



COPY

RESOLUTION 2001-917

**A RESOLUTION ESTABLISHING THE
SHERWOOD URBAN RENEWAL ADVISORY BOARD**

WHEREAS, the City Council of the City of Sherwood has established the Sherwood Urban Renewal Agency, and

WHEREAS, the City Council of the City of Sherwood has adopted the Sherwood Urban Renewal Plan creating an Urban Renewal District, approved list of projects, and funding mechanism, and

WHEREAS, the Urban Renewal Agency is an institution involving multiple and diverse issues, projects, and programs designed to develop and revitalize the lands and economic activity within the District boundaries, and

WHEREAS, the City Council, the Sherwood Urban Renewal Agency Board of Directors, and City Staff will benefit as they operate and carry out the Urban Renewal Plan by having a standing citizens board to advise them on matters of policy and development; and to assume certain decision making authority when authorized to do by the Agency Board.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Sherwood that:

Section 1: The Sherwood Urban Renewal Advisory Board is hereby established.

Section 2: The Sherwood Urban Renewal Advisory Board is chartered according to the provisions reflected in its charter, which is attached hereto and referred to as Exhibit A.

Section 3: The Staff is directed to solicit applications from citizens to fit the several positions on the Sherwood Urban Renewal Advisory Board and to bring those before the Sherwood Urban Renewal Agency Board of Directors for consideration and appointment within 90 days of the date of this resolution's adoption.

Duly passed by the City Council this 9th day of January 2001.


Mark O. Cottle, Mayor

ATTEST:

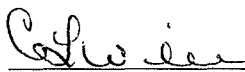

C.L. Wiley, City Recorder

EXHIBIT "A" TO RESOLUTION NUMBER 2001-917

CHARTER OF THE
SHERWOOD URBAN RENEWAL ADVISORY BOARD

CHARGE

1. The Sherwood Urban Renewal Advisory Board is to serve the Sherwood City Council, the Sherwood Urban Renewal Agency Board of Directors, and the Sherwood City Staff as advisors on the implementation of the Sherwood Urban Renewal Plan and the operation, projects, and programs of the Sherwood Urban Renewal Agency. The Board's role is to study issues that may affect the Agency's operations, including but not limited to funding, direction, operating policies, projects, and programs, and make specific recommendations.

STRUCTURE

1. The Sherwood Urban Renewal Advisory Board shall have seven members representing the following profile of groups in the Community:
 - 1 – Property owner and/or Merchant in the Six Corners commercial district
 - 1 – Property owner and/or Merchant in the Old Town commercial district
 - 1 – Resident within the Urban Renewal District
 - 1 – Representative of the Sherwood Chamber of Commerce Board
 - 3 – Citizens at Large
2. Appointments to the Sherwood Urban Renewal Advisory Board shall be made by resolution of the Sherwood Urban Renewal Agency Board of Directors.
3. The Board shall choose a chair, vice chair, and recording secretary from amongst its ranks. The Chair and Vice Chair shall serve in their positions for no more than two consecutive years.
4. Any member of the Board who has three consecutive absences from Board meetings, and those absences are not excused by the Chair for good cause, shall no longer be a member of the Board and shall be promptly replaced by action of the Urban Renewal Agency Board of Directors.

OPERATIONS

1. The Sherwood Urban Renewal Advisory Board is an official public body governed by the Oregon Open Meeting Law and other applicable statutes.
2. The Sherwood Urban Renewal Advisory Board shall operate by Robert's Rules of Order.

3. Minutes shall be kept of all Board meetings in accordance with applicable law.
4. Staff support to the Sherwood Urban Renewal Advisory Board will be provided by the Urban Renewal Agency for the purpose of providing information, professional research and analysis, and recommendations for action on issues before the Board, and to provide logistics support for Board operations. Staff will be provided to take and maintain minutes as Agency resources allow.
5. The Board shall orally and in writing present an annual report to the Urban Renewal Agency Board of Directors, reporting on its activities of the prior year and forecasting issues, projects, and priorities for the upcoming year. The Board of Directors will give the Advisory Board direction on goals and objectives for the following year. The Board's report will be made during the first quarter of each calendar year.