



COPY

See also: 2001-923  
(Fee Schedule) +  
2001-963 (TIFS +  
Stormwater)

Resolution 2001-979

**A RESOLUTION APPROVING AN INCREASE IN FEES – SDCs FOR MINOR COLLECTOR STREETS, WITH A REFERENCE TO RESOLUTION 2001-963.**

**WHEREAS**, the SDC charge for Minor Collector Streets is set at 10% of the Washington County Traffic Impact Fee (TIF), and

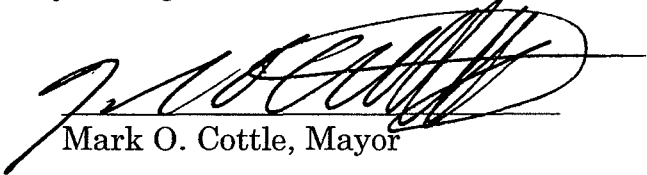
**WHEREAS**, the County TIF increased 6% on July 1, 2001, and the City adopted that change with Resolution 2001-963, on June 26, 2001, and

**WHEREAS**, due to an administrative oversight, the resulting fee change for Minor Collector Streets was not reflected in Resolution 2001-963,

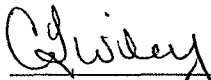
**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

System Development Charges for Minor Collector Streets are increased from \$21.30 per average weekday trip to \$22.60

Duly passed by the City Council this 28th day of August 2001.

  
Mark O. Cottle, Mayor

ATTEST:

  
C.L. Wiley, Recorder

### City of Sherwood Staff Rates for Hourly Charges

City Manager	\$ 127.00
City Recorder	\$ 45.00
Recorder Support	\$ 24.00
City Planner	\$ 50.00
Associate Planner	\$ 37.00
Planning Support	\$ 26.00
Engineering/Public Works Director	\$ 54.00
Public Works Staff	\$ 52.00
Finance Director	\$ 46.00
Finance Support	\$ 26.00
Engineering Staff	\$ 32.00
Parks Director	\$ 40.00
Parks Staff	\$ 24.00
Police Chief	\$ 46.00
Police - Enforcement	\$ 32.00
Police - Support	\$ 22.00

### SECTION 1 - PLANNING FEES

Land Use Application	Fee	Description
Zoning Text Amendment	\$ 1,700.00	
Zoning Map Amendment	\$ 1,700.00	
Conditional Use*	\$ 1,605.00	
<u>Variance:</u>		
Requiring Type III*	\$ 1,605.00	
Administrative	\$ 220.00	
Minor Land Partition*	\$ 750.00	
Final Plat Processing - Minor Land Partition	\$ 320.00	
Subdivision	\$ 2,405.00	Plus \$14/lot
Final Plat Processing - Subdivision	\$ 770.00	
Planned Unit Development (PUD)	Appropriate application fees (ie. Subdivision, Site Plan fee) + Type IV application fee, etc.	
<u>Site Plan Review:</u>		
Type III	\$ 2,405.00	Add \$100 for every \$10,000 sq. ft over first 15,000 square feet.
Type IV Application	\$ 445.00	50% secondary application fee reduction does not apply.
Fast Track Site Plan Review Type II	\$ 420.00	
Interpretation of Similar Uses	\$ 220.00	

\*When submitted with a Primary Application (Site Plan or Subdivision) fee will be 50%.

**Planning Fees Continued**

<u>Temporary Uses:</u>	
Administrative	\$ 220.00
<u>Time Extension:</u>	
No Hearing Required	\$ 150.00
<u>Other Land Use Action:</u>	
Hearing Required and/or use of Hearings Officer	\$ 1,905.00
Administrative	\$ 220.00
Appeal	50% of original fee(s)
<u>Miscellaneous Actions:</u>	
Amendment(s) to Prior Approval	50% of original fee(s)
Consultant as Needed	Actual Costs
<u>Annexations:</u>	
<p>Applicants will be required to pay a \$7,500 filing fee which will be applied to costs related to processing the annexations. Also, an advance check for Metro Boundary Change Mapping and Filing charges per the schedule below will be collected. Metro Boundary Change Mapping and Filing charges will be returned if the annexation is not passed.</p> <p>Applicant will also sign an agreement with the City that the balance of all costs will be paid to the City within 30 days of the date in the final annexation invoice.</p> <p>Major boundary changes and annexations of more than 100 properties</p>	<p>\$ 7,500.00 City of Sherwood staff time billed in 15 minute increments:</p> <p>\$ 50.00 City Planner (per hour)</p> <p>\$ 46.00 Finance Director (per hour)</p> <p>\$ 26.00 Support Staff (per hour)</p> <p>\$ 45.00 City Recorder (per hour)</p> <p>\$ 42.00 Average (per hour)</p> <p>Metro Rates: Staff Time: \$85 per hour</p> <p>Metro Boundary Change Mapping and Filing Charges:</p> <p>1 Acre or less \$100</p> <p>1+ to 5 Acres \$200</p> <p>5 to 40 Acres \$250</p> <p>&gt;40 Acres \$350</p> <p>Actual expenses</p>
<u>Other Fees</u>	
Lot Line Adjustment	\$ 220.00
Sign Permit	\$ 50.00
Home Occupation Review	\$ 25.00
Publication/Distribution of Notice	\$ 145.00
Pre-Application Conference	\$ 150.00

## SECTION 2 - ENGINEERING

### Public Improvement and Subdivision Plan Reviews and Inspections

Plan review and inspection fees are based on a percentage of project construction cost as verified by the City.	
Plan Review - water, sewer, streets, storm	4% of construction cost
Inspection - water sewer, streets, storm	4% of construction cost

### Miscellaneous Fees

Plans and Specifications for Capital Projects	Varies with project	
<u>Compliance Agreements Fees:</u>		
Traffic and Street Signs	\$ 200.00	Per sign; includes post, sign, hardware, and labor to install
Street Trees	\$ 200.00	Per tree
Street Lights		PGE approved fee plus number of lights times 12 months
Right-of-Way (ROW) Permits		Based on Linear Footage (See Application)
Design and Construction Standards	\$ 25.00	

## SECTION 3 - PUBLIC WORKS

Water Service Connection in ROW	Actual time and materials	
Hydrant Meter Rental (refundable deposit)	\$ 745.00	
Per Day Rental	\$ 20.00	

## SECTION 4 - POLICE

Fingerprinting (excluding fingerprinting at special functions such as "Kindergarten Roundup")	\$ 15.00	
Police Report (to insurance companies and individuals)	\$ 15.00	
Police Audio Tapes	\$ 20.00	Per tape
Police Video Tapes	\$ 25.00	Per tape
New Alarm Permits (One-Time Fee)	\$ 15.00	
No Parking Anytime	\$ 10.00	
Obstructing Streets	\$ 10.00	
Double Parking	\$ 10.00	
Blocking Driveway	\$ 10.00	
Parking in Bus Zone	\$ 10.00	
Parking in Loading Zone	\$ 10.00	
Parking on Wrong Side of Street	\$ 10.00	
Parking Along Yellow Curb or in Crosswalk	\$ 10.00	
Parking Over Space Line	\$ 10.00	

**Police Fees Continued**

Parking Over Time Limit	\$ 10.00
Vehicle impound (ORS 819-120 and City Code Chapter 804 series)	\$ 100.00
Police Photos (12 exposure)	\$ 15.00

**SECTION 5 - ADMINISTRATIVE**

Lien Search	\$ 10.00 Per lot
Copying	\$ 0.15 Per single side \$ 0.25 Per double side
Document searches (plus cost of copying)	Billed in 15 minute increments. After 15 minutes--Based on staff rate schedule
Faxing	\$ 2.00 Plus \$1 per page
Returned check processing	\$ 25.00
Notary Fee	\$ 5.00 Per document
Water turn off/on for delinquent water accounts	\$ 50.00
<u>Liquor License:</u>	
New license application	\$ 25.00
New outlet	\$ 100.00
License renewal	\$ 35.00
Change of ownership/change of licensee	\$ 75.00
Change of location	\$ 75.00
Change of privilege	\$ 75.00
Duplication of tapes from City meetings (copies can be made at Library for no charge)	\$ 20.00 Each tape
Washington County Elections Related Administrative fees - actual cost Mailing - actual cost	\$ 0.60 Per registered voter for pamphlet (10/99 estimated based on current voter #'s - \$4,000)
Address Assignment	\$ 25.00 Each lot
Master Plans (Storm, parks, water, transportation, sewer)	\$ 25.00 Each lot
Storm Water Management Plan (Murdock and Sunset Basin)	\$ 25.00
Community Development Plan	\$ 25.00
Zoning Code	\$ 25.00
Local Wetland Inventory	\$ 25.00
<u>Plan/Zone Map</u>	
Full size color	\$ 25.00
Small size color	\$ 5.00
Budget Documents/Audit Reports	\$ 25.00

Passport Applications	\$ 15.00
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**SECTION 6 - MUNICIPAL COURT**

Court Costs for Failure to Appear - Arraignments	\$ 10.00
Court Costs for Failure to Appear - Trials	\$ 25.00
Set-up Fee for Citation Time Payment Plan	\$ 25.00
Service Charge on Time	1.5% per month
Failure to Comply	\$ 15.00

**SECTION 7 - BUILDING PERMITS**

Issued and inspected by the City of Sherwood. Other fees may apply, see State of Oregon Structural Specialty Code, as adopted. Values are based on the Building Valuation Data published by the State of Oregon Building Codes Division.

Total Valuation	Fee	Description
\$1.00 to \$500.00	\$ 10.00	
\$501.00 to \$2,000.00		\$10 for the first \$500 plus \$1.50 for each additional \$100 or fraction thereof, to and including \$2,000.
\$2,001.00 to \$25,000.00		\$32.50 for the first \$2,000 plus \$6 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001.00 to \$50,000.00		\$170.50 for the first \$25,000 plus \$4.50 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001.00 to \$100,000.00		\$283 for the first \$50,000 plus \$3 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001.00 and up		\$433 for the first \$100,000 plus \$2.50 for each additional \$1,000 or fraction thereof.

**Manufactured Home Installation**

Manufactured home placements	\$ 312.20	Includes State's fees
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**Plumbing Permits**

Base Rate	\$ 20.00	Issued and inspected by the City of Sherwood
<u>Residential: New Construction</u>		
One Bath	\$ 156.00	
Two Bath	\$ 216.00	
Three Bath	\$ 276.00	
Alterations: Each Fixture	\$ 15.00	

**Building Permits Continued**

Commercial: New Construction (each fixture)	\$ 15.00
Alterations: Each Fixture	\$ 15.00
<b>Waterlines:</b>	
For first 100 feet or fraction thereof	\$ 40.00
For additional 100 feet	\$ 22.00
<b>Sewer Service Lines:</b>	
First 100 feet or fraction thereof	\$ 40.00
For additional 100 feet	\$ 22.00
Mobile Home - Sewer/Water Connection, each	\$ 28.00
Lawn sprinklers	\$ 15.00
Minimum Inspection Fee	\$ 40.00
Grading and Erosion Permits	Appendix Chapter 33 of 1994 UBC

**Erosion Control**

Erosion Control Inspection Fee: Activities requiring an erosion control permit, and which are covered by a building permit:	
Value of Project	
\$0 to \$2,000.00	\$ 5.00
\$2,000.01 to \$25,000.00	\$ 15.00
\$25,000.01 to \$50,000.00	\$ 26.00
\$50,000.01 to \$100,000.00	\$ 40.00
\$100,000.01 and up	\$ 40.00 Plus \$24 per every \$100,000 or fraction thereof over \$100,000.
Activities requiring an erosion control permit, and which are not covered by a building permit:	
Area	
0 to 1 Acre	\$ 80.00
1 Acre and up	\$ 80.00 Plus \$20 per acre or fraction thereof over an acre
Erosion Control Plan Check Fee	65% of the Erosion Control Permit Fee
Mechanical Permits	Fees based on State of Oregon Mechanical Specialty Code, as adopted.
Fire and Life Safety Review (commercial and industrial only)	40% of Building Permit Fee
Electrical Permits	Issued and inspected by Washington County
Building Plan Check	65% of Building Permit Fee

**Miscellaneous**

Inspections outside normal business hours (minimum charge two hours)	\$ 52.00
Re-inspection Fees (min. 1 hour)	\$ 40.00

**Building Permits Continued**

Inspection for which no fee is specifically indicated (Minimum charge of one-half hour)	\$ 34.67
Additional plan review required by changes, additions or revisions to approved plans (Minimum charge of one-half hour)	\$ 34.67
Re-stamp of lost or stolen plans	\$ 40.00 Each set

**SECTION 8 - SYSTEM DEVELOPMENT CHARGES**

**Sewer**

Regional connection charge	\$ 2,300.00	Per dwelling unit or dwelling unit equivalent
City Reimbursement Charge	\$ 0.08	Per each gallon of sewerage flow per day. For single and two-family residences, and manufactured homes on individual lots, the sewerage flow shall be assumed to be 535 gallons per day per dwelling unit. For manufactured home parks, multi-family residential, commercial, industrial, and institutional uses, gallons per day of sewerage flow shall be based on engineer's estimates provided at the time of development or redevelopment of the use, as verified by the City.
City Improvement Charge	\$ 0.23	Per each gallon of sewerage flow per day. For single and two-family residences, and manufactured homes on individual lots, the sewerage flow shall be assumed to be 535 gallons per day per dwelling unit. For manufactured home parks, multi-family residential, commercial, industrial, and institutional uses, gallons per day of sewerage shall be based on engineer's estimates provided at the time of development or redevelopment of the use, as verified by the City.
<b>Sewer Service Connection:</b> (fees cover the actual costs borne by the City in connecting and inspecting connection to the public systems)		
Single-family, two-family, manufactured home on individual lot	\$ 50.00	
Multi-family, commercial, industrial, manufactured home park, and institutional	\$ 50.00	
Connections involving line taps, line extensions, etc.		Actual labor and materials



**System Development Charges Continued**

**Storm**

<b>Regional Storm Drainage:</b> Per area of impermeable surface. One Equivalent Service Unit (ESU) equals 2,640 feet.	
Reimbursement Charge	\$ -
Improvement Charges	\$275/ESU A. Water Quantity \$222/ESU B. Water Quality
<b>City Storm Drainage:</b> Per area of impermeable surface	
Reimbursement Charge	\$ -
Improvement Charges	\$ 0.03 Per square foot

**Parks**

<b>Parks and Open Space:</b> Applies to residential uses only.	
Reimbursement Charge	\$ -
Improvement Charges	\$ 841.00 Per residential dwelling unit

**Streets**

<b>Arterial and Major Collector Streets:</b> See following "TIF" trip rates. Charge is calculated by multiplying trip rate by the following:	
Residential	\$ 226.00 Per average weekday trip
Business/Commercial	\$ 57.00 Per average weekday trip
Office	\$ 207.00 Per average weekday trip
Industrial Use	\$ 217.00 Per average weekday trip
Institutional	\$ 94.00 Per weighted average daily trip
Transit Rate	\$ 17.00 Per average daily trip
<b>Minor Collector Streets:</b> See following "TIF" trip rates. Charge is calculated by multiplying trip rate by the following:	
Reimbursement Charge	\$ -
Improvement Charges	\$ 22.60 Per average weekday trip

**System Development Charges Continued**

**Water**

BASED ON METER SIZE, EXCEPT FOR FIRE FLOW

Reimbursement Charge - Meter Size	
5/8 - 3/4"	\$ 160.00
1"	\$ 256.00
1-1/2"	\$ 640.00
2"	\$ 1,040.00
3"	\$ 2,336.00
4"	\$ 4,160.00
6"	\$ 8,896.00
8"	\$ 16,672.00
Improvement Charge - Meter Size	
5/8 - 3/4"	\$ 2,800.00
1"	\$ 4,480.00
1-1/2"	\$ 11,200.00
2"	\$ 18,200.00
3"	\$ 40,880.00
4"	\$ 72,800.00
6"	\$155,680.00
8"	\$291,760.00

**Section 8.5 System Connection Fees for Water**

Water Service Connection	Fees cover the actual costs incurred by the City in connecting and inspecting connection to public systems
Single-family, two-family, manufactured home on individual lot, install meter only	Actual labor and materials plus the cost of the meter
Multi-family, commercial, industrial, manufactured home park, and institutional connections	Actual labor and materials plus the cost of the meter
Administrative Charge	\$ 47.00
Fire Flow Sprinklered Buildings Only	\$ 3,007.00
<b>Unauthorized Water Hook-Up</b>	
First Offense	\$ 50.00
Second Offense	\$ 300.00
Third and Subsequent Offenses	\$ 1,000.00

**SECTION 9 - PARKS AND RECREATION**

Item	Fee	Description
Park Rental	\$ 45.00	\$45/4 Hours or \$90/Day
Amphitheater	\$ 45.00	\$45/4 Hours or \$90/Day
Summer Programs	\$ 40.00	
NFL Flag Football	\$ 40.00	
Sherwood Youth Basketball	\$ 50.00	
Sherwood Open Gym	\$ 30.00	Per night for 2-hour block
RH Festival Softball Tournament	\$ 150.00	

**SECTION 10 - LIBRARY**

Item	Fee	Description
Overdue Videos	\$ 1.00	Per day
All Other Materials	\$ 0.10	Per day
Lost Materials		Loss plus \$2.50 handling
Damaged Materials		Based on extent

**SECTION 11 - PUBLIC FACILITY RENTALS**

Item	Fee	Description
Marjorie Stewart Senior Center - large meeting room	\$ 50.00	Per day of event
Marjorie Stewart Senior Center - small meeting rooms	\$ 25.00	Per day of event