



URA RESOLUTION 2016-003

AUTHORIZING THE URBAN RENEWAL AGENCY (URA) DISTRICT MANAGER TO AWARD A CONSTRUCTION CONTRACT FOR THE DOWNTOWN INTERSECTION MONUMENT REMOVAL PROJECT

WHEREAS, the Urban Renewal Agency (URA) wishes to complete the removal of twelve concrete monuments located along SW 1st Street at the corners of SW Main, Washington and Pine St.; and

WHEREAS, the monument removal project has been identified in the URA outlay plan and City's 5-year CIP plan; and

WHEREAS, the URA Board has budgeted funds to complete the monument removal project along with other planned construction projects within the current FY2016-17; and

WHEREAS, the project was advertised in the Daily Journal of Commerce newspaper on August 12th, 15th and 17th using a formal competitive bidding process, and bids were opened and read aloud on September 7, 2016; and

WHEREAS, the URA received two (2) complete and responsive bids from Brown Contracting, Inc. out of Eugene, Oregon and C&M Excavation and Utilities, LLC out of Sherwood, Oregon; and

WHEREAS, Brown Contracting, Inc. submitted the lowest responsive and responsible bid at \$259,992, which is within 10% of the engineer's opinion of probable cost at \$237,407; and

WHEREAS, staff believes the current design is slightly conservative and there will likely be significant cost savings and value engineering opportunities that will become evident once the subsurface conditions are better known, and therefore staff recommends authorizing a 5% construction contingency instead of the typical 10%; and

WHEREAS, staff recommends that the URA Board authorize the URA District Manager to award a construction contract to Brown Contracting, Inc. in an amount equal to their bid price of \$259,992; and

WHEREAS, staff posted the Notice of Intent to Award a contract to Brown Contracting on September 13th and the mandatory seven (7) day bid protest period will has expired; and

WHEREAS, staff recommends the URA Board authorize the URA District Manager to award up to \$10,000 (~4% of the aforementioned total) in additional professional & related services contracts required to assist staff during construction, including but not limited to contract amendments with the design engineer, Wallis Engineering; and

WHEREAS, staff recommends establishing a 5% contingency applied against the total cost of construction and personal services, which is approximately equal to \$13,500 of additional contingency to mitigate unforeseen issues during the project associated with, but not limited to underground utilities, differing or contaminated soils conditions, and for additional work identified and deemed necessary by the URA District Manager or his designee; and

NOW, THEREFORE, THE SHERWOOD URBAN RENEWAL AGENCY BOARD RESOLVES AS FOLLOWS:

Section 1. The URA District Manager is hereby authorized to execute a construction contract with Brown Contracting, Inc., in the amount of \$259,992 for the completion of the Downtown Intersection Monument Removal Project #8097.

Section 2. The URA District Manager is hereby authorized to execute up to an additional \$10,000 in professional and related services contracts required to complete the project, including but not limited to the design engineer and unanticipated special inspections.

Section 3. Subject to limitations of local and state contracting rules, the URA District Manager is hereby authorized to execute construction contract change orders and contract amendments with any previously authorized contractor or consultant for a total amount not-to-exceed 5% of the total construction and personal services costs or \$13,500 maximum total.

Section 4. This Resolution shall be effective upon its approval and adoption.

Duly passed by the Urban Renewal Agency Board this 20th day of September 2016.


Krisanna Clark, Board Chair

Attest:


Sylvia Murphy, MMC, Agency Recorder