



City of
Sherwood
Oregon

Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2008-037

A RESOLUTION UPDATING SIGNERS FOR TRANSACTIONS WITH FINANCIAL INSTITUTIONS

WHEREAS, staff and duties of their positions change periodically; and

WHEREAS, the list of signers for transactions with financial institutions in Resolution 2004-069 needs to be updated;

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The list of signers for transactions with financial institutions is as follows:

Bank accounts

City Manager, Finance Director, Police Chief, City Recorder, Assistant City Manager, Public Safety Director, IT Manager, Community Development Director, Public Works Director, Community Services Director

Oregon Local Government Investment Pool (Only transfers to bank accounts are authorized. Withdrawals and checks are not permitted.) Finance Director, Budget/Finance Analyst, Senior Accountant, Accountant

IT Safety Deposit Box (Used for software back-up tapes.)

IT Manager, System Administrator, City Manager, Accountant

Administration Safety Deposit Box (Used for land deeds and vehicle titles.)

City Manager, City Manager Administrative Assistant, Finance Director, Accountant, City Recorder, Budget/Finance Analyst

Section 2: This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 20th day of May, 2008


Keith S. Mays, Mayor

ATTEST:


Sylvia Murphy, City Recorder