

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING AGENDA**

Thursday, June 19, 2008

Following the City Council Meeting at 6:00pm

City of Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon

SPECIAL URA MEETING

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC HEARING

- A. URA Resolution 2008-016 Adopting a Supplemental Budget for 2007-08**
- B. URA Resolution 2008-015 Adopting the URA 2008-09 Fiscal Year Budget**

4. ADJOURN



PUBLIC NOTICE

Special Sherwood Urban Renewal Agency Board Meeting

**Thursday, June 19, 2008
Meeting scheduled for 6pm**

**Sherwood City Hall/Library
22560 SW Pine Street
Sherwood, OR 97140**

City Council Meeting Date:

June 19TH, 2008

SIGN-UP SHEET

~~CITY COUNCIL~~ MEETING

URA BOARD OF DIRECTORS

NAME

ADDRESS

PHONE

NAME	ADDRESS	PHONE
Eugene Stewart	PO Box 534 Sherwood	503-625-8070

In any City forum or meeting:

- Individuals may not impugn the character of anyone else, including but not limited to members of the community, the reviewing body, the staff, the applicant, or others who testify. Complaints about staff should be placed in writing and addressed to the City Manager. If requested by the complainant, they may be included as part of the public record. Complaints about the City Manager should be placed in writing and addressed to the Mayor. If requested by the complainant, they may be included as part of the public record.
- Comment time is 4 minutes with a Council-optional 1 minute Q & A follow-up.
- The Chair of a meeting may have the ability to modify meeting procedures on a case-by-case basis when especially complicated issues arise, or when the body is involved in extraordinary dialogue, but only after receiving the advice and majority consent of the body. The Chair may also cut short debate if, in his judgment, the best interests of the City would be served.
(Note: Written comments are encouraged, and may be submitted prior to the meeting by mail, or at the meeting. There is no limit to the length of written comment that may be submitted)

Persons who violate these rules may be asked to stop their comments by any member of the body. Comments beyond the 4-minute limit may not be included in the record of the meeting. Persons who impugn the character of anyone will be required to stop immediately. Their comments will not be included in the record of the meeting, and they will forfeit their remaining time. Any person who fails to comply with reasonable rules of conduct or who causes a disturbance may be asked or required to leave and upon failure to do so becomes a trespasser.

I have read and understood the Rules for Meetings in the City of Sherwood.

Name: Eugene Stewart Date: 6/19/08

Address: PO Box 534 Sherwood

Telephone: 625-6202

I would like to speak to the Council regarding:

Subject: 3B

If you want to speak to Council about more than one subject, ~~please submit a separate form for each item.~~

Please give this form to the City Recorder prior to you addressing City Council. Thank you.

Rules for Meetings in the City of Sherwood

It is the purpose of these rules to promote common courtesy and civility in all meetings of the City of Sherwood. All who wish to speak should expect to be treated fairly and with respect. All who speak should reciprocate by focusing on the issue being considered, while respecting the opinions of those with whom they may disagree. This will enable our community to establish an environment wherein all issues and opinions may be fairly considered and decisions, though sometimes difficult, will be made in a spirit of mutual respect of all citizens, no matter their differences.

Public Hearings before the City Council and other Boards and Commissions shall follow the following procedure:

- Staff Report--15 minutes
- Applicant--30 minutes(to be split, at the discretion of the applicant, between presentation and rebuttal.)
- Proponents—5 minutes each (applicants may not also speak as proponents.)
- Opponents—5 minutes each
- Rebuttal—Balance of applicant time(see above)
- Close Public Hearing
- Staff Final Comments—15 minutes
- Questions of Staff/Discussion by Body—no limit
- Decision

(Note: Written comments are encouraged, and may be submitted prior to the hearing, at the hearing, or when the record is left open, after the hearing for a limited time. There is no limit to the length of written comment that may be submitted)

Appeals before the City Council and other Boards and Commissions shall follow the following procedure:

- Staff Report--15 minutes
- Applicant – 30 minutes (to be split, at the discretion of the applicant, between presentation and rebuttal.)
- Only those who previously went on the written or verbal record at the PC hearing may appear before Council.
- No one can pass their time to someone else
- Proponents—5 minutes each (applicants may not also speak as proponents.)
- Opponents—5 minutes each. Opponents who represent a neighborhood or business association have 15 minutes
- Appellants—30 minutes (to be divided if there are multiple appellants.)
- Rebuttal—Balance of applicant time (see above)
- Close Public Hearing
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- Questions of Staff/Discussion by Body—no limit
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(Note: Written comments are encouraged, and may be submitted prior to the hearing, at the hearing, or when the record is left open, after the hearing for a limited time. There is no limit to the length of written comment that may be submitted)

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I have read and understood the Rules for Meetings in the City of Sherwood.

Name: Eugene Stewart Date: 6/19/08

Address: PO Box 534 Sherwood

Telephone: 503-625-8072

I would like to speak to the Council regarding:

Subject: 4B

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Approved Minutes

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
June 19, 2008**

SPECIAL MEETING

1. **CALL TO ORDER:** Chair Keith Mays called the meeting to order at 6:18 pm.
2. **BOARD PRESENT:** Chair Keith Mays, Vice Chair Dave Grant, Board members Linda Henderson and Lee Weislogel. Board members Dave Heironimus, Dan King and Dave Luman were absent.
3. **STAFF PRESENT:** Assistant City Manager Jim Patterson, Economic Development Manager Tom Nelson, Finance Director Christina Shearer and Administrative Assistant Stacey Kohler.
4. **PUBLIC HEARING:**

Chair Mays stated we have two items listed under Public Hearing and asked Administrative Assistant Stacey Kohler to read the public hearing statement.

A. URA Resolution 2008-016 Adopting a Supplemental Budget for Fiscal Year 2007-08

B. URA Resolution 2008-015 Adopting the URA 2008-09 Fiscal Year Budget

This is a Public Hearing on URA Resolution 2008-015 and URA Resolution 2008-016. The purpose of this public hearing is to provide the public with an opportunity to submit testimony concerning the above said Resolutions. The order of business we will follow in conducting this hearing is as follows: The Council will hear a staff report then correspondence, Council will then hear public testimony and any additional staff comments, then there will be questions from the Council and the hearing will then close and no further testimony will be heard from the audience. Following there will be discussion by Council and a decision. Any interested person may present testimony, if you wish to speak please fill out one of the testimony forms and submit it to the City Recorder. The Mayor will recognize those persons wishing to speak and any questions should be address through the Mayor, when you come to the microphone please state your name and address for the record and limit your testimony to four minutes.

Transcriber note: Minor error was made in the statement, referencing the City Council and Mayor above rather than the Urban Renewal Board and Chair Mays.

Chair Mays addressed URA Resolution 2008-016 Adopting a Supplemental Budget for 2007-08 and stated no action will be taken by the Board this evening and action will be taken at the June 24th meeting.

Chair Mays asked to receive public testimony. An audience member asked for clarification on the supplemental budget.

Chair Mays explained the Supplemental Budget brings all actions that the Council has made that changed the previously approved budget. The audience member asked for a summary of these items.

Christina Shearer Finance Director stated the supplemental budget for the Urban Renewal District is the acquisition of property. The District acquired a piece of property for \$1 million and the existing budget was in a position to cover this. That balance and the district required an additional \$210,000 of budget authority to finish out the fiscal year. Christina confirmed the property in question is the concrete tilt up building.

No further testimony was received and Chair Mays addressed the next agenda item, URA Resolution 2008-015 Adopting the URA 2008-09 Fiscal Year Budget.

Eugene Stewart Sherwood resident came forward stated there is concern over when the streets will be finished. He commented other projects keep arising and when the urban renewal was started the main focus was suppose to be on improving the down town streets. He would like to see the streets completed before other projects are undertaken.

With no other testimony received, Chair Mays closed the public hearing on URA Resolution 2008-015 and stated the Board will discuss the above two Resolutions at their next meeting scheduled for June 24th.

5. ADJOURNED: Chair Mays adjourned the meeting at 6:37pm.

Submitted by:



Sylvia Murphy, District Recorder

Approved:



Keith S. Mays, Chairman