



Home of the Tualatin River National Wildlife Refuge

URBAN RENEWAL AGENCY MEETING PACKET

FOR

Tuesday, April 19, 2011

**Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon**

**URA Board of Directors Meeting
(Following the City Council Meeting)**

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING AGENDA**

Tuesday, April 19, 2011
Following the City Council Meeting

City of Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon

REGULAR URA MEETING

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT

A. Approval of February 15, 2011 URA Board of Directors Meeting Minutes

B. URA Resolution 2011-001 Authorizing the URA Administrator to negotiate and amend lease agreements for URA owned property

C. URA Resolution 2011-002 Reappointing Bob Silverforb to Sherwood Urban Renewal Plan Advisory Committee (SURPAC)

D. URA Resolution 2011-003 Reappointing Ken Marlow to Sherwood Urban Renewal Plan Advisory Committee (SURPAC)

E. URA Resolution 2011-004 Appointing Tim Heine to Sherwood Urban Renewal Plan Advisory Committee (SURPAC)

4. STAFF REPORTS

5. ADJOURN

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
February 15, 2011
22560 SW Pine Street, Sherwood Oregon 97140**

REGULAR URA BOARD MEETING

1. **CALL TO ORDER:** Chair Keith Mays called the URA Board meeting to order at 7:55pm.
2. **URA BOARD PRESENT:** Chair Keith Mays, Dave Grant, Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and David Luman.
3. **STAFF PRESENT:** City Manager Jim Patterson, Police Chief Jeff Groth, Finance Director Craig Gibons, Economic Development Manager Tom Nelson, Community Development Director Tom Pessemier and District Recorder Sylvia Murphy.

Chair Mays addressed the Consent Agenda and asked for a motion.

4. CONSENT AGENDA

A. Approval of January 18, 2011 URA Board of Directors Meeting Minutes

B. URA Resolution 2011-003 Authorizing an Intergovernmental Agreement for services between the Urban Renewal Agency and City of Sherwood

MOTION: FROM LINDA HENDERSON TO APPROVE THE CONSENT AGENDA, SECONDED BY DAVE GRANT, ALL BOARD MEMBERS VOTED IN FAVOR.

Chair Mays address the next agenda item.

5. **STAFF REPORTS:** None.
6. **ADJOURNED:** Chair Mays adjourned the URA Board meeting at 7:57pm.

Sylvia Murphy, CMC, District Recorder

Keith S. Mays, Chairman



URA RESOLUTION 2011-001

A RESOLUTION AUTHORIZING THE URA ADMINISTRATOR TO NEGOTIATE AND AMEND LEASE AGREEMENTS FOR URA OWNED PROPERTY

WHEREAS, the Urban Renewal Agency (URA) owns property that is leased to businesses and organizations in the community; and

WHEREAS, economic and other conditions sometime warrant a renegotiation of lease rates or other conditions of the lease;

NOW, THEREFORE, THE SHERWOOD URBAN RENEWAL AGENCY BOARD RESOLVES AS FOLLOWS:

Section 1. The URA Administrator is authorized to negotiate and amend lease agreements for URA owned property based on findings that would merit such modifications or negotiations.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the URA Board this 19th day of April 2011.

Keith S. Mays, Chairman

Attest:

Sylvia Murphy, CMC, District Recorder



URA RESOLUTION 2011-002

A RESOLUTION REAPPOINTING BOB SILVERFORB TO SHERWOOD URBAN RENEWAL PLAN ADVISORY COMMITTEE (SURPAC)

WHEREAS, A vacancy for an at-large position currently exists and Mr. Bob Silverforb has applied for the position;

WHEREAS, Committee Vice-Chair Charlie Harbick and Council Liaison Matt Langer have recommended the reappointment of Mr. Silverforb.

NOW, THEREFORE, THE SHERWOOD URBAN RENEWAL AGENCY BOARD RESOLVES AS FOLLOWS:

Section 1. Bob Silverforb is hereby appointed to SURPAC for a two year term ending March 31, 2013.

Section 2. This resolution shall be effective from and after its adoption from the URA Board.

Duly passed by the URA Board of Directors this 19th day of April, 2011

Keith S. Mays, Chairman

Attest:

Sylvia Murphy, CMC, District Recorder



URA RESOLUTION 2011-003

A RESOLUTION REAPPOINTING KEN MARLOW TO SHERWOOD URBAN RENEWAL PLAN ADVISORY COMMITTEE (SURPAC)

WHEREAS, A vacancy for a Old Town Property Owner/Merchant position currently exists and Mr. Ken Marlow has applied for the position;

WHEREAS, Committee Vice-Chair Charlie Harbick and Council Liaison Matt Langer have recommended the appointment of Mr. Marlow.

NOW, THEREFORE, THE SHERWOOD URBAN RENEWAL AGENCY BOARD RESOLVES AS FOLLOWS:

Section 1. Ken Marlow is hereby reappointed to SURPAC for a two year term ending March 31, 2013.

Section 2. This resolution shall be effective from and after its adoption from the URA Board.

Duly passed by the URA Board of Directors this 19th day of April, 2011

Keith S. Mays, Chairman

Attest:

Sylvia Murphy, CMC, District Recorder



URA RESOLUTION 2011-004

A RESOLUTION APPOINTING TIM HEINE TO SHERWOOD URBAN RENEWAL PLAN ADVISORY COMMITTEE (SURPAC)

WHEREAS, A vacancy for a Six Corners Merchant position currently exists and Mr. Tim Heine has applied for the position;

WHEREAS, Committee Vice-Chair Charlie Harbick and Council Liaison Matt Langer have recommended the appointment of Mr. Heine.

NOW, THEREFORE, THE SHERWOOD URBAN RENEWAL AGENCY BOARD RESOLVES AS FOLLOWS:

Section 1. Tim Heine is hereby appointed to SURPAC for a two year term ending March 31, 2013.

Section 2. This resolution shall be effective from and after its adoption from the URA Board.

Duly passed by the URA Board of Directors this 19th day of April, 2011

Keith S. Mays, Chairman

Attest:

Sylvia Murphy, CMC, District Recorder

Approved Minutes

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES**

April 19, 2011

22560 SW Pine Street, Sherwood Oregon 97140

REGULAR URA BOARD MEETING

1. **CALL TO ORDER:** Chair Keith Mays called the URA Board meeting to order at 7:34pm.
2. **URA BOARD PRESENT:** Chair Keith Mays, Dave Grant, Linda Henderson, Robyn Folsom, Bill Butterfield and Matt Langer. David Luman was absent
3. **STAFF PRESENT:** City Manager Jim Patterson, Police Captain Jim Reed, Finance Director Craig Gibons, Economic Development Manager Tom Nelson, Community Development Director Tom Pessemier and District Recorder Sylvia Murphy.

Chair Mays addressed the Consent Agenda and asked for a motion.

4. CONSENT AGENDA

- A. Approval of February 15, 2011 URA Board of Directors Meeting Minutes
- B. URA Resolution 2011-001 Authorizing the URA Administrator to negotiate and amend lease agreements for URA owned property
- C. URA Resolution 2011-002 Reappointing Bob Silverforb to Sherwood Urban Renewal Plan Advisory Committee (SURPAC)
- D. URA Resolution 2011-003 Reappointing Ken Marlow to Sherwood Urban Renewal Plan Advisory Committee (SURPAC)
- E. URA Resolution 2011-004 Appointing Tim Heine to Sherwood Urban Renewal Plan Advisory Committee (SURPAC)

MOTION: FROM LINDA HENDERSON TO APPROVE THE CONSENT AGENDA, SECONDED BY ROBYN FOLSOM, ALL PRESENT BOARD MEMBERS VOTED IN FAVOR. DAVID LUMAN WAS ABSENT

Chair Mays address the next agenda item.

5. STAFF REPORTS:

City Manager Jim Patterson stated he sent an email to the City Council regarding a May 4th meeting and said we will be consolidating the regularly scheduled URA Board meeting from May 3rd and holding a joint session with SURPAC on May 4th as the only item on the agenda

was a work session. Mr. Patterson said the work session is related to the Community Arts Center and PARC coming to make a presentation on the business plan and he believes also making recommendations on how we can move forward. Mr. Patterson said we will have this meeting on May 4th prior to the Budget Committee meeting, starting at 5:15pm and should finish by 6pm. Mr. Patterson stated this is so that the Board doesn't have to show up for multiple meeting including the Budget Committee meetings, which is scheduled for April 27th.

Chair Mays stated he meant to mention this at the City Council meeting earlier this evening: he wanted to thank the 3rd grade class at St. Frances School for inviting him and Councilor Langer to visit with the class yesterday and said they are a very bright class and had lots of questions.

- 6. ADJOURNED:** Chair Mays adjourned the URA Board meeting at 7:36pm.



Sylvia Murphy, CMC, District Recorder



Keith S. Mays, Chairman