



COPY

Resolution No. 2001-980

**A RESOLUTION ESTABLISHING A CITY RECOGNITION PROGRAM FOR
SHERWOOD CITIZENS OF NOTE**

WHEREAS the City of Sherwood has a rich history which includes many persons who made significant contributions to its development and progress; and

WHEREAS, the City of Sherwood desires to recognize citizens who have made significant contributions to the community.

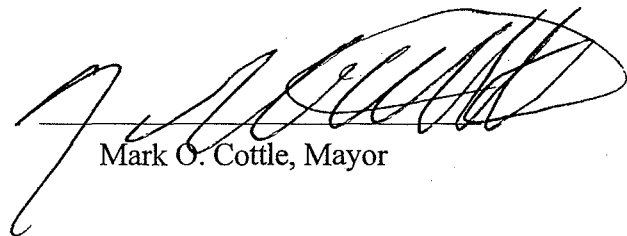
NOW THEREFORE THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1 – Establish Recognition Program. A recognition program is hereby established whereby dedication plaques and benches will be placed in park areas throughout the City of Sherwood, recognizing Sherwood citizens of note.

Section 2 – Establish Program Criteria. Persons who wish to nominate citizens for recognition through this program will complete the criteria shown in Exhibit “A”.

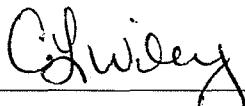
Section 3 – Council Nominations. The City Council has the option to nominate two citizens per year for the recognition program.

Duly passed by the City Council on this 18th day of September 2001.



Mark O. Cottle, Mayor

Attest:



C.L. Wiley, City Recorder

EXHIBIT A

A Recognition Program to Honor Citizens of Note

Program Operation

A recognition program is established to place park benches and plaques throughout the City of Sherwood recognizing Sherwood Citizens of Note. The recognition program is operated by the City of Sherwood, Public Works Department with the guidance of the Parks Advisory Board (PAB). The nominating party will provide funds to the City of Sherwood for the purchase of the park bench, plaque and installation of the bench.

Evaluation Criteria

The evaluation criteria to be accepted for recognition are:

- A. Made a significant contribution to the development and progress of the city.
- B. A resident of the City at the time of contribution.

Nomination Procedures

Parties nominating a person(s) for recognition will provide the following information for evaluation:

- A. Their name, address, phone number, and relationship to the nominee.
- B. The name(s) of the nominee.
- C. A one or two paragraph history supporting their nomination.
- D. Evidence that the person(s) nominated was a resident of Sherwood.

Approval Process

The PAB reviews the nomination to ensure the person(s) to be recognized meets the criteria and the nomination is complete. This approval will be confirmed to the nominating party within 90 days of receipt of the application. Within 180 days of approval by the PAB and after payment of \$650 by the nominating party, the City will install the bench and plaque. The City will inform the nominating person at their stated address of the location of the bench.

The plaque will contain the following:

1. Name(s) of the nominee
2. Date of Birth and Date Deceased
3. Reason for Recognition (Maximum of 25 words)
4. Name of the nominating party.

Maintenance

The City of Sherwood will maintain the bench. Relocation of the bench, if necessary, will be performed at the city's expense. The city will inform the nominating party of the new location of the bench.

Archival Information

If it is necessary to remove a bench and it cannot be replaced, the plaque will be removed and placed in the City's historical records.

The City will maintain a numbered log and map of the benches complete with the corresponding nomination information for each bench.