



RESOLUTION 2014-076

FORMING A TECHNICAL ADVISORY COMMITTEE, A COMMUNITY ADVISORY COMMITTEE FOR THE SHERWOOD WEST PRELIMINARY CONCEPT PLAN, AND ESTABLISHING THE APPOINTMENT PROCESS FOR MEMBERS ON THE COMMITTEES

WHEREAS, the City of Sherwood received a Construction Excise Tax (CET) Grant to prepare a preliminary concept plan for approximately 1,291 acres; and

WHEREAS, the Planning Department budgeted additional monies to conduct a city-wide Housing Needs Analysis (HNA) in conjunction with the preliminary concept plan; and

WHEREAS, the City Council wishes to encourage public involvement for the project that is representative of the community as a whole and provides an opportunity to address specific concerns of the property owners within the study area, existing Sherwood citizens, and other agencies with jurisdiction or interests within the study area; and

WHEREAS, it has been determined that the most efficient structure to ensure public input is to establish a:

- Community Advisory Committee (CAC) comprised of citizens and property owners that live both in the City and in the study area, and
- Technical Advisory Committee (TAC) comprised of agency representatives with technical expertise in their area of interest; and

WHEREAS, the CAC and TAC will be charged with reviewing technical information, considering input from the general public, and making a recommendation to the Planning Commission on specific elements of the ultimate preliminary concept plan; and

WHEREAS, the Planning Commission will consider the CAC and TAC recommendations prior to making final recommendations to the City Council; and

WHEREAS, the TAC involvement is based on other department and agency cooperation and willingness to participate in the process, therefore it is understood that it is most efficient for TAC representation to be made by the respective department or agency; and

WHEREAS, to ensure CAC representation consists of a broad range of interests and viewpoints, made up of people willing to commit to reviewing materials, collaborating on issues with potential conflict, being open-minded and respectful while providing opinions on the plan, a selection and recruitment process is needed prior to appointments being made.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. A Community Advisory Committee (CAC) is established. The CAC shall be comprised of up to nineteen citizens representing the local interests of those that are affected by future development within the area. The CAC shall strive to recruit members from the following groups:

- Eight (8) Property owners or their representatives from the Sherwood West study area
- Five (5) Residents of Sherwood
- One (1) Member of the School Board or representative
- One (1) Member of the Sherwood Parks Board
- One (1) Liaison of the City Council
- One (1) Liaison of the Planning Commission
- One (1) Member of the Citizen Participation Organization (CPO) 10
- One (1) Member from the Raindrops to Refuge Organization

Section 2. A Technical Advisory Committee is established. The TAC shall be comprised of agency-designated representatives to ensure that Sherwood West project adequately considers the needs of the respective interests, and may coordinate and include the following agencies and organizations in the membership:

- City of Sherwood Engineering Department
- City of Sherwood Public Works Department
- City of Sherwood Community Services Department
- Oregon Department of Transportation (ODOT)
- Washington County
- Metro
- City of Tigard
- Clean Water Services
- Oregon Department of Fish and Wildlife
- Tualatin River National Wildlife Refuge
- Sherwood School District

Section 3. The CAC will be appointed after the first of the year and selected after review of applications from potential applicants by a selection committee made up of the City Council liaison to the Planning Commission, the Chair of the Planning Commission, and the City Planning Manager.

Section 4. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 16th day of December 2014.



Bill Middleton, Mayor

Attest:



Sylvia Murphy, MMC, City Recorder