



Resolution 2006-027

A RESOLUTION ADOPTING A SCHEDULE OF FEES AS AUTHORIZED BY THE CITY ZONING AND COMMUNITY DEVELOPMENT CODE, ESTABLISHING FEES FOR MISCELLANEOUS CITY SERVICES AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the Sherwood Municipal Code authorizes certain administrative fees and charges to be established by resolution of the City Council;

WHEREAS, the City performs and offers certain services, the cost of which are most reasonably borne by the recipient, as opposed to paying for said services from general City funds;

WHEREAS the City Manager has developed a set of administrative fees and charges for the Council and City to use when assessing general fees for permits, applications, and services, and recovering general costs of performing actions requiring oversight and administration by City staff;

WHEREAS, the City Council believes it is most appropriate and fiscally responsible that fees and charges for all services be set by the City Council, and at a level whereby reasonable costs are recovered; and

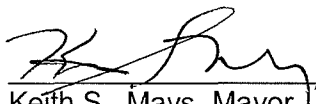
WHEREAS, the City has met the requirement for providing an opportunity for public comment prior to the adoption of this fee resolution as required by ORS 294.160.

NOW THEREFORE, THE CITY RESOLVES AS FOLLOWS:

Section 1. Adoption: The City of Sherwood Rates and Fees Schedule, attached hereto as Exhibit A, is hereby approved and adopted, and supercedes all prior development fee and charges schedules and miscellaneous fee schedules.

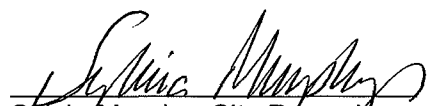
Section 2. Effective Date: This Resolution shall become effective July 1, 2006.

Duly passed by the City Council this 20th day of June, 2006.



Keith S. Mays, Mayor

Attest:



Sylvia Murphy, City Recorder

CITY OF SHERWOOD RATES AND FEES SCHEDULE
Effective 7-1-06 for all sections

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SECTION 0 - STAFF RATES PER HOUR

For individuals listed on the salary schedule	200% of the hourly rate for the position, at step 1. The calculation is: monthly amount per salary schedule * 12 / 2,080 * 2.
City Manager	\$133 per hour
City Recorder	\$47 per hour

SECTION 1 - PLANNING

<u>Amendments:</u>		
Zoning Text Amendment	\$4,835.00	
Zoning Map Amendment	\$4,835.00	
<u>Conditional Use:</u>	\$3,760.00	
<u>Non-Conforming Use Modification:</u>	\$1,000.00	
<u>Variance:</u>		
Requiring Type III	\$3,760.00	
Administrative	\$1,000.00	Per lot <i>and</i> per standard to be varied.
<u>Land Divisions:</u>		
Minor Land Partition	\$2,150.00	
Expedited Minor Land Partition	\$500.00	Added to the cost of the application.
Final Plat Processing (Minor Land Partition)	\$500.00	
Subdivision	\$5,375.00	Plus \$20 per lot.
Expedited Subdivision	\$2,000.00	Added to the cost of the application.
Final Plat Processing (Subdivision)	\$1,000.00	
<u>Planned Unit Development (PUD):</u>	\$2,000.00	Plus appropriate application fees (i.e. Subdivision, Site Plan, Townhomes, etc.).
<u>Site Plan Reviews:</u>		
Type III and IV (<i>Including Townhomes</i>)	\$5,375.00	Add \$100 for every 10,000 square feet over first 15,000 square feet.
Final Site Plan Review (Type III and IV)	\$600.00	Due at the time of building permit submittal.
<u>Fast Track Site Plan Review Type II:</u>	\$1,750.00	
<u>Old Town Overlay Review:</u>		
All uses <i>excluding</i> single-family detached dwellings	\$250.00	Added to the cost of the application.
<u>Interpretive Decisions by the Director:</u>	\$300.00	

<u>Temporary Uses:</u>		
Administrative	\$335.00	
<u>Time Extension:</u>		
No Hearing Required	\$150.00	
<u>Other Land Use Action:</u>		
Hearing Required and/or use of Hearings Officer	\$2,200.00	
Administrative	\$250.00	
<u>Appeals:</u>		
Type I or II Actions	\$250.00	See ORS 227.175 10 (b).
Type III or IV Actions		50% of original fee(s).
<u>Miscellaneous Actions:</u>		
Minor Amendment(s) to Prior Approval		50% of original fee(s).
Consultant As Needed		Actual Costs.
<u>Annexations:</u>		
	\$10,000.00 (Deposit)	City of Sherwood staff time plus direct expenses. Staff time billed in 15 minute increments: See Section 0 for staff hourly rates.
Applicants will be required to pay a \$7,500 filing fee which will be applied to costs related to processing the annexations. Also, an advance check for Metro Boundary Change Mapping and Filing charges at right will be collected. Metro Boundary Change Mapp		
		Metro staff time: \$95 per hour
		Metro Boundary Change Mapping and Filing Charges:
		1 Acre or less \$100
Applicant will also sign an agreement with the City that the balance of all costs will be paid to the City within 30 days of the date in the final annexation invoice.		1+ to 5 Acres \$200
		5 to 40 Acres \$250
		> 40 Acres \$350
Major boundary changes and annexations of more than 100 properties		Actual Expenses
<u>Vacations:</u> (Public right-of-way and easements)		
	\$4,000.00 (Deposit)	City of Sherwood staff time plus direct expenses. Staff time billed in 15 minute increments: See Section 0 for staff hourly rates.
<u>Other Fees:</u>		
Lot Line Adjustment	\$675.00	
Publication/Distribution of Notice	\$165.00	
Pre-Application Conference	\$400.00	
Hearings Postponement/Continuance	\$250.00	
Design Review Team Consultation/Recommendations		City of Sherwood staff time billed in 15 minute increments: See Section 0 for staff hourly rates.
Community Development Code Plan Check:		Due at the time of building permit submittal.
Residential Permits	\$100.00	
ADUs	\$100.00	
Commercial, Industrial, Multi-Family Permits	\$600.00	See Final Site Plan Review fee.
Planning Reinspection Fee	\$55.00	Each.
Tree Mitigation Review	\$55.00	
Tree Mitigation Inspection	\$55.00	each.
Tree Mitigation (Fee-in-lieu)	\$75.00	Per Calibar inch
Filing fee for Measure 37 land use action compensation	\$1,750.00	
<u>Signage:</u>		
Permanent Signs	\$150.00	For the first 32 square feet plus \$1 each additional square foot of sign face. (Excludes Home Occupation signage)
Temporary Portable Event Signs:		

Permit for consecutive two week period	\$50.00	Up to ten signs allowed.
Permit for consecutive two month period	\$150.00	Up to ten signs allowed.
Event Sign Renewal:		
Permit renewal for consecutive two week period	\$50.00	If renewal is applied for within 30 days of the expiration of the original permit.
Permit renewal for consecutive two month period	\$100.00	If renewal is applied for within 30 days of the expiration of the original permit.
Temporary Portable Sign Violation Fines:		
1st Offense	\$50.00	Per sign.
2nd Offense	\$100.00	Per sign.
Portable A-Frame Sign Code Violation Fines:		
2nd Offense	\$50.00	Per sign.
3rd Offense	\$100.00	Per sign.
4th Offense	\$100.00	Per sign and loss of sign privileges.
Home Occupation Review	\$50.00	

SECTION 2 - PUBLIC WORKS

Public Improvement and Subdivision Plan Reviews and Inspections		
Plan Review - water, sewer, streets, storm, grading, erosion control		4% of construction cost
Inspection - water sewer, streets, storm, grading, erosion control		5% of construction cost
Infrastructure television line service		Hourly rate

Miscellaneous Fees		
Address Assignment	\$ 65.00	Each lot
Plans and Specifications for Capital Projects		Varies with project
Compliance Agreements Fees:		
Traffic and Street Signs	\$ 200.00	Per sign; includes post, sign, hardware, and labor to install
Street Trees	\$ 200.00	Per tree
Right-of-Way (ROW) Permits		Based on Linear Footage (See Application)
Design and Construction Standards	\$ 50.00	on paper
	\$ 25.00	on disk

Grading and Erosion Control Permit Fees		<i>Activities which require a grading and/or erosion control permit and are not included in a building permit.</i>
Plan Review		4% of construction cost
Inspection		4% of construction cost

SECTION 4 - POLICE

Vehicle impound (ORS 819-120 and City Code Chapter 804 series)	\$ 125.00	
Fingerprinting (excluding fingerprinting at special functions such as "Kindergarten Roundup")	\$ 15.00	
Police Report (to insurance companies and individuals)	\$ 15.00	
Police Audio Tapes	\$ 20.00	Per tape
Police Video Tapes	\$ 25.00	Per tape

Police Photos (12 exposure)	\$ 15.00	Plus processing costs
Police Digital Photos / Photo Files	\$ 20.00	Per disc
New Alarm Permits - Initial	\$ 100.00	Waived for over 65
Annual renewal of alarm permit	\$ 25.00	Waived for over 66
<u>False Alarm Fees:</u>		
First false alarm per calendar year		-
Second false alarm	\$ 25.00	
Third false alarm	\$ 50.00	
Fourth and subsequent false alarms	\$ 150.00	Per false alarm
False Alarm Fee with no current alarm permit	\$ 500.00	Waived during implementation year if permit obtained
No Parking Anytime	\$ 20.00	
Obstructing Streets or Sidewalks	\$ 20.00	
Double Parking	\$ 20.00	
Blocking Driveway	\$ 20.00	
Parking in Bus Zone	\$ 20.00	
Parking in Loading Zone	\$ 20.00	
Parking on Wrong Side of Street	\$ 20.00	
Parking Along Yellow Curb or in Crosswalk	\$ 20.00	
Parking Over Space Line	\$ 20.00	
Parking Over Time Limit	\$ 20.00	

SECTION 5 - ADMINISTRATIVE

Lien Search	\$	10.00	Per lot
Copying	\$	0.15	Per single side
Copies of Council Agendas and Council Packet Materials (these can be copied free at the Library and City Hall)	\$	0.25	Per double side
	Actual cost, for large-size documents sent out		
Document searches (plus cost of copying)	Billed in 15 minute increments - see Section 0		
Faxing or emailing	\$	2.00	Plus \$1 per page
Returned check processing	\$	25.00	
Notary Fee	\$	5.00	Per document.
Duplication of tapes from City meetings (audio tapes can be checked out at the Library for no charge)	\$	20.00	Each audio tape
	\$	95.00	Each video tape
Application for registration as a telecommunications carrier	\$	35.00	
Water turn off/on for delinquent water accounts	\$	50.00	
<u>Business License:</u>			
Inside the City of Sherwood	\$75 + \$6 per employee working > 20 hrs per week		
Outside the City of Sherwood	\$107.50 + \$6 per employee working > 20 hrs per week		
<u>Liquor License Processing Fees (ORS 471.166 - 8):</u>			
New outlet	\$	100.00	
License renewal	\$	35.00	
Change of ownership/change of licensee	\$	75.00	
Change of location	\$	75.00	
Change of privilege	\$	75.00	
Washington County Elections	\$	0.70	For voter pamphlet, per registered voter (estimated approximate cost as of 2002)

Related Administrative fees - actual cost	(estimated approximate cost as of 2003)	
Mailing - actual cost		
Filing fee to run for office	\$	10.00
Budget Documents/Audit Reports	\$	25.00
Master Plans (Storm, parks, water, transportation, sewer)	\$	25.00
Community Development Plan	\$	25.00
Zoning Code	\$	25.00
Local Wetland Inventory	\$	25.00
<u>Plan/Zone Map</u>		
Quarter section aerial	\$	125.00
Full size color	\$	50.00
Small size color	\$	25.00
Animal waste on public or another's private property	\$	250.00

SECTION 6 - MUNICIPAL COURT

Court Costs for Failure to Appear - Arraignments	\$	20.00
Court Costs for Failure to Appear - Trials	\$	25.00
Set-up Fee for Citation Time Payment Plan	25% of the amount owed, not to exceed \$250	
Fee Added to Accounts Turned Over to Collection Agency	25% of the amount owed, not to exceed \$250	
Vehicle Compliance Program - Administrative Fee	\$	20.00
Failure to Comply	\$	20.00
License reinstatement fee	\$	50.00
Fines for Specific Infractions	ORS if not City Resolution (Res 2003-092)	

SECTION 7 - BUILDING

Building Permits		Issued and inspected by the City of Sherwood	
Building Permit Fees: Other fees may apply, see the State of Oregon Structural Specialty Code, as adopted. Values are determined by the Building Official and/or are based on the most current Building Valuation Data, without state-specific modifiers, as published by the International Conference of Building Officials and in compliance with OAR 918-050-0100 to 918-050-0110.			
One-and-Two Family Dwelling Building Permit Fee Table:			
Total Valuation	Fee	Description	
\$1.00 to \$500.00	\$ 33.00	Minimum fee.	
\$501.00 to \$2,000.00		\$33 for the first \$500 plus \$1.50 for each additional \$100 or fraction thereof, to and including \$2,000.	
\$2,001.00 to \$25,000.00		\$55.50 for the first \$2,000 plus \$5 for each additional \$1,000 or fraction thereof, to and including \$25,000.	
\$25,001.00 to \$50,000.00		\$170.50 for the first \$25,000 plus \$4.50 for each additional \$1,000 or fraction thereof, to and including \$50,000.	
\$50,001.00 to \$100,000.00		\$283 for the first \$50,000 plus \$3 for each additional \$1,000 or fraction thereof, to and including \$100,000.	
\$100,001.00 and up		\$433 for the first \$100,000 plus \$2.50 for each additional \$1,000 or fraction thereof over \$100,000.	

Commercial, Industrial and Multi-Family Building Permit Fee Table:		
Total Valuation	Fee	Description
\$1.00 to \$500.00	\$ 60.00	Minimum fee.
\$501.00 to \$2,000.00		\$60 for the first \$500 plus \$1.50 for each additional \$100 or fraction thereof, to and including \$2,000.
\$2,001.00 to \$25,000.00		\$82.50 for the first \$2,000 plus \$7.5 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001.00 to \$50,000.00		\$255.00 for the first \$25,000 plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001.00 to \$100,000.00		\$380 for the first \$50,000 plus \$4.5 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001.00 and up		\$605 for the first \$100,000 plus \$3.00 for each additional \$1,000 or fraction thereof over \$100,000.

Phased Permitting Fees:		The plan review fee for a phased project is based on a minimum phasing fee, plus 10 percent of the total project building permit fee, not to exceed \$1,500 for each phase.
Phased Permitting		A minimum phasing fee of \$100 (Commercial, Industrial, Multi-Family) and \$50 (Residential and Manufactured Dwellings) shall be assessed for each separate phase of the project. In addition to this set fee, the plan review fee shall be increased in an amount equal to 10 percent of the total project building permit fee, not to exceed \$1,500 for each phase.
Deferred Submittal Fees:		The fee for processing and reviewing deferred plan submittals shall be an amount equal to a percentage of the building permit fee calculated according to OAR 918-050-0110(2) and (3) using the value of the particular deferred portion or portions of the project.
Deferred Submittals		A fee equal to 65% of the permit fee, calculated using the value of the particular deferred portion(s) of the project, with a minimum fee of \$150 (Commercial, Industrial, Multi-Family) and \$75 (Residential and Manufactured Dwellings) shall be assessed for

Residential Fire Sprinkler System Permit Fees:		Calculated as separate flat fees based on square footage of the structure with graduated rates.
Total Square Footage Including The Garage	Fee	
0 sqft - 2,000 sqft	\$100.00	Includes plan review.
2,001 sqft - 3,600 sqft	\$150.00	Includes plan review.
3,601 sqft - 7,200 sqft	\$250.00	Includes plan review.
7,201 sqft and greater	\$300.00	Includes plan review.
Building Plan Review Fee		65% of Building Permit Fee.
Fire and Life Safety Plan Review Fee		40% of Building Permit Fee.
State Surcharge		8% of Building Permit Fee (or current state rate**)
Re-inspection Fees (minimum charge one hour)	\$ 55.00	Per hour or fraction thereof plus seven percent state surcharge (or current state rate**).
Inspections outside normal business hours (minimum charge two hours)	\$ 65.00	Per hour or fraction thereof plus seven percent state surcharge (or current state rate**).
Inspection for which no fee is specifically indicated (Minimum charge of one-half hour)	\$ 70.00	Per hour or fraction thereof plus seven percent state surcharge (or current state rate**).
Investigation Fee		100% of required permit fee for working without a permit.
Additional plan review required by changes, additions or revisions (Minimum charge of one-half hour)	\$ 55.00	Per hour or actual time and materials, whichever is greater.
Re-stamp of lost, stolen or damaged plans	\$ 55.00	Per plan set.
Permit Refund		75% of original permit fee.
Plan Review Refund		75% of original permit fee.
Application/Plan Review/Permit Extensions	\$50.00	This fee is for renewal of an application or permit where an extension has been requested prior to the original expiration date, provided no changes have been made in the original plans and specifications for such work. An application/permit may be extended.
Permit Reinstatement Fee		50% of the amount required for a new permit. This fee is for renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work. A permit may be renewed only once.
Temporary Residential Certificate of Occupancy	\$ 50.00	Per request as determined by the Building Official
Residential Certificate of Occupancy	\$ 50.00	Per request as determined by the Building Official
Temporary Commercial Certificate of Occupancy	\$ 300.00	Maximum per request as determined by the Building Official
Change of Use/Occupancy Certificate Application Fee:		
Similar Use	\$ 55.00	Minor code review
Change of Use	\$ 125.00	Extensive code review
Manufactured Dwelling Installation Permit		Issued and inspected by the City of Sherwood

Manufactured home set-up and installation fee (exclusive of electrical services)	\$ 312.20	Includes prescriptive foundation system, plumbing and cross-over connections, 30 lineal feet of sanitary sewer, storm and water lines, 8% state surcharge and the \$30 state cabana fee <i>(unless state rates are modified)</i> .
Plumbing Permits		Issued and inspected by the City of Sherwood
New One-and-Two Family Dwelling Plumbing Permit Fees		Includes one kitchen, 100 feet of sanitary sewer, storm and water lines, standard plumbing fixtures and appurtenances, and are based on the number of bathrooms, from one to three, on a graduated scale.

<u>New One-and-Two Family Dwelling Construction</u>		
One bathroom	\$ 255.00	
Two bathrooms	\$ 315.00	
Three bathrooms	\$ 375.00	
Additional kitchen or bathroom	\$ 155.00	Each.
Additional fixture or item	\$ 15.00	Each.
Additional 100 feet of each utility line	\$ 27.50	Each.
<u>One-and-Two Family and Manufactured Dwelling Plumbing Permit Fees for Additions, Alterations and Repairs</u>		
Minimum fee	\$ 60.00	
New and/or additional fixture, item and/or appurtenance	\$ 15.00	Each.
Alteration of fixture, item and/or appurtenance	\$ 15.00	Each.
Manufactured Dwelling utility connection	\$ 30.00	Each (<i>Charged only when connections are not concurrent with new set-up and installation</i>).
<u>Waterlines:</u>		
For first 100 feet or fraction thereof	\$ 50.00	
For each additional 100 feet or fraction thereof	\$ 27.50	Each.
<u>Sanitary Sewer lines:</u>		
For first 100 feet or fraction thereof	\$ 50.00	
For each additional 100 feet or fraction thereof	\$ 27.50	Each.
<u>Storm Sewer/Footing lines:</u>		
For first 100 feet or fraction thereof	\$ 50.00	
For each additional 100 feet or fraction thereof	\$ 27.50	Each.
<u>Commercial Plumbing Permit Fees*</u>		
Minimum fee	\$ 60.00	
New and/or additional fixture or item	\$ 15.00	Each.
Alteration of fixture or item	\$ 15.00	Each.
<u>Waterlines:</u>		
For first 100 feet or fraction thereof	\$ 50.00	
For additional 100 feet or fraction thereof	\$ 27.50	Each.
<u>Sewer Service Lines:</u>		
First 100 feet or fraction thereof	\$ 50.00	
For additional 100 feet or fraction thereof	\$ 27.50	Each.
<u>Storm Sewer/Footing lines:</u>		
For first 100 feet or fraction thereof	\$ 50.00	
For each additional 100 feet or fraction thereof	\$ 27.50	Each.

Commercial Medical Gas Permit Fees:		Based on the total value of installation costs and system equipment as applied to the following fee matrix:
\$0 to \$500.00	\$ 55.25	Minimum fee.
\$500.01 to \$5,000.00		\$55.25 for the first \$500 plus \$1.95 for each additional \$100.00, or fraction thereof, up to and including \$5,000.
\$5,000.01 to \$10,000.00		\$143.00 for the first \$5,000 plus \$3.00 for each additional \$100.00, or fraction thereof, up to and including \$10,000.
\$10,000.01 to \$100,000.00		\$293.00 for the first \$10,000 plus \$7.28 for each additional \$1,000 or fraction thereof, up to and including \$100,000.
\$100,000.01 and up		\$948.20 for the first \$100,000 plus \$3.64 for each additional \$1,000 or fraction thereof over \$100,000.
Commercial Plumbing Plan Review*		25% of Plumbing Permit Fee.
State Surcharge		8% of Plumbing Permit Fee (or current state rate**).
Re-inspection Fees (minimum charge one hour)	\$ 55.00	Per hour or fraction thereof plus seven percent state surcharge (or current state rate**).
Inspections outside normal business hours (minimum charge two hours)	\$ 65.00	Per hour or fraction thereof plus seven percent state surcharge (or current state rate**).
Inspection for which no fee is specifically indicated (Minimum charge of one-half hour)	\$ 70.00	Per hour or fraction thereof plus seven percent state surcharge (or current state rate**).
Additional plan review required by changes, additions or revisions (Minimum charge of one-half hour)	\$ 55.00	Per hour or actual time and materials, whichever is greater.
Re-stamp of lost, stolen or damaged plans	\$ 55.00	Per plan set.
Investigation Fee		100% of required permit fee for working without a permit.
Plumbing Permit Refund		75% of original permit fee.
Plumbing Plan Review Refund		75% of original permit fee.
Plumbing Application/Plan Review/Permit Extension	\$50.00	This fee is for renewal of an application or permit where an extension has been requested prior to the original expiration date, provided no changes have been made in the original plans and specifications for such work. An application/permit may be exte
Plumbing Permit Reinstatement Fee		50% of the amount required for a new permit. This fee is for renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work. A permit may be renewed only once.
Grading and Erosion Control (Private property only)		Issued by the City of Sherwood. Grading inspected by the Building Department of Sherwood and erosion control inspected by Cleanwater Services.
Grading and Erosion Control Fees:		

Grading Permit Fees:		Based on the the cubic yards of earthwork (cut or fill), whichever is greater.
Total Valuation	Fee	Description
0 to 50 cubic yards	\$ 23.50	Minimum Fee.
51 to 100 cubic yards	\$ 37.00	
101 to 1,000 cubic yards		\$37 for the first 100 plus \$17.50 for each additional 100 or fraction thereof.
1,001 to 10,000 cubic yards		\$194.50 for the first 1,000 plus \$14.50 for each additional 1000 or fraction thereof.
10,001 to 100,000 cubic yards		\$325.00 for the first 10,00 plus \$66.00 for each additional 10,000 or fraction thereof.
100,001 cubic yards and greater		\$919.00 for the first 100,000 plus \$36.50 for each additional 10,000 or fraction thereof.
Grading Plan Review Fee:		65% of the grading permit fee.
Re-inspection Fees (minimum charge one hour)	\$ 55.00	Per hour or fraction thereof.
Inspections outside normal business hours (minimum charge two hours)	\$ 65.00	Per hour or fraction thereof.
Inspection for which no fee is specifically indicated (Minimum charge of one-half hour)	\$ 70.00	Per hour or fraction thereof.
Investigation Fee		100% of required permit fee for working without a permit.
Additional plan review required by changes, additions or revisions (Minimum charge of one-half hour)	\$ 55.00	Per hour or actual time and materials, whichever is greater.
Re-stamp of lost, stolen or damaged plans	\$ 55.00	Per plan set.
Grading Permit Refund		75% of original permit fee.
Grading Plan Review Refund		75% of original permit fee.
Grading Application/Plan Review/Permit Extensions	\$50.00	This fee is for renewal of an application or permit where an extension has been requested prior to the original expiration date, provided no changes have been made in the original plans and specifications for such work. An application/permit may be exte

Grading Permit Reinstatement Fee		50% of the amount required for a new permit. This fee is for renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work. A permit may be renewed only once.
Erosion Control Inspection Fees:		
		Activities which require a grading and/or erosion control permit and are not included in a building permit. Based upon the total acreage of the site.
Total Area	Fee	Description
0 to 1 Acres	\$ 80.00	
1 Acre and up	\$ 80.00	Plus \$20.00 per acre or fraction thereof over 1 acre.

		Activities which require an erosion control permit and are considered a necessary part of a building permit. Based upon the total value of the project.
Total Valuation	Fee	Description
\$0.00 to \$50,000.00	\$ 26.00	
\$50,000.01 to \$100,000.00	\$ 40.00	
\$100,000.01 and up	\$ 40.00	Plus \$24.00 per every \$100,000 or fraction thereof over \$100,000.
Erosion Control Plan Review Fee:		65% of the erosion control inspection fee.
<i>Reinspections, inspections outside normal business hours, inspections for which no fee is specifically indicated, special inspections and investigations.</i>		<i>See Cleanwater Services Rates and Charges under most current CWS Resolution and Order Number.</i>
Mechanical Permits		Issued and inspected by the City of Sherwood.
One-and-Two Family and Manufactured Dwelling Mechanical Permit Fees for New Construction, Additions, Alterations and Repairs		Based on the number of appliances and related equipment with a set minimum fee.
Minimum Fee	\$ 40.00	Minimum Fee
Air handling unit ≤ 10,000 CFMs	\$ 14.63	Includes ductwork.
Air handling unit > 10,000 CFMs	\$ 24.38	Includes ductwork.
Air conditioning unit	\$ 19.50	Site plan required.
<u>Boilers/Compressors:</u>		
≤ 100,000 BTUs or 3 HP	\$ 19.50	
> 100,000 (3 HP) - ≤ 500,000 BTUs (15 HP)	\$ 35.75	
> 500,000 (15 HP) - ≤ 1,000,000 BTUs (30 HP)	\$ 48.75	
> 1,000,000 BTUs (30 HP) - ≤ 1,750,000 BTUs (50 HP)	\$ 73.15	
> 1,750,000 BTUs or 50 HP	\$ 121.80	Each includes ductwork.
Fire/smoke dampers/duct smoke detectors	\$ 14.65	
Heat pump	\$ 19.50	Site plan required.
<u>Install/replace furnace/burner:</u>		
Furnace ≤ 100,000 BTUs	\$ 19.50	Includes ductwork and vents.
Furnace ≥ 100,000 BTUs	\$ 35.75	Includes ductwork and vents.
Install/replace/relocate heaters--suspended, wall or floor mounted	\$ 19.50	Includes ductwork and vent.
Vent for appliance other than furnace	\$ 9.75	Includes ductwork.
<u>Refrigeration units:</u>		
≤ 100,000 BTUs or 3 HP	\$ 19.50	Includes installation of controls.
> 100,000 (3 HP) - ≤ 500,000 BTUs (15 HP)	\$ 35.75	Includes installation of controls.
> 500,000 (15 HP) - ≤ 1,000,000 BTUs (30 HP)	\$ 48.75	Includes installation of controls.
> 1,000,000 BTUs (30 HP) - ≤ 1,750,000 BTUs (50 HP)	\$ 75.15	Includes installation of controls.
> 1,750,000 BTUs or 50 HP	\$ 121.80	Includes installation of controls.
Appliance vent	\$ 9.75	Includes ductwork.
Dryer exhaust	\$ 9.75	Includes ductwork.
Exhaust fan with single duct	\$ 9.75	Includes ductwork.
Hoods	\$ 14.65	Includes ductwork.
Exhaust system apart from heating or air conditioning	\$ 14.65	Includes ductwork.
Fuel piping and distribution (up to four outlets)	\$ 6.50	
Fuel piping and distribution (over four outlets)	\$ 1.65	Per outlet.
Insert, decorative fireplace or wood/pellet stoves	\$ 19.50	Includes vent.
Gas fired water heater	\$ 19.50	Includes ductwork and vent.

Install/relocate domestic type incinerator	\$ 24.35	
Install/relocate commercial type incinerator	\$ 97.50	
Other:	\$	See most current Oregon One-and-Two Family Dwelling Specialty Code.
Commercial Mechanical Permit Fees*		Based on the total value of mechanical materials, equipment, installation, overhead and profit as applied to the following fee matrix:
Total Valuation	Fee	Description
\$0 to \$500.00	\$ 55.25	Minimum fee.
\$500.01 to \$5,000.00		\$55.25 for the first \$500 plus \$1.95 for each additional \$100.00, or fraction thereof, up to and including \$5,000.
\$5,000.01 to \$10,000.00		\$143.00 for the first \$5,000 plus \$3.00 for each additional \$100.00, or fraction thereof, up to and including \$10,000.
\$10,000.01 to \$100,000.00		\$293.00 for the first \$10,000 plus \$7.28 for each additional \$1,000 or fraction thereof, up to and including \$100,000.
\$100,000.01 and up		\$948.20 for the first \$100,000 plus \$3.64 for each additional \$1,000 or fraction thereof over \$100,000.
Commercial Mechanical Plan Review Fee*		25% of Mechanical Permit Fee.
State Surcharge		8% of Mechanical Permit Fee (or current state rate**).
Re-inspection Fees (minimum charge one hour)	\$ 55.00	Per hour or fraction thereof plus seven percent state surcharge (or current state rate**).
Inspections outside normal business hours (minimum charge two hours)	\$ 65.00	Per hour or fraction thereof plus seven percent state surcharge (or current state rate**).
Inspection for which no fee is specifically indicated (Minimum charge of one-half hour)	\$ 70.00	Per hour or fraction thereof plus seven percent state surcharge (or current state rate**).
Additional plan review required by changes, additions or revisions (Minimum charge of one-half hour)	\$ 55.00	Per hour or actual time and materials, whichever is greater.
Re-stamp of lost, stolen or damaged plans	\$ 55.00	Per plan set.
Investigation Fee		100% of required permit fee for working without a permit.
Mechanical Permit Refund		75% of original permit fee.
Mechanical Plan Review Refund		75% of original permit fee.
Mechanical Application/Plan Review Extension	\$50.00	This fee is for renewal of an application where an extension has been requested prior to the original expiration date, provided no changes have been made in the original plans and specifications for such work. An application may be extended only once.
Mechanical Permit Extension and/or Reinstatement Fee		50% of the amount required for a new permit. This fee is for renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work. A permit may be renewed only once.
Electrical Permits		Issued and inspected by Washington County.

Electrical Permit Fees

Based on categories, procedures and requirements established in OAR 918-309-0020 to 918-309-0070. Contact: Washington County Building Division at (503) 846-3470.

**Includes Commercial, Industrial and Multi-Family*

***Oregon State Surcharge is 7% plus 1% for Tri-County Administration (not all fees include the extra 1%).*

SECTION 8 - SYSTEM DEVELOPMENT CHARGES, TIF, AND CONNECTION CHARGES**Sewer**

Regional connection charge (Reimbursement SDC)	\$ 2,700.00	Per dwelling unit or dwelling unit
City Reimbursement Charge	\$ 0.083	Per each gallon of sewerage flow per day. For single and two-family residences, and manufactured homes on individual lots, the sewerage flow shall be assumed to be 535 gallons per day per dwelling unit. For manufactured home parks, multi-family residential, commercial, industrial, and institutional uses, gallons per day of sewerage flow shall be based on engineer's estimates provided at the time of development or redevelopment of the use, as verified by the City.
City Improvement Charge	\$ 0.230	Per each gallon of sewerage flow per day. For single and two-family residences, and manufactured homes on individual lots, the sewerage flow shall be assumed to be 535 gallons per day per dwelling unit. For manufactured home parks, multi-family residential, commercial, industrial, and institutional uses, gallons per day of sewerage shall be based on engineer's estimates provided at the time of development or redevelopment of the use, as verified by the City.
Sewer Service Connection: (fees cover the actual costs borne by the City in connecting and inspecting connection to the public systems) Connections involving line taps, line extensions, etc.		Actual labor and materials

Storm

Regional Storm Drainage: Per area of impermeable surface. One Equivalent Service Unit (ESU) equals 2,640 square feet.

Improvement Charges	\$275/ESU	A. Water Quantity
	\$225/ESU	B. Water Quality
City Storm Drainage: Per area of impermeable surface		
Improvement Charges	\$ 0.031	Per square foot

Parks and Recreation

Residential:		
Single Family Dwelling Unit:		Total \$6,039 per dwelling unit
Improvement	\$ 5,565.00	
Administration	\$ 474.00	
Multi-Family Dwelling Unit		Total \$4,532 per dwelling unit
Improvement	\$ 4,219.00	
Administration	\$ 313.00	
Manufactured Housing Unit		Total \$6,468 per dwelling unit

Improvement	\$ 6,055.00	
Administration	\$ 413.00	
Non-Residential:		Total \$63 per employee
Improvement	\$ 48.00	
Administration	\$ 15.00	
Challenge to expenditures of Parks SDCs	\$ 50.00	Filing fee. Refunded if challenge is successful.

Streets

Arterial and Major Collector Streets: See following "TIF" trip rates. Charge is calculated by multiplying trip generation by the following:

Residential	\$ 302.00	Per average weekday trip
Business/Commercial	\$ 76.00	Per average weekday trip
Office	\$ 278.00	Per average weekday trip
Industrial Use	\$ 290.00	Per average weekday trip
Institutional	\$ 125.00	Per weighted average daily trip
Transit Rate	\$ 22.00	Per average daily trip

Minor Collector Streets: See following "TIF" trip rates. Charge is calculated by multiplying trip generation by the following:

Improvement Charges	\$ 30.20	Per average weekday trip
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Water

BASED ON METER SIZE, EXCEPT FOR FIRE FLOW

Reimbursement Charge - Meter Size	
5/8 - 3/4"	\$ 160.00 See exception, below.
1"	\$ 256.00
1-1/2"	\$ 640.00
2"	\$ 1,040.00
3"	\$ 2,336.00
4"	\$ 4,160.00
6"	\$ 8,896.00
8"	\$ 16,672.00
Improvement Charge - Meter Size	
5/8 - 3/4"	\$ 2,800.00 See exception, below.
1"	\$ 4,480.00
1-1/2"	\$ 11,200.00
2"	\$ 18,200.00
3"	\$ 40,880.00
4"	\$ 72,800.00
6"	\$155,680.00
8"	\$291,760.00
Installation	
5/8 - 3/4"	\$ 360.00
1"	\$ 730.00
1-1/2"	\$ 1,830.00
2"	\$ 3,050.00
3"	\$ 6,100.00
4"	\$ 7,930.00
6"	not available
8"	not available

Exception: There is no System Development Charge (reimbursement or improvement fee) to upgrade from 5/8-3/4" to 1" when the sole purpose is a residential sprinkler system.

Fire Flow Sprinklered Buildings Only	\$ 3,007.00
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System Connection Fees for Water

Administrative Set Up Charge	\$ 47.00	for each meter
<u>Unauthorized Water Hook-Up</u>		
First Offense	\$ 50.00	
Second Offense	\$ 300.00	
Third and Subsequent Offenses	\$ 1,000.00	

SECTION 9 - PARKS AND RECREATION

Sherwood Youth Leagues (i.e. SFPA, SJBO, SBO, SYSC)	Resident: \$10 per player/per season Nonresident: \$13 per player/per season
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Sherwood Adult Leagues	Resident: \$10 per player/per season Nonresident: \$15 per player/per season
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Natural Turf Field Group Reservations- Commercial/For profit (i.e. summer camp) Group Reservations- Nonprofit Private Reservations " " "	\$35/hr non peak times (8 am-3 pm) \$55/hr peak times (3 pm-dark) \$175/wk or \$40/day Resident: \$15/hr non peak times (8 am-3 pm) Resident: \$20/hr peak times (3 pm-dark) Nonresident: \$20/hr non peak times (8 am-3 pm) Nonresident: \$25/hr peak times (3 pm-dark)
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Artificial Turf Field Sherwood Youth and Adult Leagues Commercial/For Profit Reservation " " " Nonprofit Group Reservation Private Reservation " " " Tournament Fee "	Covered under per player/per season league fee Resident: \$50/hr non peak times (8 am-3 pm) Resident: \$80/hr peak times (3 pm-dark) Nonresident: \$70/hr non peak times (8 am-3 pm) Nonresident: \$100/hr peak times (3 pm-dark) \$200/wk or \$45/day Resident: \$25/hr weekdays (M-F) Resident: \$30/hr weekends (Sa-Sun) Nonresident: \$45/hr weekdays (M-F) Nonresident: \$65/hr weekends (Sa-Sun) Resident: Covered under per player/per season league Nonresident: \$80/hr
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High School Turf Field Practice time " Games " " Light fee	Resident youth: \$20/hour All other: \$50/hour Resident youth: \$25/game Nonresident youth: \$50/game All adults: \$60/game \$25 an hour
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Gym Fees Drop In Gym Programs " Commercial/For Profit Reservation " Nonprofit Groups/Organizations " Private Reservation "	Resident: \$2 per person Nonresident: \$4 per person Resident: \$60/two hour block Nonresident: \$80/two hour block Resident: \$20/two hour block Nonresident: \$50/two hour block Resident: \$40/two hour block Nonresident: \$60/two hour block
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Robin Hood Theater sign	\$15 per day, \$60 minimum
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Park or Amphiteater Rental	\$45/4 Hours or \$90/Day
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SECTION 10 - LIBRARY

Overdue Videos	\$ 1.00	Per day
All Other Materials	\$ 0.15	Per day
Overdue Cultural Pass	\$ 10.00	Per day
Lost Cultural Pass		Varies
Lost Materials		Loss plus \$5.00 handling
Damaged Materials		Based on extent

SECTION 12 - UTILITY CHARGES FOR SERVICES**Sanitary and storm**

See Clean Water Services rates and charges, adopted annually, effective July 1. A 17% surcharge for the City is incorporated in the Storm charge.

Monthly water usage charges - residential

First 100 gallons - meter size

3/4"	\$	7.32	
1"	\$	9.06	
1-1/2"	\$	16.09	
2"	\$	23.39	
3"	\$	47.07	
4"	\$	80.43	
6"	\$	166.96	
8"	\$	309.04	
10"	\$	446.28	
For usage over 100 and up to 21,000 gallons	\$	0.36	Per 100 gallons
For usage over 21,000 gallons	\$	0.57	Per 100 gallons

Monthly water usage charges - commercial

First 100 gallons	\$	7.32	
For usage over 100 and up to 21,000 gallons	\$	0.39	Per 100 gallons
For usage over 21,000 gallons	\$	0.39	Per 100 gallons

Monthly water fire line charges

Meter size

4"	\$	16.73	
6"	\$	32.04	
8"	\$	48.05	
10"	\$	68.39	

Water Service Connection in ROW		Actual time and materials
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Hydrant rentals

Fire hydrant permits - mandatory for fire hydrant use			
Three month permit	\$	40.00	Plus water usage at current rate
Six month permit	\$	57.00	Plus water usage at current rate
Twelve month permit	\$	90.00	Plus water usage at current rate
Penalty for unauthorized hydrant use	\$	500.00	
Penalty for using non-approved (uninspected tank)	\$	950.00	
Failure to report water usage	\$	15.00	Per day for period not reported
Hydrant Meter - Refundable Deposit	\$	745.00	
Hydrant Meter - Rental	\$	20.00	Per day

SECTION 13 - OUTSIDE CONSULTANT, LEGAL COUNSEL, MISCELLANEOUS DIRECT COSTS

Item	Fee
Outside consultant costs not listed elsewhere	Actual cost plus 10%
Legal counsel costs not listed elsewhere	Actual cost plus 10%
All other miscellaneous direct costs not listed elsewhere	Actual cost plus 10%