

WHEREAS, the Cultural Arts Center is an institution involving multiple performing arts venues operated as one performing arts complex, and involving a broad variety of arts as well as educational opportunities, and

WHEREAS, the Cultural Arts Center is more than the physical facilities; it is an institution promoting the arts and its performance and educational opportunities, and

WHEREAS, the City Council, the Sherwood Urban Renewal Agency Board of Directors, and City Staff will benefit as they operate the Cultural Arts Center by having a standing citizens board to advise them on matters of policy and development

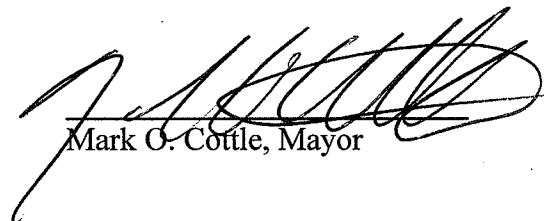
NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sherwood that:

Section 1. The Sherwood Cultural Arts Commission is hereby established.

Section 2. The Sherwood Cultural Arts Commission is chartered according to the provisions reflected in its charter, which is attached hereto and referred to as Exhibit A.


Section 3. The Staff is directed to solicit applications from citizens to fit the several positions on the Sherwood Cultural Arts Commission and to bring those before the Council for consideration and appointment within 90 days of the date of this resolution's adoption.

Duly passed by the City Council this 9th day of January, 2001.



Mark O. Cottle, Mayor

ATTEST:



C.L. Wiley, City Recorder

CHARTER OF THE
SHERWOOD CULTURAL ARTS COMMISSION

CHARGE

1. The Sherwood Cultural Arts Commission is to serve the Sherwood City Council, the Sherwood Urban Renewal Agency Board of Directors, and the Sherwood City Staff as advisors on the development and operation of the Sherwood Cultural Arts Center and any successor organization. The Commission's role is to research and study issues that may affect the Center and its role, including but not limited to funding, direction, operating policies, and physical and institutional development, and make specific recommendations.
2. The Sherwood Cultural Arts Commission is also to serve as a promoter and advocate of the arts in Sherwood and the Center itself, including but not limited to promotion of the Center as a venue for performances produced and presented by amateur and professional groups, development and production of arts events by local groups, and the provision of a strong arts education component in cooperation with the Sherwood School District.

STRUCTURE

1. The Sherwood Cultural Arts Commission shall have up to nine members. The Council may appoint as few as five members. The number the Council appoints shall constitute the full membership at that time.
2. Appointments to the Sherwood Cultural Arts Commission shall be made by resolution of the City Council.
3. The City Council shall select the Chair from among the members of the Commission, or shall appoint the Council liaison as the Chair.
4. The Commission shall choose a vice chair, and recording secretary from amongst its ranks. The Chair and Vice Chair shall serve in their positions for no more than two consecutive years.
5. Any member of the Commission who has three consecutive absences from Commission meetings, and those absences are not excused by the Chair for good cause, shall no longer be a member of the Commission and shall be promptly replaced by action of the City Council.

OPERATIONS

1. The Sherwood Cultural Arts Commission is an official public body governed by the Oregon Open Meeting Law and other applicable statutes.
2. The Sherwood Cultural Arts Commission shall operate by Robert's Rules of Order.
3. Minutes shall be kept of all Commission meetings in accordance with applicable law.
4. Staff support to the Sherwood Cultural Arts Commission will be provided by the City for the purpose of providing information, professional research and analysis, and recommendations for action on issues before the Commission, and to provide logistics support for Commission operations. Staff will be provided to take and maintain minutes as City resources allow.
5. The Commission shall orally and in writing present an annual report to the City Council, reporting on its activities of the prior year and forecasting issues, projects, and priorities for the upcoming year. The Council will give the Commission direction on goals and objectives for the following year. The Commission's report will be made during the first quarter of each calendar year.