



## RESOLUTION 2017-009

### FORMING A TECHNICAL ADVISORY COMMITTEE AND A COMMUNITY ADVISORY COMMITTEE FOR THE COMPREHENSIVE PLAN UPDATE PROCESS AND ESTABLISHING THE APPOINTMENT PROCESS FOR MEMBERS ON THE COMMITTEES

**WHEREAS**, the City Council has established the following Livability Goal: “The City of Sherwood will provide opportunity for responsible community development and growth;” and

**WHEREAS**, the City Council has established as Action Item 2 under Goal 3 of the FY2016-17 Sherwood City Council Goals: “Begin update of Comprehensive Plan;” and

**WHEREAS**, the City Council wishes to encourage public involvement for the project that is representative of the community as a whole and provides an opportunity to address specific concerns of property owners, Sherwood residents, and other agencies with jurisdictional interests within the study area; and

**WHEREAS**, it has been determined that the most efficient structure to ensure public input is to establish a:

- Community Advisory Committee (CAC) comprised of representatives that live or own property within the Comprehensive Plan area, and
- Technical Advisory Committee (TAC) comprised of agency representatives with technical expertise in their area of interest; and

**WHEREAS**, the CAC and TAC will be charged with reviewing technical information, considering input from the general public, and making a recommendation to the Planning Commission on specific elements of the ultimate Comprehensive Plan Update; and

**WHEREAS**, the Planning Commission will consider the CAC and TAC recommendations prior to making final recommendations to the City Council; and

**WHEREAS**, the TAC involvement is based on other department and agency cooperation and willingness to participate in the process, therefore it is understood that it is most efficient for TAC representation to be made by the respective department or agency; and

**WHEREAS**, to ensure CAC representation consists of a broad range of interests and viewpoints, made up of people willing to commit to reviewing materials, collaborating on issues with potential conflict, being open-minded and respectful while providing opinions on the plan, a selection and recruitment process is needed prior to appointments being made.

**NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:**

**Section 1.** A Community Advisory Committee (CAC) is established. The CAC shall be comprised of up to 18 people representing the local interests of those that are affected by future development within the area. The City shall strive to recruit members to serve on the CAC from the following groups:

- 8 Community Members at Large (2 members from each elementary school area)
- 2 Members from the Urban Growth Areas
- 2 Members representing Senior Services and/or American with Disabilities Act (ADA) interests
- 3 Members of the Business Community
- 1 Member of the Development Community
- 1 City Council Liaison
- 1 Planning Commission Liaison

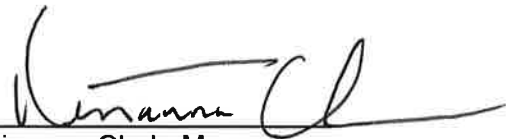
**Section 2.** A Technical Advisory Committee (TAC) is established. The TAC shall be comprised of agency-designated representatives to ensure that the Comprehensive Plan Update process adequately considers the needs of the respective interests, and may coordinate and include the following agencies and organizations in the membership:

- City of Sherwood Community Services Department
- City of Sherwood Engineering Department
- City of Sherwood Police Department
- City of Sherwood Public Works Department
- Clean Water Services
- Metro
- Oregon Department of Fish and Wildlife
- Oregon Department of Transportation
- Sherwood School District
- Tualatin River National Wildlife Refuge
- Tualatin Valley Fire and Rescue
- Washington County

**Section 3.** The CAC will be appointed no sooner than March 1, 2017 and selected after review of applications from potential applicants by a selection committee made up of the City Council liaison to the Planning Commission, the Chair of the Planning Commission, and the City Planning Manager.

**Section 4.** This Resolution shall be effective upon its approval and adoption.

**Duly passed by the City Council this 21<sup>st</sup> of February, 2017.**

  
Krisanna Clark, Mayor

Attest:

  
Sylvia Murphy, MMC, City Recorder