



## RESOLUTION 2007-041

### A RESOLUTION ADOPTING 2007 COUNCIL GOALS

**WHEREAS**, with the coordination of the City Manager and input of City department managers, the attached goals, Exhibit A and Exhibit A1, have been presented to Council for consideration and adoption; and

**WHEREAS**, the City Council reviewed the goals at their January and February 2007 Goal setting sessions; and

**WHEREAS**, the attached Exhibit A and A1 is a summary of those goals; and

#### **NOW, THEREFORE, THE CITY RESOLVES AS FOLLOWS:**

Section 1. To adopt the City Council goals attached as Exhibit A and A1 for the year of 2007.

Section 2. This Resolution shall be effective upon its approval and adoption.

**Duly passed by the City Council this 1<sup>st</sup> day of May, 2007**

  
Keith S. Mays, Mayor

ATTEST:

  
Sylvia Murphy, City Recorder

Draft Council Goals for Calendar Year 07,

1. Adopt and adhere to the Council Rules developed as part of goal setting. Check in frequently as there are opportunities to improve them. Council adopted Council Rules per Resolution 2007-032.
2. Market the Cannery property. Be prepared to take advantage of opportunities resulting from that effort.
3. Invest in Sherwood Broadband. Focus on wireless infrastructure to service the Sherwood residents.
4. Work with other Washington County Cities and Clean Water Services to strengthen our current IGA's.
5. Continue to work towards last year's goal of implementing a City Wide Utility Fee.
  - a. This will involve Council approval of converting our current billing cycle from every 2 months to monthly. Staff will look at other opportunities; i.e. Bill Annualizing
  - b. Work to improve the fiscal health of the street fund by reducing the number of capital projects in 07-08.
6. Support construction of Adams Street and expedite review of any Development Agreements proposed by property owners on the street.
7. Follow the guideline's established by Council for the development of a Cultural Arts Community Center. (see attached, Exhibit A1)
8. Review alternative parking solutions in Old Town pending selection of a Cultural Arts Community Center site.
9. Council agrees the structure of the Old School has likely served its useful life. Further, Council agrees that the structure may need to be raised but would like to entertain other options as they may arise during the Cultural Arts Community Center Project. In any case, Council agrees that a disposition of the structure needs to be agreed on this year.
10. Work with Junior Baseball and Sherwood Youth Soccer to light Snyder Soccer Field and Hopkins baseball field.

**Other items discussed**

1. We discussed possibly turning the Civic Building Parking lot into a multi tiered parking structure.
2. Council discussed the YMCA Building and a program for possible addition of program space and a possible new structure "on the burm". No goal was set.
3. Council heard a discussion on UGB expansion but no goals were set.
4. Council developed a goal to support the construction of an I-5 connector.

**Discussed 1 on 1**

If possible, I would like Council to adopt the Mission and Values statement below, as part of our goal setting process;

## City of Sherwood Mission Statement

### Mission Statement

The City of Sherwood will provide infrastructure to support the highest quality of life for our residents, businesses, and visitors in a fiscally responsible manner.

### Values

- We will implement all Council policy with ethics and integrity.
- We believe excellent customer service is essential to our mission.
- We will recruit, train, and retain competent staff.
- All decisions will be tested with respect to sound fiscal management.
- We will embrace growth that improves the quality of life of our current residents.
- A diversity of opinions in our decision-making process is critical to our success.

Project Sponsor – Dave Grant - Cultural Arts Commission and Lee Weislogel - SURPAC

Project Over site Committee – 3 Citizen Members from Cultural Arts Committee, 1 Citizen Member from SURPAC, 1 Citizen Member from the Parks Board, 1 Citizen Member from Planning Commission and 1 Citizen Member from the Sherwood Chamber of Commerce

Staff Liaison – To be decided

The project (like all projects) will have several major Mile Stones;

1. Planning – This stage is where the majority of public input will take place. Although the path through this part of the project will be approved and directed by the Over Site Committee it will follow the outline of events below;
  - a. **Needs definition** – This step in the project will solicit input from all interested Citizen Groups and Individual Citizens on their thoughts on what it would take to build a world class Cultural Arts Community Center in Sherwood. This needs definition statement will discuss specifics... How big, what uses, possible revenue opportunities, operational requirements, growth etc. This would be similar to a Utility Master plan process. The expectation is that this process will be facilitated and summarized by an outside 3<sup>rd</sup> party, skilled in making sure everyone in the community is heard from and the results are recorded. Initial list of people to seek out;
    - i. Other City boards and commissions
    - ii. Chamber
    - iii. School District
    - iv. Rotary, VFW, Rebecca's, Elks, Faith Community, etc.
    - v. Seniors
    - vi. Open Houses sufficient to outreach to as many potential users as possible
  - b. **Alternative solutions Analysis** – This part of the planning process will again be facilitated, and will involve a review of the needs and then documenting possible solutions with out regard to money or feasibility. The Oversight committee will be responsible to picking a "top 3" or 4 and present those alternatives to the project sponsors.
  - c. **Feasibility Study** - With the needs completed and the top solutions defined, we will hire a financial analyst to review the dollars and cents of the top 3 or 4. They will also recommend funding models to support construction and operations.
  - d. At this point the Oversight committee will **present to Council**, and the public, the top 3 or 4 solutions and the associated funding

- models. Council will hear public testimony and select the one that best fits the Cities needs.
2. Construction - With a Council Adopted proposed solution, we will engage architects, engineers, and or property getters sufficient to complete a design of the project. This phase will involve an RFP process or processes.
    - a. **Design initiation process** will be overseen by the Review Committee. It will likely involve issuance of an RFP and Evaluation of proposals. All of these activities will be reviewed by the Oversight committee approved by the sponsors and forwarded to Council as required for authorization.
    - b. The **Conceptual Design** Process – Once again the Over site committee will be responsible for coming up with 3 conceptual designs that will be forwarded to Council for approval. This process will involve feedback meetings with Citizens and other interested parties. Council will once again meet to approve the concept design that best fits the City's needs.
    - c. **Final Design** – This process will allow the designer to complete the project based on the Conceptual design. The Oversight Committee will be the primary approvers of design decisions; the final Design will appear at Council at about 30% complete for comment and at about 60% a then final.
    - d. **Bid – Build** – The oversight committee and the Sponsors will manage this phase of the construction process and keep Council up to date on progress.
  3. Turnover – This will be where the Cultural Arts Committee will need to have a firm plan on how the facility will be operated, when, and how operations will begin.
  4. Operations –