



Resolution No. 2003-024

**A RESOLUTION DEFINING THE PROCESS FOR REQUESTING
CHARITABLE CONTRIBUTIONS OF THE CITY**

WHEREAS, the City is frequently asked for cash contributions to support nonprofit and charitable organizations and events; and

WHEREAS, while mindful of the value of the work done by charitable organizations, such requests need to be considered in relation to all other financial needs and obligations of the City;

NOW, THEREFORE, THE CITY RESOLVES AS FOLLOWS:

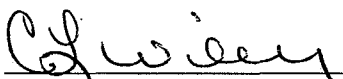
Section 1. Charitable organizations requesting support must complete a written request. Request forms, which detail the required information, are available from the City Recorder or Finance Department. Requests must be received by February 1 for consideration for the fiscal year beginning July 1.

Section 2. Requests will be considered by City staff for inclusion in the proposed budget. As part of the Budget Committee meetings held to review the proposed budget, staff will inform the Committee as to which requests were included in the proposed budget and which were not. Citizens and organization representatives may address the Budget Committee regarding contribution requests during the public comment period. The Budget Committee meeting at which public comment will be taken is noticed in accordance with Oregon budget law.

Duly passed by the City Council this 22nd day of April, 2003.


Mark O. Cottle, Mayor

ATTEST:


C.L. Wiley, City Recorder