

**URBAN RENEWAL AGENCY BOARD OF DIRECTORS REGULAR  
MEETING AGENDA**

MARJORIE STEWART SENIOR CENTER  
855 N. SHERWOOD BLVD.

TUESDAY, FEBRUARY 11, 2003 FOLLOWING THE REGULAR CITY COUNCIL  
MTG

1. Call to Order
2. Roll Call
3. Consent Agenda – approve the minutes from the January 28, 2003 URA Board of Directors meeting (Wiley)
4. URA Resolution 2003-002 Urban Renewal Plan Amendment (Schultz)
5. Review Sherwood City Council goals for the coming year and develop tasks to help Council fulfill its goals (Per Mayor at 10/28/02 weekly mtg)

**MINUTES  
URBAN RENEWAL AGENCY BOARD OF DIRECTORS  
MEETING**

MARJORIE STEWART SENIOR CENTER  
855 N. SHERWOOD BLVD.

TUESDAY, FEBRUARY 11, 2003 FOLLOWING THE REGULAR CITY COUNCIL  
MTG

1. The meeting was called to order at 7:14 p.m.
2. Roll Call: Chairman Mark Cottle, members Keith Mays, Sterling Fox, Dennis Durrell, Dave Heironimus, Dave Grant and Lee Weislogel. Present for Staff: Administrator Ross Schultz, Attorney Shannon Johnson and Recorder Chris Wiley.
3. Removed from Agenda - Review Sherwood City Council goals for the coming year and develop tasks to help Council fulfill its goals.
4. Consent Agenda – approve the minutes from the January 28, 2003 URA Board of Directors meeting (Wiley) – **APPROVED BY ALL MEMBERS PRESENT.**
5. URA Resolution 2003-002 Urban Renewal Plan Amendment. Mr. Schultz went over the highlights of the amendment - inserts the cannery site property which at some point the Board may want to condemn. Gives information on the use of agency funds for the library and City Hall building although it doesn't approve them by this action. Also IAW ORS 457, it inserts a section on benefits provided to the renewal boundary by public buildings and corrects the map so the legal description and the map agree. It doesn't add any new land. **APPROVED BY ALL MEMBERS PRESENT.** The Sherwood City Council will meet have a public hearing on this item at it's next session.
6. The meeting adjourned at 7:22 pm.



RECEIVED

JAN 29 2003

Copy to  
URA record  
&  
mayor's mail

January 28, 2003

Mayor Mark Cottle  
20 NW Washington  
Sherwood, OR 97140

Dear Mayor Cottle,

We are attaching a copy of the First Amendment to the Sherwood Urban Renewal Plan. The First Amendment to the Sherwood Urban Renewal Plan makes the following changes to the Urban Renewal Plan:

- Inserts a list of properties proposed to be acquired by the Urban Renewal Agency
- Revises the description of project activities to clarify the Agency's intent to participate in funding of a multi-use public facility
- Revises the definition of "substantial" amendments to the Urban Renewal Plan, to be consistent with the type of amendments specifically cited in ORS 457.085(i)
- Inserts a section providing information on the benefit provided to the renewal area by public buildings.
- Revises Table 1 of the Report on the Plan to re-allocate costs among activities listed in that table.

The cost allocation changes do not require an extension of the estimated duration of the plan, and they do not change the maximum indebtedness of the plan. The actions in the amendment therefore will not result in financial impacts to affected taxing bodies.

The Sherwood City Council has scheduled a public hearing to adopt the First amendment to the Urban Renewal Plan for February 11, 2003. We extend an offer to consult and confer with you on the plan amendment prior to the Council hearing. If you have any questions or comments on the plan amendment, please refer them to Charles Kupper, acting as District Manager, 503-284-0342. Thank you.

Signed,

Ross Schultz  
City of Sherwood  
Urban Renewal District Administrator

CITY OF SHERWOOD  
SHERWOOD URBAN RENEWAL PLAN  
FIRST AMENDMENT

INTRODUCTION

The Sherwood Urban Renewal Plan was adopted August 29, 2000, by Ordinance number 2000-1098. This is the First Amendment to the Sherwood Urban Renewal Plan.

The First Amendment to the Sherwood Urban Renewal Plan makes the following changes to the Urban Renewal Plan:

- Inserts a list of properties proposed to be acquired by the urban renewal agency
- Revises the description of project activities to clarify the Agency's intent to participate in funding of a multi-use public facility
- Revises the definition of "substantial" amendments to the Urban Renewal Plan, to be consistent with the type of amendments specifically cited in ORS 457.085(i)
- Inserts a section providing information on the benefit provided to the renewal area by public buildings.
- Inserts a corrected boundary map, reflecting the boundary of the renewal area that was described in the Plan legal description adopted by Ordinance number 2000-1098.

The First Amendment to the Sherwood Urban Renewal Plan will be undertaken as an amendment to the Plan requiring adoption by a non-emergency Ordinance of the City Council. Prior to the Council hearing on the Ordinance, the First Amendment will be sent to the City Planning Commission for comment, and to affected taxing bodies for their review and comment. The First Amendment to the Plan does not change the maximum indebtedness that can be undertaken under the Plan, or add land in excess of 1% of the plan acreage, and therefore does not require special notice as provided in ORS 457.120

In the following sections, additions and new wording are shown in ***Bold Italics***, deleted wording is shown in ~~strikeover~~. The sections of the Urban Renewal Plan changed by the First Amendment follow.

Section 100B of the Plan is changed as follows:

100. THE URBAN RENEWAL PLAN

B. The Renewal Plan Area Boundary

The boundary of the renewal area is shown in ***First Amendment to*** Exhibit 1, attached to this plan.

Section 500 of the Plan is changed as follows:

500. DESCRIPTION OF PROJECTS TO BE UNDERTAKEN

503. Acquisition and Redevelopment of Property

C. Properties to be acquired

~~At the time this plan is prepared, no properties are identified for acquisition. If plan amendments to acquire property are approved, a map exhibit shall be prepared showing the properties to be acquired and the property will be added to the list of properties to be acquired. A list of properties proposed to be acquired will be is shown in this section of the Plan. The map exhibit list shall be appropriately numbered and shall be included in Part Two as an official part of this Urban Renewal Plan.~~

***SHERWOOD URBAN RENEWAL PLAN  
LIST OF PROPERTIES TO BE ACQUIRED***

<u><i>Tax Map Number</i></u>	<u><i>Tax Lot Number</i></u>	<u><i>Address/Comments</i></u>
<i>2S132BD</i>	<i>900</i>	<i>Not assigned (vacant).</i>
<i>2S132BD</i>	<i>Right-of-way (railroad)</i>	<i>North of/ adjacent to: t.l. #4600 &amp; 5301</i>

504. PUBLIC IMPROVEMENTS

Anticipated Improvements

5. Facilities supportive of the residential and business development of the renewal area, such as meeting, conference, educational, recreational, or cultural spaces. ***These facilities include a new multi-purpose public facility in the renewal area, which is expected to provide space for a new library, public meeting facilities, and municipal offices. The Agency is authorized to participate in the funding of this multi-purpose public facility. The benefits to the renewal area are described in Section 1200 of this plan.***

Section 700 of the Plan is changed as follows

700. AMENDMENTS TO THE RENEWAL PLAN

It is anticipated that this Renewal Plan will be reviewed periodically during the execution of the Project. The plan may be changed, modified, or amended as future conditions warrant. Types of Plan amendments are:

A. Substantial Amendments

Substantial amendments consist of

1. Increases in the urban renewal area boundary, in cumulative excess of 1%, shall be a substantial amendment requiring approval per ORS 457.095, and notice as provided in ORS 457.120.
2. Increasing the maximum amount of indebtedness to be issued under the plan shall be a substantial

amendments requiring approval per ORS 457.095, and notice as provided in ORS 457.120.

- ~~3. The addition of improvements or activities which represent a substantial change in the purpose and objectives of this Plan, and which cost more than \$500,000, shall be a substantial amendment requiring approval per ORS 457.095, but not requiring notice as provided in ORS 457.120. The \$500,000 amount will be adjusted annually from the year 2000 according to the "Engineering News Record" construction cost index for the Northwest area.~~

***D. Amendments requiring approval per ORS 457.095***

- 1. The addition of improvements or activities which represent a substantial change in the purpose and objectives of this Plan, and which cost more than \$500,000, shall be an amendment requiring approval per ORS 457.095, but not requiring notice as provided in ORS 457.120. The \$500,000 amount will be adjusted annually from the year 2000 according to the "Engineering News Record" construction cost index for the Northwest area.***

A new Section 1200 is added to the Plan, as follows:

**1200. PUBLIC BUILDINGS BENEFIT TO RENEWAL AREA**

***Pursuant to ORS 457.085(j), this section of the Plan provides information on the benefits of public buildings proposed for funding by the Renewal Agency. The following public buildings have been identified for funding by the Urban Renewal Agency.***

***A. Multi-Purpose Public Facility***

***The Renewal Agency will participate in the funding of a multi-purpose public building to be developed within the renewal area. The Renewal Agency will fund a portion of the cost of the public facility. Agency funding reflects the significant benefit the renewal area will derive from locating the facility there. Benefits of the multi-purpose facility include:***

- 1. Help achieve the objectives of the urban renewal plan.***

***Section 302 F. of the Sherwood Urban Renewal Plan makes the development of public facilities an important component of the redevelopment and renewal of the historic center of Sherwood. Section 302F states as its goal:***

***"Maintain, remodel, and construct public facilities, including the existing City Hall, Library, the Old School, the Hite House, Old City Hall, and a potential library expansion or relocation, to strengthen and reinforce Old Town as the historic center of Sherwood and to serve as an anchor for the Old Town's economy."***

- 2. Provide an attractor to increase public utilization of the Old Town area of Sherwood.***

***A major emphasis of the urban renewal plan is to stimulate new investment in the historic center of Sherwood, and make it a focal point of community activity. Consolidating library, community meeting facilities, and municipal offices in a single facility will bring hundreds of new users into the renewal area on a daily basis, and will provide nighttime activity currently lacking in the area. A one-week count of library users in January, 2003 showed 2889 persons using the facility in the survey period. The lowest average hourly usage during the period was 46 persons per hour. The daily and hourly counts could be expected to rise with a larger, more modern facility, and be of substantial benefit to creating a***

*market for further investment in the renewal area.*

***3. Help stimulate new private investment in the renewal area.***

*Construction of new public facilities is a common tool for making significant physical improvements to an urban renewal area, and leading the way for new private investment. The physical improvement to the historic area, and the increase in people making use of the area are expected to act as a catalyst for further private investment in the area. In addition, a market study prepared for the Sherwood Renewal Agency in December 2000 noted that the population of the intermediate (5 mile radius) market area for the Old Town area was rapidly growing. There will be substantial benefit to the renewal area by providing facilities to draw this growing population into the renewal area.*

***4. Support the overall plan strategy of developing the renewal area as a cultural center.***

*The overall development strategy for the Sherwood urban renewal plan envisions Old Town Sherwood as a hub of cultural and arts activity for Sherwood and the surrounding community. Locating a library in the Old Town area will support this cultural and arts strategy for the renewal area.*

Table 1 of Section VI of the Report on the Plan is changed as follows:

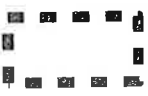
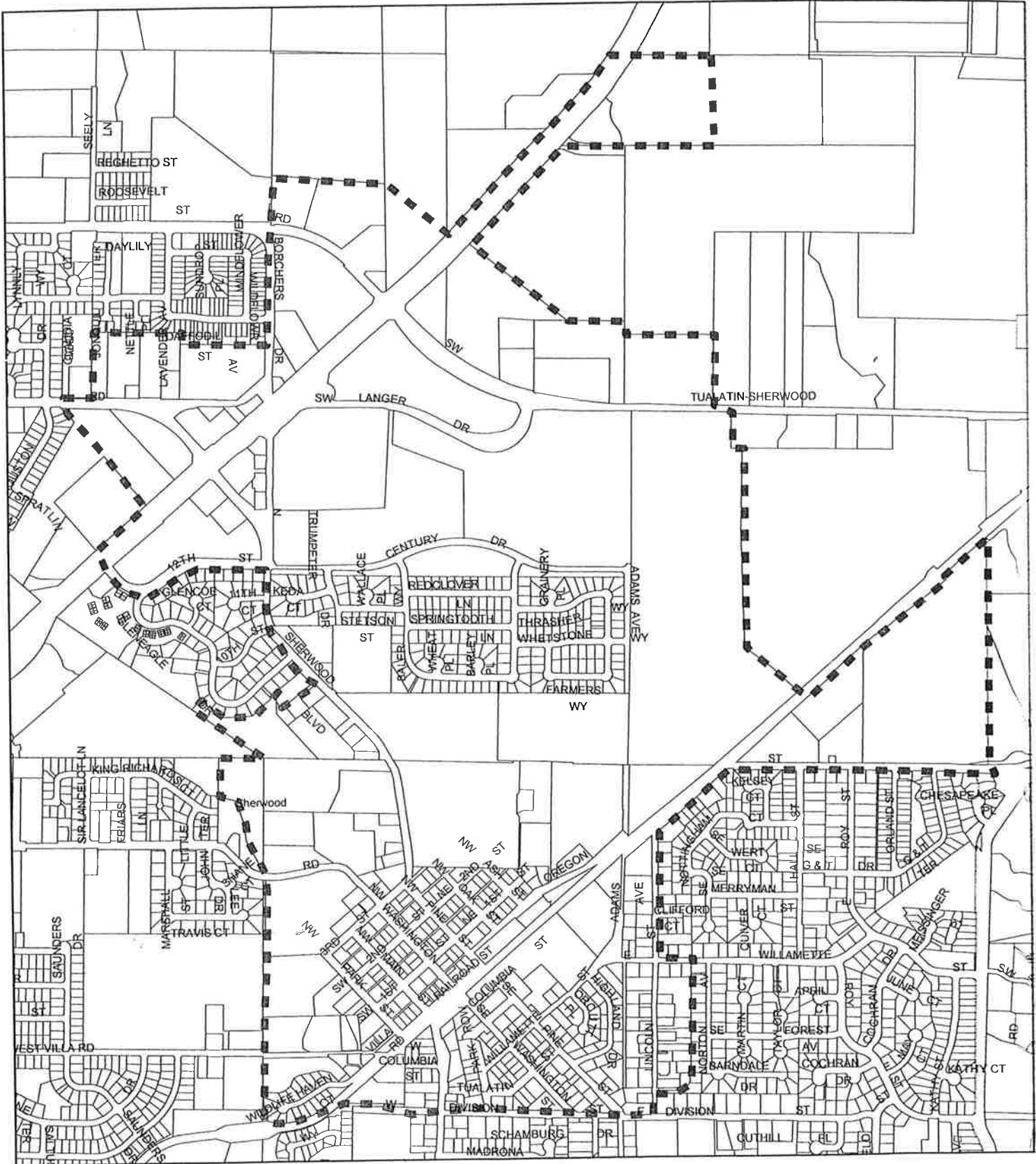
TABLE 1 - COST OF PROJECT ACTIVITIES

	Cost, Year 2000	Cost, Inflated
<b>Curb, Sidewalk Streets</b>		
Support traffic and beautification improvements along Hwy. 99W	\$500,000	\$650,000
Downtown streetscape-curb extensions and ADA ramps	\$1,105,000	\$1,436,500
Oregon Street Realignment and Improvements	<b>\$2,195,000</b> <del>\$2,695,000</del>	<b>\$2,853,500</b> <del>\$3,503,500</del>
N. Sherwood Blvd Imp	\$1,200,000	\$1,560,000
Alley improvements	\$260,000	\$338,000
Traffic management improvements in Old Town	\$100,000	\$130,000
Adams Street Enhancements	\$1,125,000	\$1,462,500
Edy Road impr. related to Police Station	\$45,000	\$58,500
Washington Hill Area Improvements	\$2,012,000	\$2,615,600
Gateway project - Century Drive/N. Sherwood Blvd.	\$50,000	\$65,000
<b>Parks and Open Space</b>		
Old Town Square and Open Space	<b>\$2,500,000</b> <del>\$3,500,000</del>	<b>\$3,250,000</b> <del>\$4,550,000</del>
Park expansion project at <del>public works shop site</del>	<b>\$700,000</b> <del>\$100,000</del>	<b>\$910,000</b> <del>\$130,000</del>
Trails and general improvements to Cedar Creek Parkway	\$40,000	\$52,000
Improve park connections from Old Town	\$100,000	\$130,000
<b>Public Facilities</b>		
Civic Building Reuse/Revitalization	\$1,875,000	\$2,437,500
Performing Arts Strategy	<b>\$3,300,000</b> <del>\$4,900,000</del>	<b>\$4,290,000</b> <del>\$6,370,000</del>
Participate in funding of library improvements	<b>\$3,000,000</b> <del>\$500,000</del>	<b>\$3,900,000</b> <del>\$650,000</del>
Joint public use facility with School District	\$100,000	\$130,000
Parking	\$450,000	\$585,000
Old Town Police Storefront support	\$100,000	\$130,000
<b>Building Rehabilitation</b>		
Old Town Housing, rehab & redevelopment	\$250,000	\$325,000
Comm. Revitalization - Commercial building rehab. assistance	\$375,000	\$487,500
Washington Hill Area Housing Rehabilitation	\$250,000	\$325,000
<b>Redevelopment and New Construction</b>		
N. Railroad Area Redevelopment	\$1,060,000	\$1,378,000
Cannery Area Redevelopment	\$1,860,000	\$2,418,000
Tannery Clean-up Technical Assistance	\$100,000	\$130,000
Cedar Creek Greenway Expansion and Redevelopment	\$1,000,000	\$1,300,000
<b>Total, capital Costs</b>	<b>\$25,652,000</b>	<b>\$33,347,600</b>
<b>Project Administration, Planning, Technical and Finance services, renewal area marketing, and support</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>
<b>Total Project Costs</b>	<b>\$27,652,000</b>	<b>\$35,347,600</b>

**There are no changes to other sections of the Report on the Plan.**



# First Amendment to Exhibit 1



Urban Renewal District

Scale 1:12,000



SE 1/4 NW 1/4 SECTION 32 T2S R1W W.M.

WASHINGTON COUNTY OREGON

SCALE 1"=100'

2S | 32B | SHERWOOD

SEE MAP 25 | 32BA

SEE MAP 25 | 32BA

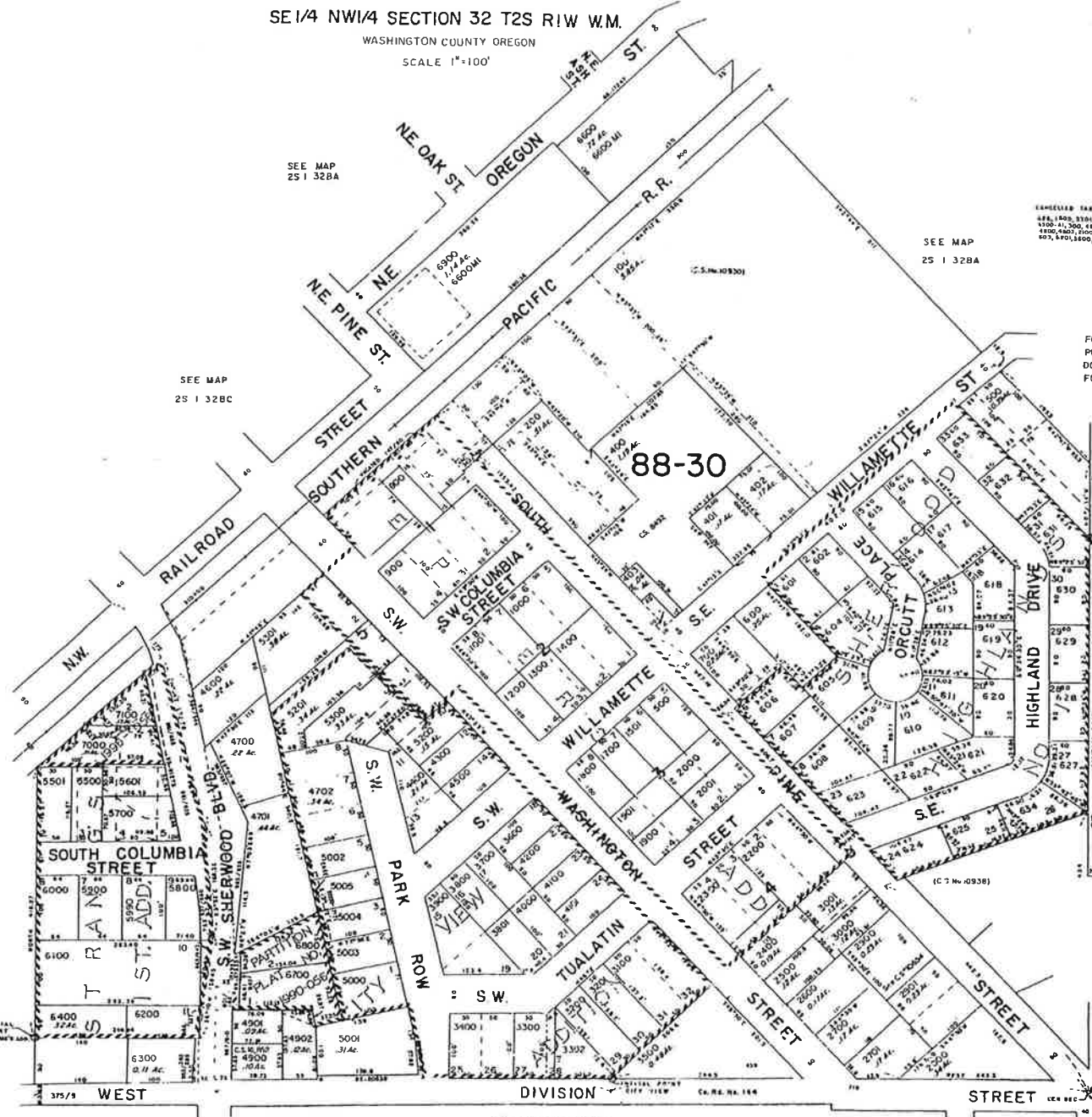
EXCLUDED TAX LOTS  
188, 189, 190, 191, 192  
193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

SEE MAP 25 | 32BC

FOR ASSESSMENT PURPOSES ONLY DO NOT RELY ON FOR ANY OTHER USE

SEE MAP 25 | 32AC

SEE MAP 25 | 32CA



INITIAL POINT STRANER ADD

SEE MAP 25 | 32CA

# Approved Meeting Minutes

**MINUTES  
URBAN RENEWAL AGENCY BOARD OF DIRECTORS  
MEETING**

MARJORIE STEWART SENIOR CENTER  
855 N. SHERWOOD BLVD.

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