

**URBAN RENEWAL AGENCY BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

**CITY OF SHERWOOD POLICE FACILITY
20495 SW Borchers Road
Sherwood, Oregon**

**TUESDAY, APRIL 5, 2005
FOLLOWING THE REGULAR CITY COUNCIL MEETING**

1. Call to Order

2. Roll Call

3. Consent Agenda

**A. Approve minutes from the March 1, 2005 URA Board of Directors meeting
(Deputy City Recorder Donna Martin).**

**B. Resolution 2005-004, approving a Façade Grant to Charlie Harbick for Railroad
Street Antique Mall (URD Manager Jim Patterson).**

4. Adjourn

Urban Renewal District Board Meeting: April 5, 2005

To: Sherwood Urban Renewal District Board

From: Jim Patterson, UR District Manager

**SUBJECT: URA Resolution 2005-004 Charlie Harbick – Railroad Street Antique Mall
façade Grant**

Issue

Should the Sherwood Urban Renewal District Board approve a Façade Grant for Charlie Harbick of Railroad Street Antique Mall?

Background

On March 16, 2005 an application for a Façade Grant was submitted by the owner of the Railroad Antique store in Old Town. SURPAC, the urban renewal advisory committee considered the application at the March 16, 2005 meeting. This façade grant application is the first submitted dealing with façade improvement to the rear façade which is along the alley/future pedestrian pathway in Old Town. SURPAC unanimously recommended approval of the application. In keeping with Goal B of the Urban Renewal Plan - "Rehabilitate Building Stock," Exhibit A is attached to Resolution 2005-004.

This program allows any property owner who uses their building in Old Town for retail or commercial endeavors a source of matching funds from the District (fifty percent (50%) of the overall project cost).

Financial Analysis

This program is funded from the District's General Fund. Buildings in Old Town used for retail or commercial endeavors will qualify for grants. The program still remains a matching funds program. The applicant must submit a bill for work completed before any reimbursement will be authorized.

Recommendation

MOTION TO APPROVE THE URA Resolution 2005-004, a resolution authorizing the District Board to award a Façade Grant to Charlie Harbick, for the exterior improvements to the Railroad Street Antique Mall building at 260 Railroad Avenue.



URA Resolution 2005-004

A RESOLUTION APPROVING A FAÇADE GRANT FOR CHARLIE HARBICK AND RAILROAD STREET ANTIQUE MALL

WHEREAS, the Urban Renewal District created the Façade Grant Program by URA Resolution 2003-001 in January 2003 and amended exhibit A approved by the District Board on May 11, 2004; and

WHEREAS, Charlie Harbick and Railroad Street Antique Mall has submitted an application for a grant shown as Exhibit B to this document; and

WHEREAS, the Sherwood Urban Renewal Planning and Advisory Commission (SURPAC) concurs with the application and unanimously recommends approval.

NOW, THEREFORE, THE URBAN RENEWAL DISTRICT BOARD RESOLVES AS FOLLOWS:

The District Administrator is authorized to distribute up to the \$15,000 maximum in accordance to the terms and conditions to the Façade Grant Program.

Duly passed by the City of Sherwood Urban Renewal District this 5th day of April 2005.

Keith S. Mays
Urban Renewal District Board President

ATTEST:

C.L. Wiley, District Recorder

Exhibit A

**City of Sherwood Urban Renewal District
Old Town Facade Program
May 2004**

Program Scope – This program has been proposed to provide a pool of money for the upgrade and renewal of Commercial buildings in the Old Town overlay zone.

Funding Source – This pool of money will be funded entirely by the Urban Renewal District.

Program Guidelines – The following guidelines will be used to administer the Program:

1. Any money provided by this program must be used for the exterior upgrade to an existing structure located in Old Town. These structures must be used for mixed use, or commercial use.
2. All dollars provided by this program must be matched by an equal amount of money provided by the applicant.
3. All requests for money will be made using a form provided by the District. The full SURPAC Committee or Urban Renewal Board will review each application for support and will award grants based on the project proposed.
4. The Program Pool will have \$150,000 and will award grants in an amount not to exceed \$15,000 per grant application.
5. Applicants may apply as many times as they wish, however, generally one grant per year per property will be awarded. Exceptions will be made by SURPAC depending on number of applications and amount of money spent for the year.
6. Each application will be reviewed by staff and recommended to SURPAC for action. The Board will make the final award by resolution.
7. Money up to the grant amount will be awarded with-in 14 days of presentation of a receipt for the project. Each receipt award will be in the amount of 50% of the receipt.
8. A \$15,000 matching grant may be provided per street address or per street facing façade. This will depend on the number of applications and amount of money spent for the year.



City of Sherwood Oregon

Home of the Tualatin River National Wildlife Refuge

RECEIVED

JAN 10 2005

CITY OF SHERWOOD

Old Town Facade Program Grant Application

Date of Application: _____ SURPAC Review Date: _____

Business Information

Name of Business: Railroad Street Antique Mall

Physical Business Address: 260 Railroad Street, Sherwood, OR 97140

Mailing Address (if different from physical address): _____

Business Phone: 503-625-2246

Business Fax: _____

Business Owner(s) Name(s): Charles and Peggy Harbick

Address of Property to be Improved: 260 Railroad Street, Sherwood, OR

Phone: 503-625-2246

Application being submitted by: Charles Harbick

Phone: 503-625-2246

E-mail: CHarbick@Verizon.net

Project Information

Please describe scope of project. Attach quote, photos or other information as appropriate. (Please attach additional sheets as required).

To construct a storage room on the rear of the building. Improving the rear facade to make it more attractive and welcoming to the planned pedestrian walkway that will run through the alley.

Est. Project Start Date: 2-1-05

Est. Project Completion Date: 3-1-05

Budget

Total Project Cost: _____
Dollar Amount Requested: \$ 17,500
(Please see attached Guidelines) \$ 8,750

Authorization

UR District Manager _____

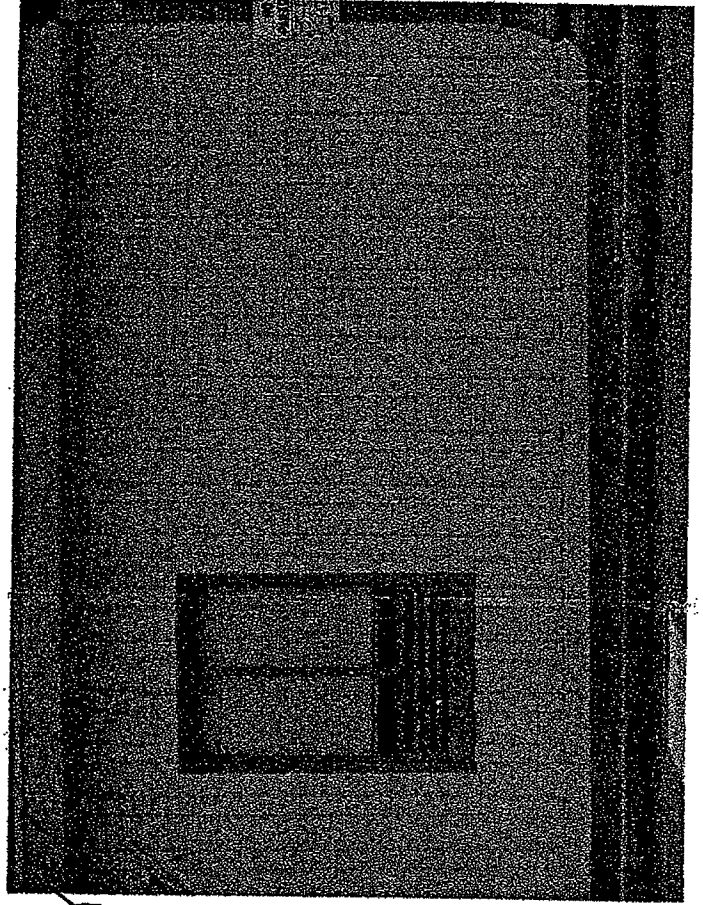
District Board President _____

Date Awarded _____

These two photos
show the present
condition of the
back of the building



This is a photo of the building
at Main & Railroad street
"lets make music". This photo
shows the board & bolt siding
method I would like to use
on my building



PROPOSAL - Richard A. Grim, Builder/Remodeler

Licensed and Bonded - CCB #33980
688 Oak Street
Lake Oswego, OR 97034

Phone: 503-635-8500

PROPOSAL SUBMITTED TO:
Charles Harbick

WORK TO BE PERFORMED AT:
200 Railroad St., Sherwood, OR 97140

I hereby propose to furnish the materials and perform the labor necessary for the completion of the following:

To construct a storage room that is approximately 248 square feet on the back of the existing structure.

Specific functions are shown on the attached Addendum 1.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Seventeen Thousand Five Hundred Dollars \$17,500 with payments to be made as follows:

To be determined at a later date.

Note: Any additional costs that are incurred after this bid is submitted, that are introduced by the City of Sherwood, utilities, or other governmental agencies, will be paid by the owner.

Respectfully submitted

Richard A. Grim

Date

11.30.04

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond my control.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date _____

Signature _____

Date _____

Addendum 1

Proposal Submitted To: Charles Harbick

Work To Be Performed At: 206 Railroad St., Sherwood, OR 97140

Specific Functions (continued):

1. Demolish old roof and install new plywood and ARC 80 type roofing on the new area and the existing storage room. The area covered will be approximately 328 square feet. Install new flashing cut into block wall.
2. Frame new walls under existing framework. Will be approximately 248 square feet.
3. Install new exterior door. Demolish 1 sliding door and frame in 1 door way.
4. Sheath exterior walls with 1/2" plywood.
5. Side exterior walls with a board and bat style. Siding is 4 x 8 sheets with 1 x 2" bats on top. 1/2" plywood to be used as sub siding.
6. New electrical wiring to consist of a new meter base. New wiring to clean up old meter and one outside door light.
7. Siding to be painted with Miller latex with color to be chosen by owner.
8. 41' of new gutter and down spout to be installed.
9. Back step to be removed and a new one poured to comply with city code.
10. Contractor to obtain permits and plans to submit to City.

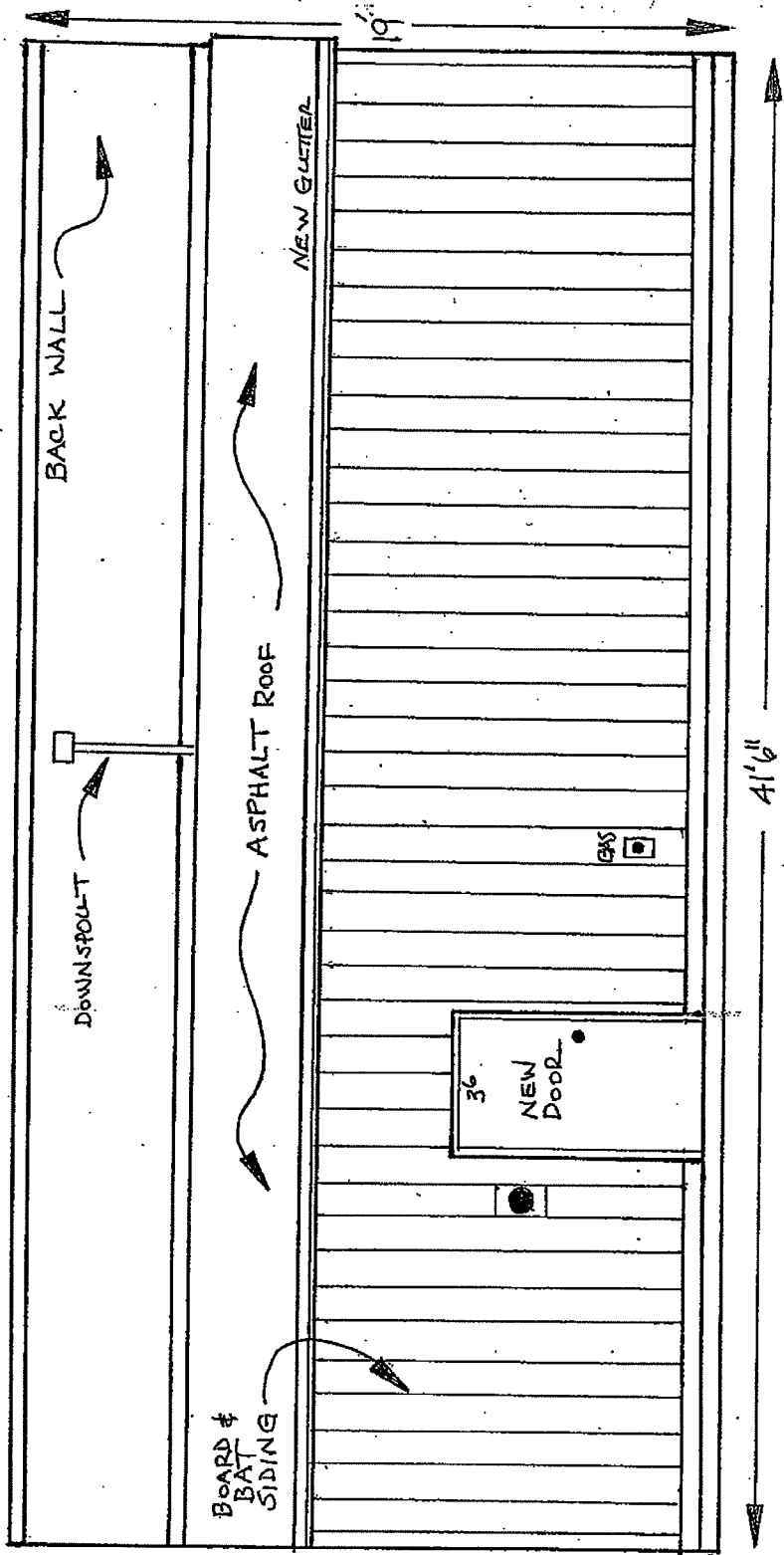
Signature _____

Date _____

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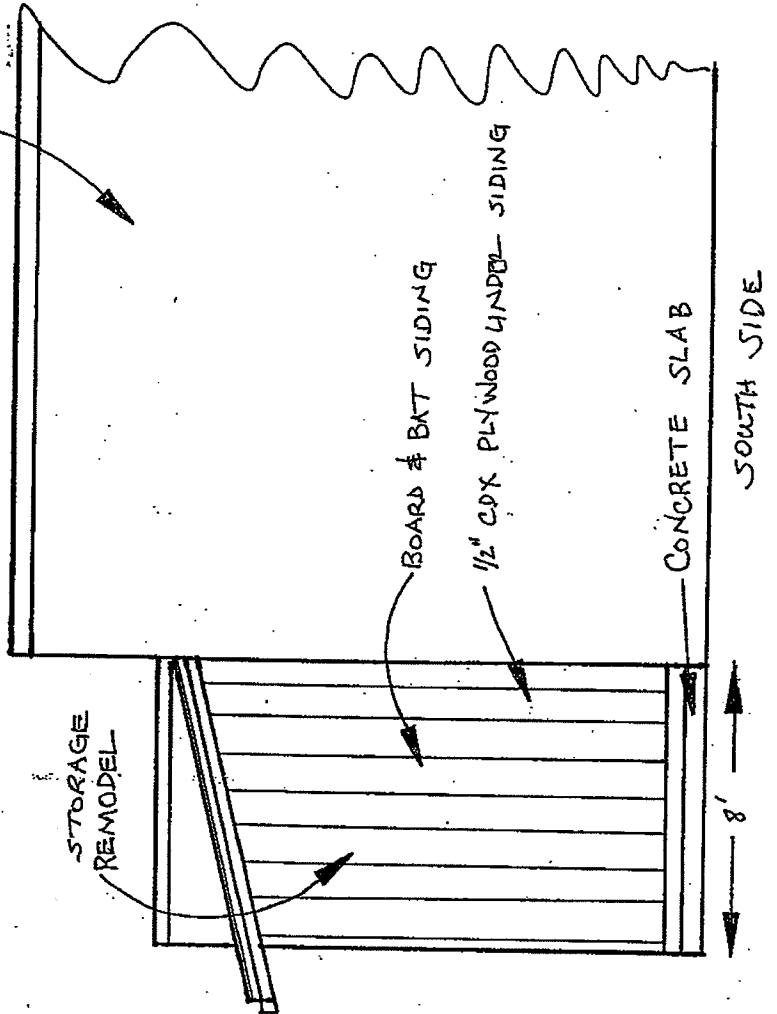
RAILROAD STREET ANTIQUE MALL
260 RAILROAD STREET
SHEARWOOD, OREGON 97140



1/4" = 1'

WEST SIDE

ANTIQUE MALL



1/4" = 1'

Approved Minutes

**URBAN RENEWAL AGENCY BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

City of Sherwood Police Facility
20495 SW Borchers Road
Sherwood, OR 97140

Tuesday, April 5, 2005

1. **CALL TO ORDER:** Chair Keith Mays called the meeting to order at 9:00 p.m.
2. **ROLL CALL:** Chair Mays, Mr. Durrell, Mr. Grant, Ms. Henderson, Mr. King, and Mr. Luman. Mr. Heironimus was absent due to a family illness.
3. **CONSENT AGENDA**
 - A. **Minutes from March 1, 2005 URA Board of Directors meeting** (Deputy City Recorder Donna Martin).
 - B. **URA Resolution 2005-004, approving a Façade Grant to Charlie Harbick for Railroad Street Antique Mall** (URD Manager Jim Patterson)

**MOTION: From Mr. Grant seconded by Ms. Henderson, to adopt the Consent Agenda.
UNANIMOUSLY APPROVED BY ALL MEMBERS PRESENT**
4. **OTHER BUSINESS:** None.
5. **ADJOURN:** Chair Mays adjourned the meeting at 9:03 p.m.