



URA RESOLUTION 2012-003

A RESOLUTION APPROVING A FAÇADE GRANT FOR THE BUILDING AT 22566 SW WASHINGTON STREET IN SHERWOOD

WHEREAS, the Urban Renewal District created the Façade Grant Program by URA Resolution 2003-001 in January 2003 and adopted amendments to the program in May 2004; and

WHEREAS, John Estrem, DM Pankhard building owner, representing the building housing The Sherwood Chamber of Commerce at 22566 SW Washington St. in Sherwood has submitted an application for a grant shown as Exhibit A of this document; and

WHEREAS, the Sherwood Urban Renewal Plan Advisory Committee (SURPAC) concurs with the application and has recommended approval.

NOW, THEREFORE, THE URBAN RENEWAL AGENCY BOARD RESOLVES AS FOLLOWS:

Section 1. The Agency Administrator is authorized to grant up to 50% of the project but no more than \$15,000 in accordance to the terms and conditions to the Façade Grant Program.

Section 2. This Resolution shall be in effect upon its approval and adoption.

Duly passed by the City of Sherwood Urban Renewal Agency this 21st day of February 2012.



Keith S. Mays, Board Chair

Attest:



Sylvia Murphy, CMC, Agency Recorder

February 15, 2012

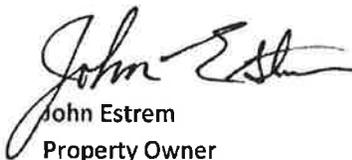
Tom Nelson
Economic Development Manager
City of Sherwood
22560 SW Pine Street
Sherwood, OR 97140

RE: 22566 SW Washington Street
Unit #101
Sherwood, OR 97140

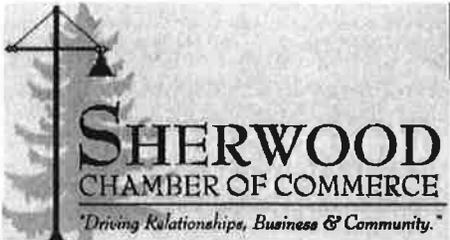
Dear Mr. Nelson,

I am the owner of the D.M. Pankhard building, which includes the above referenced tenant space. I am providing documents relating to a request for funding from Sherwood's façade grant program regarding the broken windows at the above referenced tenant space. As you may know, the current tenant of that space (Sherwood Chamber of Commerce) is responsible for the windows. Due to their own actions, two of the large front windows have cracked. However, as the windows are still basically functioning in the sense that they allow light, prevent rain from entering and provide security, the Chamber has apparently decided to delay the replacement of the windows for budgetary reasons. Unfortunately, these broken windows are unsightly and detract from the objectives of improving the Old Town area. As such, I am requesting funds to help defray the costs of the window replacement so they can be replaced sooner than later.

Very truly yours,



John Estrem
Property Owner
PO Box 832
Newberg, OR 97132
503-318-5046



January 2012

To: City of Sherwood, UR District Manager, District Board President, and Surpac

From: DM Pankhard Building– John Estrem
Nancy Bruton, Executive Director- Sherwood Chamber of Commerce
Harold Payne– Sherwood Visitor's Center
Angi Ford– Executive Director– Boosters of Old Town Sherwood (BOOTS)

For: **Urban Renewal District Façade Grant Program Application**

Enclosed please find the Façade Grant Application and requested materials. We submit the following:

1. Urban Renewal District Façade Grant Program Application
2. Project Cost Funds Request
3. Attachment: Scope of the Project
4. Attachment: Picture of Façade requiring improvement

Please note that invoices and receipts in regards to this project will follow the installation and the completion of the project.

Thank you. We look forward to continuing our future partnership with the City of Sherwood.

Most Sincerely,

John Estrem
Owner
DM Pankhard Building

Nancy Bruton
Executive Director
Sherwood Chamber of Commerce

Harold Payne
Sherwood Visitor's Center

P.O. Box 805 • 22566 SW Washington Street #101
Sherwood, OR 97140
Phone: 503-625-7800 • www.sherwoodchamber.org



Home of the Tualatin River National Wildlife Refuge

Old Town Facade Program Grant Application

Date of Application: January 6th, 2012 SURPAC Review Date: _____

Business Information

DM Pankhard Office Building

Name of Business

22566 SW Washington St. #101 Sherwood OR 97140

Physical Business Address

PO Box 805

Mailing Address (if different from physical address)

503-625-7800 www.adaptengr.com

Business Phone

Business Fax

Web site

John Estrem

Business Owner(s) Name(s)

22566 SW Washington St. #101 Sherwood OR 97140

Address of Property to be Improved

Phone

John Estrem 503-318-5046 John.estrem@adaptengr.com

Application being submitted by

Phone

E-mail

Project Information

Please describe scope of project. Attach quote, photos or other information as appropriate. (Please attach additional sheets as required).

Please see attached.

Est. Project Start Date: ASAP Est. Project Completion Date: _____

Budget

Total Project Cost: \$ 1419.00

Dollar Amount Requested: \$ 709.50

(Please see attached Guidelines)

Authorization

UR District Manager

District Board President

Date Awarded

DM Pankhard Building Façade Grant Request

Please describe the scope of the project.

Request

John Estrem, owner of the DM Pankhard Building housing the Sherwood Chamber of Commerce & Visitor's Center seeks a grant in the amount of \$709.50 with a 50% proposed cash match by the Sherwood Chamber of Commerce to replace and upgrade two store front windows at the Sherwood Chamber of Commerce office. Both windows are currently old, cracked, economically unsound and visually non-aesthetic for the street side storefront appearance of the office.

Location

The office is a space shared by three community serving organizations: the Sherwood Chamber of Commerce, Sherwood Main Street, and the Sherwood Visitor's Center. The office hosts over 5,000 area visitor's annually and serves 300+ Sherwood area businesses.

Aesthetics

By improving the quality and visual look of the window we will be supporting the economic success of the Historic Old Town Sherwood area.

A businesses storefront says a lot about the businesses personality and how they run their business. The visual identity of the three community groups, the Sherwood Chamber of Commerce, Sherwood Main Street, and the Sherwood Visitor's Center is important because all three of these groups are tasked with economic development as part of their mission. Supporting the exterior look of the office will improve the perceived quality of the product.

