

Resolution 2004-069

A RESOLUTION UPDATING SIGNERS FOR TRANSACTIONS WITH FINANCIAL INSTITUTIONS

WHEREAS, staff and duties of their positions change periodically; and

WHEREAS, the list of signers for transactions with financial institutions in Resolution 2003-060 needs to be updated;

NOW, THEREFORE, THE CITY RESOLVES AS FOLLOWS:

Section 1. The list of signers for transactions with financial institutions is as follows:

Bank accounts
City Manager, Finance Director, Police Chief, City Recorder, URA Manager
Oregon Local Government Investment Pool (Only transfers to bank accounts are authorized.
Withdrawals and checks are not permitted.)
Finance Director, Accountant, Accounting Technician
Finance safety deposit box (Used for software back up tapes.)
System Administrator, System Technician, Finance Director, Accountant, Accounting
Technician
Admin safety deposit box (Used for land deeds and vehicle titles.)
City Manager, City Manager Administrative Assistant, Finance Director, Accounting
Technician, City Recorder

Section 2: This Resolution shall be effective upon its approval and adoption.

Mark O/Cottle, Mayor

Duly passed by the City Council this 10th day of August, 2004.

ATTEST:

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