



Home of the Tualatin River National Wildlife Refuge

URA RESOLUTION 2017-005

AUTHORIZING THE URBAN RENEWAL AGENCY (URA) ADMINISTRATOR TO EXECUTE A CONSTRUCTION CONTRACT FOR THE DOWNTOWN PARKING LOT PROJECT

WHEREAS, URA project planning documents identified the Downtown Parking Lot as a needed improvement for the downtown economic area; and

WHEREAS, the project is included in the URA Fiscal Year 2017-2018 budget; and

WHEREAS, City staff completed the design and produced bid documents to solicit contractors using a competitive bidding process meeting the requirements of local and state contracting statutes and rules (ORS Chapter 279C and OAR Chapter 137, Division 49); and

WHEREAS, the City staff publically opened bids on Friday, December 1, 2017 and issued the Notice of Intent to Award (NIA) on Monday, December 4, 2017, with the seven (7) day protest period being in effect on the date the NIA was issued; and

WHEREAS, of the five (5) bids submitted, bid results identify that Nutter Corporation was the lowest responsive bidder with a Main Bid amount of \$169,415.22 and a Bid Alternate #1 amount of \$12,740.00; and

WHEREAS, the City staff recommends that the URA Board authorize the URA Administrator to execute a construction contract with the lowest responsive bidder from the December 1st, 2017 bid opening (Nutter Corporation) in the amount of \$182,155.22, which is the sum of the Main Bid amount and the Bid Alternative #1 amount; and

WHEREAS, due to the uncertainties of finding unidentified underground public and private infrastructure located within the existing mid-block right-of-way which may have impacts to construction, City staff recommends that the URA Board also authorize the URA Administrator to sign construction contract changes orders up to 20% (\$36,431.00) of the construction contract amount to cover such uncertainties.

NOW, THEREFORE, THE CITY OF SHERWOOD URBAN RENEWAL AGENCY RESOLVES AS FOLLOWS:

Section 1. The URA Administrator is authorized to execute a construction contract with Nutter Corporation in the amount of \$182,155.22 for construction of the Downtown Parking Lot project.

Section 2. The URA Administrator is authorized to sign construction contract change orders not to exceed 20% (\$36,431.00) of the construction contract amount to handle uncertainties found during construction.

Section 3. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City of Sherwood Urban Renewal Agency this 19th day of December, 2017.



Lee Weislogel, URA Board Chair

Attest:



Sylvia Murphy, MMC, Agency Recorder